

The Residential-service Facilities Regulations

Repealed
by [Chapter R-21.3 Reg 1](#) (effective January 1, 2023).

Formerly
[Chapter R-21.2 Reg 1](#) as amended by
Saskatchewan Regulation [76/88](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

Table of Contents

| | |
|--|---|
| TITLE AND INTERPRETATION | |
| 1 | Title |
| 2 | Interpretation |
| SERVICES | |
| 3 | Services and programs |
| LICENCES | |
| 4 | Eligibility for licence |
| 5 | Inspection required |
| 6 | Duty to comply with request for information, etc. |
| 7 | Form of licence |
| 8 | Renewal |
| 9 | Termination |
| STANDARDS | |
| 10 | Location |
| 11 | Required designated areas |
| 12 | Sleeping accommodation |
| 13 | Bedroom furnishings |
| 14 | Washing facilities |
| 15 | Number of residents |
| 16 | Smoke alarm system |
| 17 | Exits |
| 18 | Safety equipment |
| 19 | Meals |
| 20 | Day-room |
| 21 | Study space |
| 22 | Yard |
| 23 | Accessibility |
| DUTIES OF RESIDENTIAL-SERVICE FACILITIES | |
| 24 | Residential-service facilities funded by government |
| 25 | Insurance policy |
| 26 | Personal records of residents |
| 27 | Medical treatment |
| 28 | Medication |
| GENERAL | |
| 29 | Inspection of residential-service facilities |
| 30 | Notice of discontinuance of operation |

CHAPTER R-21.2 REG 1
The Residential Services Act

TITLE AND INTERPRETATION

Title

- 1** These regulations may be cited as *The Residential-service Facilities Regulations*.

Interpretation

- 2** In these regulations:

- (a) “**adult**” means a person who is 18 years of age or older;
- (b) “**child**” means a person who is under 18 years of age;
- (c) “**operator**” means any representative of the facility that has control or management of a residential-service facility.

21 Mar 86 cR-21.2 Reg 1 s2.

SERVICES

Services and programs

- 3** A residential-service facility may provide the following types of services or programs:

- (a) service as a group home, which is to provide lodging, supervision, personal care or individual programming in a family-like setting to a maximum of 10 residents;
- (b) service as a maternity home, which is to provide lodging and pre-natal and post-natal care to women;
- (c) service as a transition house, which is to provide safe shelter and counselling to families in crisis;
- (d) service as a custodial residence, which is to provide supervision or detention of persons to whom section 10.2 of *The Summary Offences Procedures Act* or subsection 7(1) or section 24 of the *Young Offenders Act* (Canada), as amended from time to time, applies; or
- (e) any other services or programs that the minister may approve.

21 Mar 86 cR-21.2 Reg 1 s3.

LICENCES

Eligibility for licence

4(1) To be eligible for a licence, the applicant for a licence shall submit to the department:

(a) a letter of approval from the medical health officer, as defined in *The Health Services Act*, for the area in which the residential-service facility is situate stating that the residential-service facility complies with *The Public Health Act* and the regulations made pursuant to that Act;

(b) a letter of approval from the local assistant to the Fire Commissioner, within the meaning of *The Fire Prevention Act, 1980*, advising that the structure, equipment and maintenance of the residential-service facility are satisfactory; and

(c) a copy of the facility's current insurance policy as required by section 25.

(2) To be eligible for a licence, the residential-service facility is to be operated by the directors of the organization that incorporated pursuant to *The Non-profit Corporations Act*, *The Co-operatives Act* or a private Act of the Legislature for the purposes of becoming a residential-service facility.

21 Mar 86 cR-21.2 Reg 1 s4.

Inspection required

5 No licence is to be issued to a residential-service facility until an officer of the department has conducted a physical standards inspection and a program standards inspection and has indicated to the department that the facility meets the standards prescribed in these regulations.

21 Mar 86 cR-21.2 Reg 1 s5.

Duty to comply with request for information, etc.

6 An applicant for a licence shall have available for inspection by the minister any information, documents, plans or specifications for the residential-service facility and shall complete any forms that the minister may require.

21 Mar 86 cR-21.2 Reg 1 s6.

Form of licence

7 Every licence issued is to state:

(a) the name and location of the residential-service facility;

(b) the rated bed capacity of the residential-service facility; and

(c) any other matter the minister considers advisable.

21 Mar 86 cR-21.2 Reg 1 s7.

Renewal

8 When a person wishes to renew a licence, he shall submit the material specified in subsection 4(1) three months prior to the date that the current licence expires.

21 Mar 86 cR-21.2 Reg 1 s8.

Termination

9 A licence terminates immediately:

- (a) on any change in the location or ownership of a residential-service facility; or
- (b) on any significant change in the program, as outlined in the initial application for the licence, offered in the residential-service facility, unless notice of the intended change has been submitted to the minister and his prior written approval for the change has been given.

21 Mar 86 cR-21.2 Reg 1 s9.

STANDARDS**Location**

10 Every residential-service facility:

- (a) if it is situated in an urban area, is to be located in a residential setting in the community; and
- (b) is to be accessible to public transportation, parks, churches, shopping centres, libraries, medical clinics and similar community resources.

21 Mar 86 cR-21.2 Reg 1 s10.

Required designated areas

11 The areas of the residential-service facility designated in the application for a licence as areas for lounging, dining, indoor recreation, sleeping, bathing, food preparation and storage are to be used only for those purposes unless otherwise approved by the minister.

21 Mar 86 cR-21.2 Reg 1 s11.

Sleeping accommodation

12 Each residential-service facility is to provide sleeping accommodation for its residents as follows:

- (a) each bedroom floor is to be not more than 1.22 metres below the level of the ground surrounding the main or ground floor level;
- (b) no basement is to be used for sleeping accommodation except if, in the opinion of the local fire and health departments, using the basement for sleeping accommodation would not constitute a fire or health hazard;

R-21.2 REG 1**RESIDENTIAL-SERVICE FACILITIES**

- (c) each bedroom is to have a minimum of seven square metres per resident or, where more than one resident is accommodated in a bedroom, 4.6 square metres per resident;
- (d) each resident is to have his own bed of a size and type suitable to his age, with a clean mattress and with bedding appropriate to the weather conditions and climate;
- (e) not more than two adults or four children are to be accommodated in one bedroom;
- (f) if any resident has serious difficulty negotiating stairways, he is not to be placed in a bedroom above or below the ground floor level;
- (g) each bedroom is to have at least one mirror, at least one outside window that may be opened for fresh air and adequate ventilation, lighting and heating.

21 Mar 86 cR-21.2 Reg 1 s12.

Bedroom furnishings

13 Each residential-service facility is to provide to each resident, in his bedroom, with:

- (a) a clothes closet or wardrobe space, individual drawer space and at least one chair;
- (b) space to store personal items such as dentifrices, cosmetics, towels and soap; and
- (c) furnishings of reasonable quality as compared with the standards of other housing accommodation in the community, which quality is not to differ greatly from the other furnishings in the facility.

21 Mar 86 cR-21.2 Reg 1 s13.

Washing facilities

14 Every residential-service facility is to have at least:

- (a) one wash basin with hot and cold water and one flush toilet for every five residents or fraction thereof; and
- (b) one bathtub, or shower, with hot and cold water for every 10 residents or fraction thereof.

21 Mar 86 cR-21.2 Reg 1 s14.

Number of residents

15 The number of residents in any residential-service facility is not to exceed the rated bed capacity of the licensed facility.

21 Mar 86 cR-21.2 Reg 1 s15.

Smoke alarm system

16 Each residential-service facility is to be equipped, on each level of the facility, with a smoke alarm that is:

- (a) of a type approved by the Fire Commissioner; and
- (b) interconnected with all other smoke alarms in the facility.

23 Sep 88 SR 76/88 s3.

Exits

17 All exit doors in a residential-service facility, other than a residential facility described in clause 3(d), are to be equipped only with hardware that does not require special knowledge to unlock the door from the inside.

21 Mar 86 cR-21.2 Reg 1 s17; 23 Sep 88 SR 76/88 s4.

Safety equipment

18 Each residential-service facility is to provide night lights, non-skid stair treads, non-skid bath mats and handrails on stairways or in bathrooms if, in the opinion of the minister, they are required for the safety of the residents.

21 Mar 86 cR-21.2 Reg 1 s18.

Meals

19 Each residential-service facility is to provide residents with a nutritionally balanced diet, as set out in the *Canada Food Guide*, to be served in a family-type eating space.

21 Mar 86 cR-21.2 Reg 1 s19.

Day-room

20 Each residential-service facility is to have a day-room for lounging of not less than 13.5 square metres with approximately 1.86 square metres of floor space per resident where the residents may play table games, watch television and enjoy a social life.

21 Mar 86 cR-21.2 Reg 1 s20.

Study space

21 Each residential-service facility that provides a program of study is to provide adequate facilities for the purposes of study by the residents involved in the program.

21 Mar 86 cR-21.2 Reg 1 s21.

Yard

22 Each residential-service facility is to provide some outside yard or lawn space with appropriate seating.

21 Mar 86 cR-21.2 Reg 1 s22.

R-21.2 REG 1**RESIDENTIAL-SERVICE FACILITIES****Accessibility**

23 A residential-service facility that accommodates residents who are physically handicapped is to have elements built into the home to allow entrance to and egress from the living areas, buildings and grounds by these residents.

21 Mar 86 cR-21.2 Reg 1 s23.

DUTIES OF RESIDENTIAL-SERVICE FACILITIES**Residential-service facilities funded by government**

24 Every residential-service facility that is in receipt of or applying for funds from the Government of Saskatchewan is to:

- (a) enter into an agreement with the minister;
- (b) keep complete financial records that account for all income and expenditures for all purposes;
- (c) keep complete records of the individual programming developed for each resident; and
- (d) on the ministers request, submit audited financial statements and any other documents that may be required to conduct an accurate audit to the minister, the Provincial Auditor or any other auditor that the minister may designate, as the case requires.

21 Mar 86 cR-21.2 Reg 1 s24.

Insurance policy

25 Every operator shall have an insurance policy that provides adequate coverage for all activities related to providing residential services and which includes:

- (a) fire and extended coverage, including theft of the operator's physical assets and property lodged in the residential-service facility owned by the residents and in the care, custody, and control of the operator;
- (b) comprehensive general liability coverage of at least \$1,000,000; and
- (c) liability coverage of at least \$1,000,000 for the operation of each vehicle, whether or not owned by the operator, that is used by the operator, employees or volunteers in the course of providing residential services.

21 Mar 86 cR-21.2 Reg 1 s25.

Personal records of residents

26 All personal records of any resident are to be kept in locked containers and only the operator or the person to whom the records relate or his agent and persons authorized by the minister are to have access to those records.

21 Mar 86 cR-21.2 Reg 1 s26.

Medical treatment

27 With respect to the treatment of an injury to any resident, the staff of a residential-service facility shall provide only emergency first-aid and, in all cases of serious illness or injury to any resident, the operator shall cause:

- (a) a physician to be called; and
- (b) the parent, guardian or next of kin of the resident to be notified.

21 Mar 86 cR-21.2 Reg 1 s27.

Medication

28(1) Subject to section 27, all medication and medical treatment is to be given to residents only as authorized by a physician.

(2) Each residential-service facility is to provide a lockable medicine cabinet in which medications are to be locked when circumstances dictate, in order to provide protection to all residents of the facility.

21 Mar 86 cR-21.2 Reg 1 s28.

GENERAL**Inspection of residential-service facilities**

29 Each operator shall ensure that his residential-service facility is open at all reasonable times for inspection and examination by:

- (a) the minister;
- (b) any public health official; or
- (c) any representative of the Fire Commissioner;

who may inspect the facility, examine records and make any inquiries about the facility and its operator that he may consider to be necessary for the purposes of these regulations.

21 Mar 86 cR-21.2 Reg 1 s29.

Notice of discontinuance of operation

30 Any operator of a residential-service facility who wishes to discontinue operation of the residential-service facility shall so notify the minister in writing at least three months prior to the effective date of the discontinuance of the operation.

21 Mar 86 cR-21.2 Reg 1 s30.

