

Electrical Contractor's Licence Application

The undersigned hereby makes application, according to provisions of *The Electrical Licensing Act* for an Electrical Contractor's Licence to employ electrical journeyman.

Applicant's Name _____
Business Name _____
Mailing Address _____
City / Province _____
Postal Code _____
Telephone Number _____
Email Address _____

Licence Fee

☐ 1 Year - \$85.00, or ☐ 3 Years - \$255.00

Licence fees are payable to the Minister of Finance. Payment accepted by cheque, cash, money order, bank draft, debit, Visa or MasterCard. Please do not send cash in the mail.

Qualifying Journeyman's Name _____
Qualifying Journeyman's Licence Number _____

☐ I am not employed by another licenced electrical contractor or licenced employer.

Signature of Journeyman _____

Please list all current licenced electrical journeyman in your employ (add pages as necessary):

Name	License No.	Expiry Date

ORIGINAL GUARANTEE BOND MUST BE SUBMITTED WITH THIS APPLICATION

☐ Do you wish to have your information shared with the Electrical Contractors Association of Saskatchewan?

Signature of Applicant _____

Date of Application _____

Client Authorization Payment Form (for all credit card payments not completed in person)

All services provided by Government Relations – Gas & Electrical Licensing may be paid for:

In Person

- Cash
- Debit (Interac)
- Credit Card (Visa or Mastercard)
- Cheque or money order payable to **Minister of Finance**

By Mail or Email

- Credit Card (Visa or Mastercard)
- Cheque or money order payable to **Minister of Finance**

If Paying by Credit Card

Credit Card Information

☐

Visa

☐

Mastercard

Name Appearing on Card

Address of Cardholder

Postal Code

Telephone Number

I authorize the following
amount to my card:

\$ _____

Cardholder Signature

Date of Application

Card Number

Date of Expiry

Security Code (3 digit code on back):

Keep a copy of your completed application; provide the original application, attachments and payment to:

Gas and Electrical Licensing
1430 – 1855 Victoria Avenue
REGINA SK S4P 3T2

Phone: (306) 787-4530

Email: gelifensing@gov.sk.ca

www.saskatchewan.ca/buildingstandards

Electrical Contractor's Licensing Requirements

1. **ALL ELECTRICAL JOURNEYMEN WORKING IN SASKATCHEWAN ARE REQUIRED TO HOLD AN ELECTRICAL JOURNEYMAN LICENCE ISSUED BY THE MINISTRY OF GOVERNMENT RELATIONS.** At least one licensed electrical journeyman on staff must have a Saskatchewan certificate or Inter-Provincial certificate and at least two years' experience in the electrical trade. (Date of Qualification).
2. Licensed electrical journeyman cannot be employed by any other licensed electrical contractor or licensed electrical employer while he is listed on the contractor's list of employed journeyman.
3. Journeyman listed for the company **MUST** always hold a valid Electrical Journeyman's License.
4. The applicant for the Electrical Contractor's Licence must provide a guarantee bond in the penal sum of \$10,000 or \$30,000 to the Ministry of Government Relations. (Such a bond is available from any insurance company licensed in Saskatchewan).
5. If the applicant is using a trading/business name, this name must appear on the electrical contractor's guarantee bond. e.g. Tim Tully O/A Tim's Electric OR Tim's Electric O/B
6. The Corporate Registry, Information Services Corporation (ISC) requires that all trading / business names be registered in Saskatchewan. Forms can be picked up at:
Corporate Registry
Information Services Corporation (ISC)
1301 1st Avenue
Regina, SK S4R 8H2
Phone: (306) 787-2962
Fax: (306) 787-8999
Email: corporateregistry@isc.ca
Web: www.isc.ca/corporateregistry
7. The **ORIGINAL GUARANTEE BOND** issued must be submitted with the Electrical Contractor's Licence Application when applying for a licence and signed by at least one person on behalf of the company. A PHOTOCOPY is not acceptable; a scanned electronic copy is acceptable.
8. **Complete and return with payment to:**
Gas & Electrical Licensing
Ministry of Government Relations
1430 - 1855 Victoria Avenue
Regina, SK Canada S4P 3T2
Make cheque or money order payable to:
Minister of Finance