

Rail Reference Document

Section: **INDUSTRIAL RAILWAYS**

Subject: **REGISTRATION FORM**

Provincially regulated railways include all railway operations within the province of Saskatchewan that are not federally regulated. Any industrial operation that loads, handles or moves railcars, or owns operable railway infrastructure is considered to be a railway as per *The Railway Act*.

All industrial railways are required to:

- Obtain an Operating Authority Certificate (OAC) from the Highway Traffic Board (HTB);
- Provide proof of insurance to the Highway Traffic Board; and
- Submit rail related accident/incident reports in accordance with prescribed timelines.

Depending on the size and type of railway operations, an industrial railway may also be asked to:

- Submit a Safety Management Plan;
- Submit a request for a partial exemption from the Railway Act (at the discretion of the railway owner/operator); and/or
- Provide any other information required by the Minister to ensure railway operations are being conducted safely.

Industrial Railway Operators are responsible to provide up to date information in the form below, which reflects current operations, to the Rail Services Branch at rail.services@gov.sk.ca.

INDUSTRIAL RAILWAY REGISTRATION FORM

1. Company

Company Name		Company Contact Name	
Company Contact Phone Number		Company Contact Email	
Company Address / Physical Location		Company Mailing Address	

2. Infrastructure and Equipment

Total Length of Tracks (ft)	
Number of Switches/Turnouts	
Number of Public Grade Crossings	
Number of Private Grade Crossings	
Number of Bridges	
Number of Locomotives	
Number of Mobile Car Movers	
Number of Car Pullers	

Rail Reference Document

Section: **INDUSTRIAL RAILWAYS**
Subject: **REGISTRATION DATA SHEET**

3. Maintenance Programs

Track is maintained by: Railway company staff Third party contractor

Locomotives/car movers maintained by: Railway company staff Third party contractor

4. Capital Programs

Are you planning any major track or equipment purchases, repairs or upgrades in the next three (3) years?

YES NO

If yes, please specify: _____

5. Railway Operations

Railway service provider: CN CP Other _____

Internal car switching conducted by: Railway company staff Third party contractor

Third party contractor name (if applicable): _____

6. Commodities

Dangerous Goods (DG)		Non-Dangerous Goods (Non-DG)	
Product Name and UN I.D.	Annual No. of Cars	Product Name	Annual No. of Cars
Total Number of DG Cars Handled (annually):		Total Number of Non-DG Cars Handled (annually):	

7. Railway Safety

Do you conduct monthly track inspections? Yes NO
 Has your staff been trained on car handling/securement? Yes NO
 Do you have car handling procedures? Yes NO
 Has your staff been trained to operate locomotives/car movers? Yes NO
 Do you utilize blue flags? Yes NO
 Do you have derails installed at your location? Yes NO