

## SUBJECT: REPORTING TO HEAD OFFICE

### POLICY

Crown prosecutors shall report to Head Office in the following circumstances:

- 1) when a prosecutor becomes aware that an investigation has been commenced, charges have been or are about to be laid in all "major cases" and cases of a potentially "sensitive" nature. Those cases include:
  - (a) any case involving a death as a consequence of alleged criminal conduct;
  - (b) any case in which a police officer or public official has been charged with committing a criminal act;
  - (c) any case in which an individual has been killed or seriously injured as a result of police activity (i.e. shooting, high speed chase)
  - (d) any prosecution involving a major issue of Aboriginal Rights;
  - (e) any case likely to be of concern to the Attorney General;
  - (f) any case involving issues which are currently a matter of substantial public scrutiny;
  - (g) any other case identified as sensitive by the Regional Crown;
- 2) where a request for an appeal in respect of matters regardless of whether summary conviction or indictable;
- 3) upon completion of a summary conviction appeal;
- 4) in all "major cases" and cases of a sensitive nature as defined above;
- 5) in all cases where a prerogative writ is to be sought;
- 6) in any case where the accused is found unfit to stand trial or not criminally responsible;
- 7) in all cases in which a direct indictment sought;
- 8) in all cases in which the offender and the case meet the criteria set out in s. 753 or s. 753.1. (Prosecutors should also refer to the policies on Dangerous and Long-term Offender Proceedings and Dangerous Offenders: National Flagging System for more detailed advice);
- 9) where a written judgment is rendered by the Court, the prosecutor must forward a copy of that decision to Head Office; and

10) in any other case in which a report to Head Office is required by any other policy of Public Prosecutions.