

Industry Tip

IRIS Notifications Enhancements

Date	Module/Application/Functionality	Notes
January 16, 2017	Notifications	Initial Release

1. Important Dates

When	What
February 2, 2017	Notification sub-system upgrades implemented through IRIS Release 5.6.

2. Introduction and Background

IRIS will be upgraded to introduce the ability for Industry to subscribe to notifications, at a user or organization level. All existing notification types will be included in the upgrade. As well, a few new notifications types will be added that can be subscribed to.

Industry Security Administrators will need to be aware of changes to security permissions to enable the notification subscription features for users.

The IRIS Notification Sub-system has been modified to detect the security permissions of the user logged in. When the user accesses the notification subscription area, they will be presented with notification subscription options that correspond to their permissions. For example, a user who has the permissions for reporting an Incident would have the permission to subscribe to Incident notifications.

Once a user has used the Notification Preferences screen to subscribe to one or more notification types, they can begin to receive notifications for them. If a user unsubscribes from a notification type, they will no longer receive notifications of that kind. In order to access and view notifications, users must go to the Notification Search screen.

Notifications are either Single User or Organizational. Single User notifications are sent to an individual IRIS user within an organization, and automatically subscribe the user by default once a notification of that type has been generated.

Organizational notifications are sent to the Business Associate and by default, will not be subscribed to until the notification preferences screen has been accessed and the preferences have been edited.

For users acting on behalf of another organization, they can obtain notification permissions under one or more organizations by contacting their Security Administrator. The user then can receive different notifications under each organization they are acting on behalf of.

3. Overview of Enhancements

- Industry can subscribe or unsubscribe to existing notification types in IRIS, as a single user and at an organizational level, based on their security permissions.
- Industry can manage their notification subscription preferences to subscribe Online, by Email or None.

Government of Saskatchewan **Ministry of**
Integrated Resources

Tenure Applications Reports Support Quick Search

View Notification Preferences

Single User

Petroleum Tenure

Disposition Surrender
Disposition Surrender Application Review Completed.

Disposition Transfer
Disposition Transfer Application Review Completed.

Lease Selection
Lease Selection Review Completed.

PostingRequest
Posting Request Confirmation.

PT Application
PT Application Approved.
PT Application Denied.

Organization Subscribers

Petroleum Tenure

Offset
Offset First Year Notice (Lessee).
Offset First Year Notice (Payer).

Edit Notification preferences

- Industry can subscribe to new notification types, based on their security permissions.

- Industry can view a notification indicator, which will prompt them to view their unread notifications.



- Industry can use advanced notification search features to filter their search results by date, category, classification and subject keyword.
- Security Administrators can assign users a permission to view all notifications sent to the organization.
- Users can act on behalf of one or more organizations and have different notification subscriptions and preferences under each organization.

4. Security Permission Set Changes for Notifications

The following chart outlines the existing notification types that have undergone changes to their associated security permissions. In addition, the chart identifies new notification types and their associated security permissions.

Note:

SU=Single User Notification

O=Organizational Notification

N=New Notification Type

Notification Type		Associated Permission Set(s)
Authorization Approved	O	I.INF.GenericAuthorization
Authorization Expiry Date Changed	O	I.INF.GenericAuthorization
Authorization Revoked	O	I.INF.GenericAuthorization
Detailed Incident Submission Due	O	I.INF.Incident.Submit
Disposition Surrender Application Review	SU	I.PETT.Application.Surrender.Applicant I.PETT.Application.Surrender.Administrator
Disposition Transfer Application Review	SU	I.PETT.Application.Transfer.Applicant I.PETT.Application.Transfer.Administrator
Inspection Item Updated	O	I.INF.Inspections.Submit
Invoice Generated	O/N	I.BLNG.Notification.Receive
Lease Selection Application Review	SU	PT.Notification.LS_CMPL_IND.Receive
Non-Compliance Inspection	O	I.INF.Inspections.Submit

Non-Compliance Inspection Due	O	I.INF.Inspections.Submit
Obligations Added/Changed	O/N	I.INF.Obligation.Notification
Offset First Year Notice (Lessee)	O/N	I.PETT.Offsets.Notifications
Offset First Year Notice (Payor)	O/N	I.PETT.Offsets.Notifications
Posting Request Application Review	SU	I.PETT.Application.PostingRequest.Applicant I.PETT.Application.PostingRequest.Administrator
Petroleum Tenure Application Review	O	I.PETT.Application.DispositionGrouping.Applicant I.PETT.Application.DispositionGrouping.Administrator I.PETT.Application.SpecialtyDisposition.Applicant I.PETT.Application.SpecialtyDisposition.Administrator I.PETT.Application.RegisterInstrument.Applicant I.PETT.Application.RegisterInstrument.Administrator I.PETT.Application.DHOA.Applicant I.PETT.Application.DHOA.Administrator I.PETT.Application.Extension.Applicant I.PETT.Application.Extension.Administrator I.PETT.Application.NonProdReview.Applicant I.PETT.Application.NonProdReview.Administrator I.PETT.Application.OffsetWaiver.Applicant I.PETT.Application.OffsetWaiver.Administrator I.PETT.Application.Overdrill.Applicant I.PETT.Application.Overdrill.Administrator I.PETT.Application.RefundHeliumRental.Applicant I.PETT.Application.RefundHeliumRental.Administrator I.PETT.Application.ReinstatementOfDisposition.Applicant I.PETT.Application.ReinstatementOfDisposition.Administrator I.PETT.Application.NegotiatedSubstance.Applicant I.PETT.Application.NegotiatedSubstance.Administrator
Record of Inspection Item Updated	O	I.INF.Inspections.Submit
Record of Satisfactory Inspection	O	I.INF.Inspections.Submit
Reminder: Detailed Incident Submission Due	O	I.INF.Incident.Submit
Reminder: Non-Compliance Inspection Due Warning	O	I.INF.Inspections.Submit
Satisfactory Inspection	O	I.INF.Inspections.Submit
Well Completion Exploratory Status Changed	O	I.INF.Royalties.View
Well Confidential Period	O	I.INF.WellLicence.Administrator

Changed		
Well and Facility Infrastructure Application Review	SU	I.WFI.InspectionApplications.Applicant I.WFI.InspectionApplications.Administrator I.WFI.LicenceApplications.Applicant I.WFI.LicenceApplications.Administrator I.WFI.MiscellaneousWaiverApplications.Applicant I.WFI.MiscellaneousWaiverApplications.Administrator I.WFI.ProductionAndMeasurementApplications.Applicant I.WFI.ProductionAndMeasurementApplications.Administrator I.WFI.RepairAndAbandonmentApplications.Applicant I.WFI.RepairAndAbandonmentApplications.Administrator I.WFI.ReservoirApplications.Applicant I.WFI.ReservoirApplications.Administrator I.WFI.RoyaltyApplications.Applicant I.WFI.RoyaltyApplications.Administrator I.WFI.StorageApplications.Applicant I.WFI.StorageApplications.Administrator I.WFI.UnitsAndForcedPoolingApplications.Applicant I.WFI.UnitsAndForcedPoolingApplications.Administrator
Well Licence Cancelled	O	I.INF.WellLicence.Administrator
Well Licence Status Changes to Issued	O	I.INF.WellLicence.Administrator
Well Licence Suspended	O	I.INF.WellLicence.Administrator
Wellbore Cancelled	O	I.INF.WellLicence.Administrator

If one or more users within your organization require the ability to view all of your organization's notifications, then they must be granted the 'I.Notification.BusinessAssociate.View' permission.

5. Email Setup for Notifications

The IRIS notification sub-system uses the user's email address that has been set up within their 'My Account'.

My Account

General Processing Messages:

- **Email and Notification information has been successfully saved.**

User name: jePTUser@Husky.test
Given name: jePTUser
Surname: Husky
BA ID: 00086
Currently acting on behalf of: 00086

Switch

Switch to acting on behalf of: Husky (00086) ▼

Switch

Email and Notification

Email Notifications On:

Email: * user123@test.ca

Update

Users can verify that they have an email address set up within their 'My Account' by following the steps below:

1. [Log into IRIS.](#)
2. Click on the 'My Account' link in the top right-hand side of the page, under the user login information.
3. On the 'My Account' page, click on the 'Email Notifications On' checkbox.
4. Enter a valid email address in the 'Email' field and click on 'Update'.

6. Subscribe to Notifications

5. [Log into IRIS.](#)
6. Select the 'Notifications Preferences' under 'Support' in the menu. Based on your permissions, you will find various notification subscription options.
7. On the 'Notification Preferences' page, click on 'Edit Notifications Preferences' to begin subscribing.

View Notification Preferences

Single User

Petroleum Tenure

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Disposition Transfer

Disposition Transfer Application Review Completed.

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Lease Selection Review Completed.

Posting Request

Posting Request Confirmation.

PT Application

PT Application Approved.

PT Application Denied.

Organization Subscribers

Petroleum Tenure

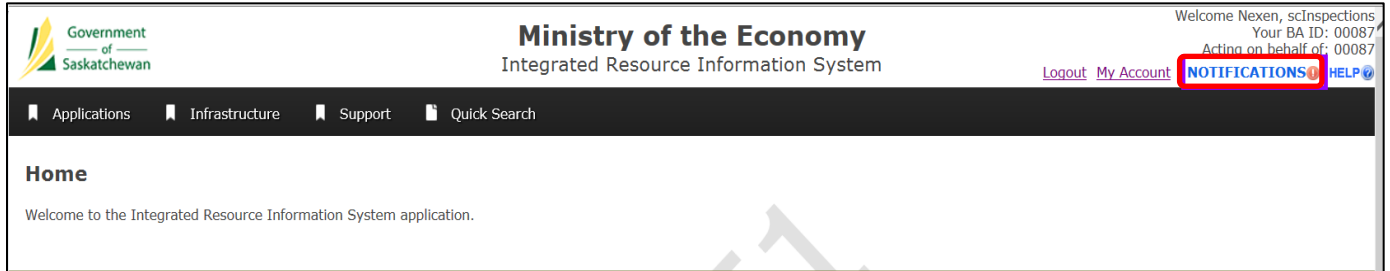
Offset

Offset First Year Notice (Lessee).

Offset First Year Notice (Payer).

8. Click on 'Online' or 'Online and Email' for each notification you wish to subscribe to.
9. Once all subscription preferences have been selected. Click 'Save' to save changes or 'Discard' to restore preferences to default.

When IRIS has generated a notification that has not yet been viewed, an indicator will appear in the top right-hand corner of the screen underneath the user's login information:



Clicking on the indicator will take the user to their unviewed notification(s):



7. Notification Search Options

By using the 'Advanced Search', the user can search on multiple criteria to narrow down the search results:

Notification Search

Search Criteria

Common Searches Basic Search **Advanced Search**

BA ID *
71502 - APACHE CANADA LTD.

Recipient User
jePTUser@Apache.test

From Date *
2016-11-11

To Date
yyyy-mm-dd

Category

Classification

Subject Keyword

Search

Questions?

If you require additional information or have any concerns, contact Petroleum and Natural Gas Support at 1-855-219-9373 or PNG.support@gov.sk.ca.