



December 2014

# PLANNING TEAM TERMS OF REFERENCE

## The Planning Team....

A Planning Team shall be designated consisting of representatives of the licensee and Saskatchewan Ministry of Environment (MOE). Interaction among members of the planning team provides important linkages between the licensee, MOE, other government agencies where appropriate, independent operators and members of the Public Advisory Group (PAG) with an interest on the licence area. The Planning Team will facilitate input from various sources, acquire relevant information to assist plan development and ensure that all staged approvals are met in a timely manner.



Creating opportunity since 1989

**2017 FOREST MANAGEMENT PLAN**

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## 1.0 Introduction

Mistik Management Ltd. (Mistik) is a woodlands management company based out of Meadow Lake, Saskatchewan providing timber procurement and forestry services to NorSask Forest Products Inc., Meadow Lake Mechanical Pulp Inc. and L&M Wood Products. Mistik is dedicated to the sustainable use and stewardship of 1.9 million hectares of boreal forest in northwest Saskatchewan.

In 1988 NorSask Forest Products Inc. (NorSask, a Meadow Lake-based sawmill) negotiated a Forest Management License Agreement (FMLA) with the provincial government. A condition of the agreement was that a user be found for the deciduous component of the boreal mixedwood forest from which NorSask harvested the coniferous (spruce, pine) component. In 1990, Millar Western Pulp Ltd., a company that makes pulp from aspen, agreed to build a pulp mill in the vicinity of Meadow Lake. Mistik was formed in 1989 as a forest management company wholly-owned and directed by NorSask Forest Products Inc. and Millar Western Pulp (Meadow Lake) Ltd.

On May 13, 1997, the Province of Saskatchewan approved the *NorSask 20-Year Forest Management Plan* and related *Environmental Impact Statement*, plus associated documents, collectively referred to as the *NorSask Forest Management Project*.

In April 1998, the NorSask FMLA was assigned to Mistik. With the enactment of the *Forest Resources Management Act (1999)*, Mistik's FMLA was officially changed to a Forest Management Agreement (FMA).

In November 2002, a major amendment to Mistik's FMA was completed. The amendment resulted in the assignment of the Green Lake, Sled Lake and Bronson Management Units to Meadow Lake OSB (effectively removing these three management units from the Mistik FMA area) and the addition of the Peter Pond Management Unit to the Mistik FMA area. On June 24, 2009, the Province of Saskatchewan approved Mistik's 2007-2017 20-Year Forest Management Plan (FMP) and related documents. During the 2017-2027 FMP process, and in collaboration with L&M Wood Products and the Province of Saskatchewan, Mistik intends to incorporate the L&M FMA area into the Mistik FMA area as an additional management unit for the purposes of forest management planning.

Approximately 20 northern communities exist within or adjacent to the Mistik FMA area. The majority of these settlements are comprised of First Nation and Métis populations. Commercial fishing, cattle ranching, farming, market gardening, logging and sawmilling and various non-timber extraction from the forest (berry picking, cone collecting, mushroom picking, etc.) now contribute to the local industries of these communities. Mistik actively seeks to enhance the social and economic well-being of these communities by providing employment, training and business opportunities related to timber harvesting and forest renewal operations.

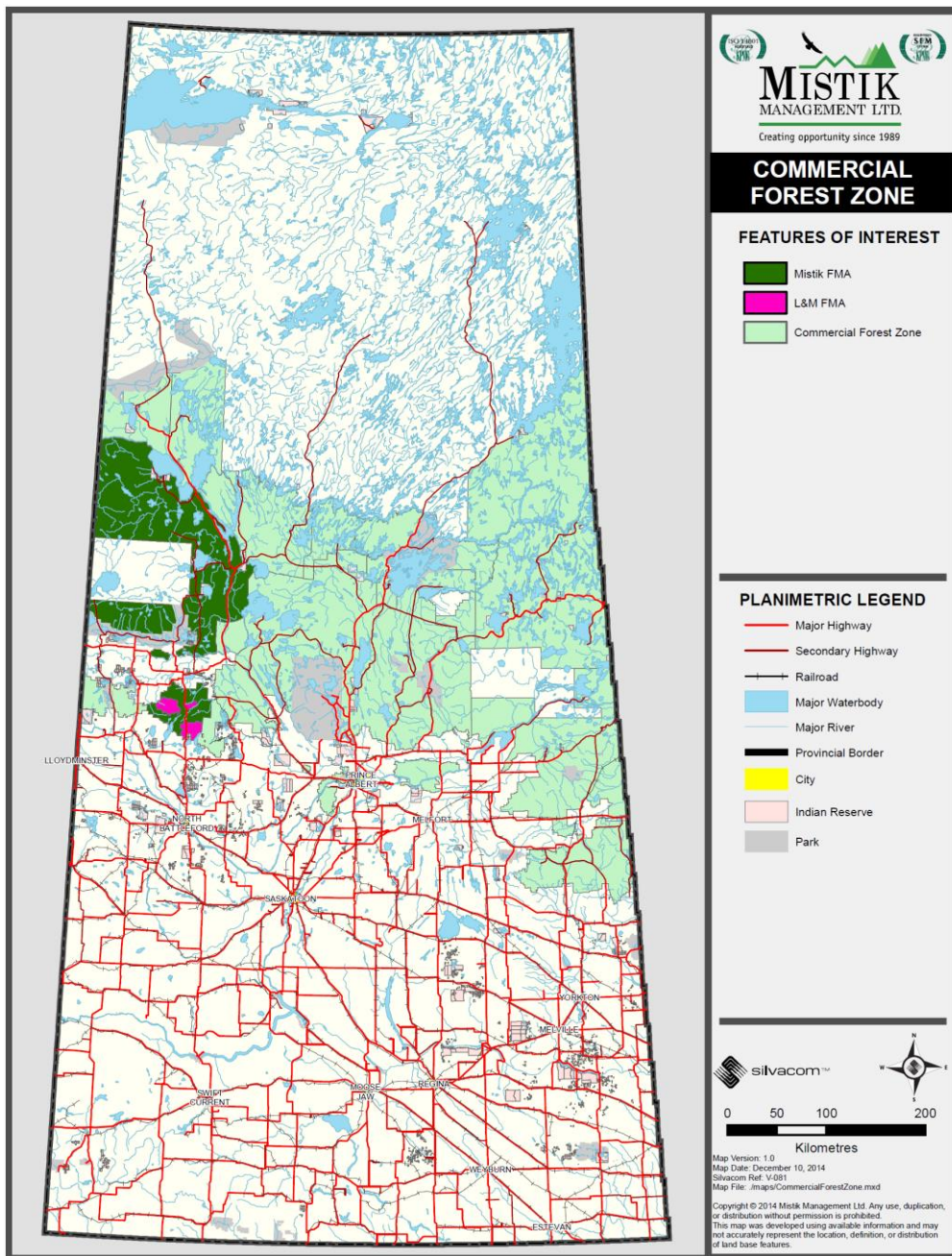
Mistik's mandate since its inception has been to:

- provide wood fiber to both mill facilities;
- work with local communities within the FMA area in providing employment and business opportunities related to harvesting and forest renewal-related activities;
- consult and cooperate with other stakeholders and forest-users with interests in the Mistik FMA area;
- consider wildlife and other ecosystem values in planning and implementing forest use activities.

Mistik's revision of its 20-Year Forest Management Plan is due prior to April 1, 2017. The following documentation fulfills the requirements of the Planning Team Terms of Reference required by Saskatchewan Ministry of Environment's Forest Management Planning section of the Forest Planning Manual (2007).

## 2.0 License area

The 20-Year Forest Management Plan (FMP) is being developed for Mistik Management Ltd.'s Forest Management Agreement (FMA) area and L&M Wood Product's FMA area (Figures 1 and 2).



**Figure 1. Mistik Management Ltd. FMA Area and L&M FMA Area within the commercial forest zone of Saskatchewan**

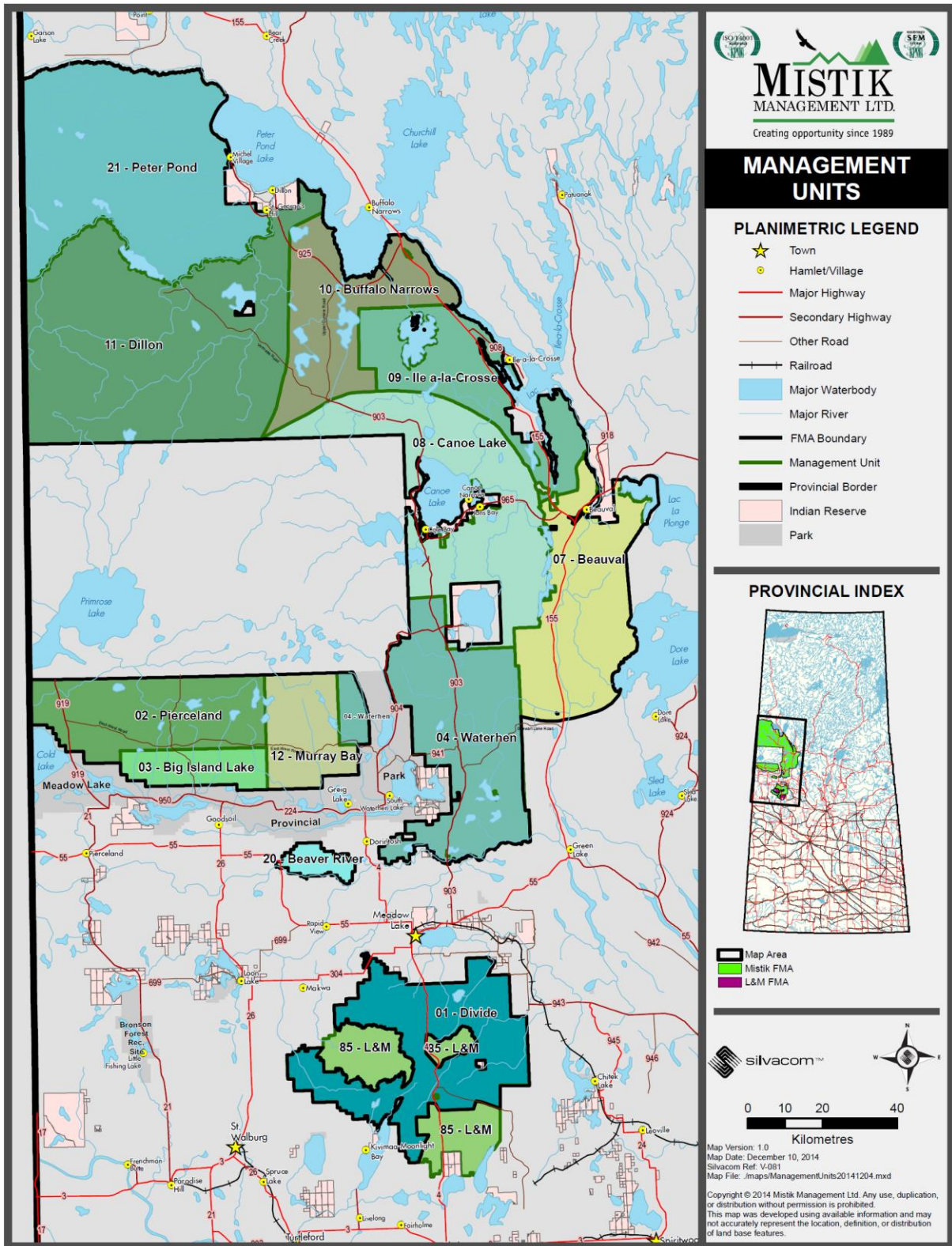


Figure 2. Management units comprising the L&M and Mistik Management Ltd. FMA Areas

### 3.0 Date of expiry of current FMP and date of approval for implementation of the next FMP

Section 38 of the *Forest Resources Management Act (1999)*, and Sections 26 – 28 of the *Forest Resource Management Regulations (1999)* identify the general requirements of a forest management plan. Specifically, a forest management plan must be revised every ten years. Based on a letter dated June 24, 2009 from Saskatchewan’s Minister of Environment, Mistik’s existing approval of the current 20-Year Forest Management Plan is effective to March 31, 2017. Mistik’s new 20-Year Forest Management Plan will be approved for implementation by April 1, 2017.

### 4.0 Appointment of Plan Author

Mistik Management Ltd. has appointed Roger Nездoly, General Manager as the Plan Author. Roger will serve as the chairperson of the Planning Team. Roger can be contacted at (306) 236-7165 or [roger.nesdoly@mistik.ca](mailto:roger.nesdoly@mistik.ca). Roger will assume responsibility for ensuring that Planning Team meetings occur on a regular basis and that all public consultation processes with the Public Advisory Group, Aboriginal groups and other corporate and individual interested stakeholders are undertaken in a timely and meaningful manner.

### 5.0 Assignment of overall responsibility for development and submission of the forest management plan (FMP)

As Plan Author, Roger Nездoly accepts overall responsibility for the development and submission of the forest management plan on behalf of Mistik Management Ltd.

### 6.0 Government agency involvement in plan preparation

Dave Lindenаs, Manager of Inventory and Planning Unit, Saskatchewan Ministry of Environment, Forest Service is the Plan Coordinator. Dave can be contacted at (306) 953-2442 or [dave.lindenаs@gov.sk.ca](mailto:dave.lindenаs@gov.sk.ca). Dave Lindenаs and Al Balisky have compiled a list of MOE branches and other government agencies that may have specific interests to be addressed in the development of the FMP (**Table 1**). A letter of invitation to participate in the FMP process will be sent to all listed agencies by January 15, 2014.

**Table 1. Provincial and federal government agencies invited to participate in the FMP process**

Date of Invitation Letter	Government Type	Government Agency
January 14, 2015	Province of Saskatchewan	First Nations, Metis and Northern Economic Development
January 14, 2015	Province of Saskatchewan	Lands Branch
January 14, 2015	Province of Saskatchewan	Advisory Services and Municipal Relations
January 14, 2015	Province of Saskatchewan	Strategic Planning and Policy
January 14, 2015	Province of Saskatchewan	Lands and Mineral Tenure
January 14, 2015	Province of Saskatchewan	Saskatchewan Water Security Agency
January 14, 2015	Province of Saskatchewan	Labor Market Services
January 14, 2015	Province of Saskatchewan	SaskEnergy
January 14, 2015	Province of Saskatchewan	SaskPower
January 14, 2015	Province of Saskatchewan	Heritage Conservation Branch
January 14, 2015	Province of Saskatchewan	Tourism Saskatchewan
January 14, 2015	Province of Saskatchewan	Wildfire Management Branch
January 14, 2015	Province of Saskatchewan	Forest Service Branch
January 14, 2015	Province of Saskatchewan	Landscape Stewardship Branch
January 14, 2015	Province of Saskatchewan	Environmental Assessment Branch

Date of Invitation Letter	Government Type	Government Agency
March 17, 2015	Province of Saskatchewan	Highways and Infrastructure
January 14, 2015	Government of Canada	Fisheries and Oceans Canada
January 14, 2015	Government of Canada	Canadian Wildlife Service - Prairie and Northern Region



Agencies who responded indicating their desire to participate in the 20-Yr FMP process

## 7.0 Planning Team Terms of Reference

The creation of this document will address the Terms of Reference required to guide the work of the Planning Team during the course of development of the FMP. Fundamental to the success of the FMP development process will be the role of regularly scheduled meetings of the Planning Team hosted by Mistik in Meadow Lake. These meetings will be used for review of the FMP development process (information exchange, work responsibility allocation, issue resolution and project tracking). The schedule of Planning Team meetings is shown in **Table 2**.

**Table 2. Planning team meeting schedule**

Meeting #	Date of Meeting	Location / Time & Comments
1	October 4 (Thurs), 2014	Mistik office Introductory meeting with MOE / Mistik
2	December 12 (Fri), 2014	Introduction to Silvacom Overview of FMP process
3	February 3 (Tues), 2015	Review initial three documents (TOR, PCP, WP)
4	September 17 (Thurs), 2015	Review Volume I and introduce Forest Characterization, Forest Development, SGRs, VOITs, Treatment Response, Transition Assumptions, etc.
5	October 15 (Thurs), 2015	Forest Characterization – define the ‘working forest’
6	November 19 (Thurs), 2015	Forest Development and growth of forest inventory
7	December 17 (Thurs), 2015	VOITs discussion
8	January 21 (Thurs), 2016	Management actions and Treatment Response
9	February 18 (Thurs), 2016	Forest Estate Modeling Formulation / Tactical Plan
10	April 21 (Thurs), 2016	Wood Supply Analysis
11	May 19 (Thurs), 2016	Wood Supply Analysis
12	June 23 (Thurs), 2016	Review Volume II / Wood Supply Analysis
13	August 11 (Thurs), 2016	Review Volume II
14	October 20 (Thurs), 2016	Wrap up of process
15, 16 & 17	Nov 15, 2016, Dec 15, 2016 and Jan 26, 2017 (as required)	Wrap up of process

## 8.0 Planning Team Terms of Reference developed at the outset of the process

The Planning Team Terms of Reference related to the development of Mistik’s FMP is the first formal document to be created (refer to date of creation in the footer of this document) in the FMP development

process. The FMP development process was initiated in October 2014. Actual work related to the FMP commenced in November 2014.

## 9.0 Regular review and update of Terms of Reference

The Terms of Reference will be considered for review at each monthly meeting of the Planning Team to assess for the need for update and/or revision of any of the documentation. Any suggested amendments or updates to the Terms of Reference will be discussed by the Planning Team. Implementation of any amendments or revisions agreed to by the Planning Team will be undertaken by the Plan Author in advance of the next Planning Team meeting.

## 10.0 Planning Team member and advisor roles

Mistik's FMP Planning Team and FMP advisors are identified in **Tables 3** and **4**. The Planning Team will contact advisors to participate in the FMP process as required.

**Table 3. Mistik FMP Planning Team**

Name	Responsibility	Organization
Mark Doyle	Primary Forest Service Planning Team Lead	Ministry of Environment
Narayan Dhital	Plan preparation support – FMP Analyst	Ministry of Environment
Kathleen Gazey	Plan preparation support – Area Forester	Ministry of Environment
Shawn Delaine Travis Hagel (Alternates)	Ensuring operability of wood supply modeling, public consultation, identification of stakeholder and other resource values.	L&M
Robert Follett	Ensuring operability of wood supply modeling, public consultation, identification of stakeholder and other resource values.	NorSask
Roger Nesdoly	Primary Mistik contact and Planning Team chairperson / plan author. Overall responsible for public consultation processes related to the FMP. Responsible for all phases of FMP preparation.	Mistik
Niska Hodgson	Ensuring operability of wood supply modeling, public consultation, identification of stakeholder and other resource values.	Mistik
Kevin Gillis	Ensuring operability of wood supply modeling, public consultation, identification of stakeholder and other resource values.	Mistik
Cliff McLauchlan	Ensuring operability of wood supply modeling, public consultation, identification of stakeholder and other resource values.	Mistik
Karl Schulz	Ensuring operability of wood supply modeling, public consultation, identification of stakeholder and other resource values.	Mistik

Name	Responsibility	Organization
Ryan Spooner	Technical and analytical support – lead Planning Team member related to wood supply and other resource analyses – responsible for final compilation of FMP documentation.	Silvacom
Adam Marshall	Technical support – project support related to wood supply and other resource analyses.	Silvacom
Allyson Brady	Ensure public consultation is meaningfully conducted and other non-timber resource values are considered and incorporated where appropriate in the FMP process.	Public Advisory Group
Tony Leeson	Ensure public consultation is meaningfully conducted and other non-timber resource values are considered and incorporated where appropriate in the FMP process.	Public Advisory Group
Jack Purves	Ensure public consultation is meaningfully conducted and other non-timber resource values are considered and incorporated where appropriate in the FMP process.	Public Advisory Group

**Table 4. Mistik FMP Planning Team Advisors**

Name	Responsibility	Organization
Paul Orser	Policy review, timber utilization, yield curves	Meadow Lake Mechanical Pulp
Zane Delaine	Policy review, timber utilization, yield curves	L&M Wood Products
Phil Loeth	Volume sampling design, yield curve development, etc.	Ministry of Environment Forest Service Branch
Lane Gelhorn	Growth and yield	Ministry of Environment Forest Service Branch
Mark Doyle	Forest inventory (SFVI)	Ministry of Environment Forest Service Branch
Rory McIntosh	Forest health	Ministry of Environment Forest Service Branch
Xianhua Kong	Forest modeling – wood supply and other resource analyses	Ministry of Environment Forest Service Branch

Name	Responsibility	Organization
Vicki Gauthier	Silvicultural Ground Rules	Ministry of Environment Forest Service Branch
Nadine Penney	EA process requirements	Ministry of Environment Forest Service Branch
Gigi Pittoello	Habitat ecology / Wildlife management & species at risk	Ministry of Environment Fish and Wildlife Branch
Katherin Mehl	Habitat ecology / Wildlife management & species at risk	Ministry of Environment Fish and Wildlife Branch
Rob Tether	Habitat ecology / Wildlife management & species at risk	Ministry of Environment Fish and Wildlife Branch
Larry Fremont	Fire management and forest protection	Ministry of Environment Wildfire Management Branch
Ron Hlasny	Fisheries	Ministry of Environment Fish and Wildlife Branch
Jennifer McKillop	Oil and gas development	Ministry of Environment Landscape Stewardship Branch
Todd Olexson	Land dispositions and administration	Ministry of Environment Lands Section
Brady Pollock	Environmental assessment	Environmental Assessment Branch
Conrad Read	Highways and transportation	Ministry of Highways and Infrastructure
Wayne Dybvig	Water quality and quantity	Saskatchewan Water Security Agency
David Andison	Natural disturbance dynamics and patterns	Bandalooop
Ken Van Rees	Geomorphology, soils, hydrology description	U of Saskatchewan

Name	Responsibility	Organization
Keith Hobson	Avian	Canadian Wildlife Service
Gilbert Proulx	Wildlife ecology	Alpha Wildlife Research and Management Ltd.
Mark Johnston	Climate Change	Saskatchewan Research Council

## 11.0 Outline of roles and levels of participation foreseen for all members and advisors to the Planning Team

### 11.1 *Leadership of public consultation process and liaison with the PAG and communities including Aboriginal groups*

Roger Nesdoly, General Manager for Mistik will lead the public consultation process. Mistik has an established Public Advisory Group (PAG). Roger will be the primary liaison with the Public Advisory Group, Aboriginal groups, communities and other interested members of the public.

### 11.2 *Participation of licensee and MOE representatives at public meetings and working relationship with the PAG*

Meetings of the PAG may be attended by all Planning Team members. The PAG will be represented at all Planning Team meetings by one or more designated representatives from the PAG. Three individuals (identified in **Table 3**) from Mistik's PAG have volunteered (and have been endorsed by the PAG) to participate as members of the Planning Team.

Public information sessions and workshops held at various locations throughout the FMA area will be attended by Mistik and MOE staff. Other members of the Planning Team are invited to participate.

### 11.3 *Leadership for wood supply analysis and other resource analysis requirements*

Silvacom Ltd. will assume leadership related to wood supply and other resource analyses.

### 11.4 *Coordination of MOE review and approval processes*

Mark Doyle, FMP Coordinator (MOE), will be responsible for ensuring that interim review and approval of each phase of the FMP documentation by MOE staff occurs in a timely manner. Silvacom Ltd. will ensure the availability of web-based services to expedite sharing and dissemination of key FMP documents, maps and data and FMP process tracking.

## 12.0 Currently proposed MOE plan reviewers and their roles and responsibilities

Approval of the plan will be a collaborative process. Mistik’s FMP will be reviewed on a phase by phase basis (refer to Workplan) by MOE staff. The MOE staff identified in **Table 5** will be responsible for ensuring review of FMP-related documentation. Review of FMP documentation will likely be conducted by MOE work teams. The composition of the MOE work teams is left to the discretion of the individuals identified in **Table 5**. All documentation related to each FMP phase will be reviewed by the Planning Team prior to submission for formal review by MOE. The Planning Team review of each phase will be conducted within 14 days of initial distribution of documentation. Each completed phase of the FMP process that has been reviewed by the Planning Team will be forwarded to Mark Doyle, FMP Coordinator for distribution to appropriate MOE staff for regulatory review and comment.

**Table 5. MOE Forest Service staff responsible for Mistik FMP approval stages**

Approval Stage	Responsibility for Approval
Planning Team Terms of Reference	Executive Director Ministry of Environment, Forest Service Branch
FMP Work Plan	Executive Director Ministry of Environment, Forest Service Branch
Public Consultation Plan	Executive Director Ministry of Environment, Forest Service Branch
FMP – Volume I (Background Information)	Executive Director Ministry of Environment, Forest Service Branch
Values, Objectives, Elements, Indicators & Targets	Manager, Inventory and Planning Ministry of Environment, Forest Service Branch
Silvicultural Ground Rules	Manager, Forest Practices and Science Ministry of Environment, Forest Service Branch
Digital Planning Inventory & Forest Development Report	Manager, Inventory and Planning Ministry of Environment, Forest Service Branch
Forest Estate Modeling Report (including tactical plan)	Manager, Inventory and Planning Ministry of Environment, Forest Service Branch
Forest Management Plan – Volume II (Long-term Management Direction)	Minister of Environment

### **13.0 Dispute resolution process for resolving disagreements between Planning Team members, including stages of resolution and the point of involvement of senior representatives of the Forest Service and the licensee**

Mistik Management has historically undertaken a cooperative, inclusive and consultative approach to forest management and is committed to doing so in the development of this Forest Management Plan. If a disagreement arises during the development of the FMP, all efforts will be made to resolve the difference. In the event that a dispute is not resolved through a negotiated process, the matter will be resolved through arbitration as described in Article 17 (Resolution of Disputes) of Mistik’s Forest Management Agreement (FMA).

### **14.0 Schedule of meetings and workshops as well as an outline of immediate tasks and responsibilities for the Planning Team leading to the development of the FMP work plan**

The schedule of Planning Team meetings is identified in **Table 2** (Section 7.0) above. The FMP work plan will be completed by Mistik for Planning Team review and comment by February 3, 2015.

### **15.0 Environmental impact assessment (EIA)**

Mr. Brady Pollock, Acting Director, Environmental Assessment Branch will be contacted and invited to participate as an advisor to the Mistik FMP process. Mr. Pollock, or an alternate representative, will

provide technical advice to the Planning Team related to the requirements of the *Environmental Assessment Act*, Section 16.

**16.0 Approval of Planning Team Terms of Reference - Executive Director of the Forest Service and a senior representative for the licensee**



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Aaron Kurchirka  
Executive Director  
Forest Service Branch  
Ministry of Environment

*Nov. 14/2016*

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Date



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Roger G. Neddoly RPF  
General Manager  
Mistik Management Ltd.

*September 14, 2016*

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Date



December 2014

# PUBLIC ENGAGEMENT PLAN

## The Public Engagement Plan....

The licensee must create and implement a public engagement program or make use of or modify programs already in place. Engagement efforts should be focused on local communities, stakeholder groups, Aboriginal people and others having an interest in the land, resource uses, and/or forest management activities within the licence area. The licensee must maintain a consultation record, documenting concerns and issues raised during the engagements and how those concerns and issues will be or were addressed.



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<b>10.0</b>	<b>Identify processes to be utilized when engaging with both Aboriginal forest users and communities which have Aboriginal rights and /or treaty rights within the license area .....</b>	<b>21</b>
<b>11.0</b>	<b>Demonstrate that efforts were made to contact Aboriginal forest users and communities affected by or interested in forest management within the license area and that efforts were made to encourage Aboriginal forest users and communities to become involved in identifying and addressing traditional use activities. ....</b>	<b>21</b>

<b>12.0</b>	<b>Provide a summary of Aboriginal and treaty rights potentially impacted by proposed forest management activities identified in the FMP .....</b>	<b>21</b>
<b>13.0</b>	<b>Provide a summary of Aboriginal interests and needs potentially impacted by proposed forest management activities identified in the FMP.....</b>	<b>21</b>
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<b>16.0</b>	<b>The engagement plan is to include a description of the process to follow when developing the terms of reference for the public advisory group.....</b>	<b>22</b>
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## 1.0 Introduction

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In April 1998, the NorSask FMLA was assigned to Mistik. With the enactment of the *Forest Resources Management Act (1999)*, Mistik's FMLA was officially changed to a Forest Management Agreement (FMA).

In November 2002, a major amendment to Mistik's FMA was completed. The amendment resulted in the assignment of the Green Lake, Sled Lake and Bronson Management Units to Meadow Lake OSB (effectively removing these three management units from the Mistik FMA area) and the addition of the Peter Pond Management Unit to the Mistik FMA area. On June 24, 2009, the Province of Saskatchewan approved Mistik's 2007-2017 20-Year Forest Management Plan (FMP) and related documents. During the 2017-2027 FMP process, and in collaboration with L&M Wood Products and the Province of Saskatchewan, Mistik intends to incorporate the L&M FMA area into the Mistik FMA area as an additional management unit for the purposes of forest management planning.

Approximately 20 northern communities exist within or adjacent to the Mistik FMA area. The majority of these settlements are comprised of First Nation and Métis populations. Commercial fishing, ranching, farming, market gardening, logging and sawmilling and various non-timber extraction from the forest (berry picking, cone collecting, mushroom picking, etc.) now contribute to the local industries of these communities. Mistik actively seeks to enhance the social and economic well-being of these communities by providing employment, training and business opportunities related to timber harvesting and forest renewal operations.

Mistik's mandate since its inception has been to:

- provide wood fiber to both mill facilities;
- work with local communities within the FMA area in providing employment and business opportunities related to harvesting and forest renewal-related activities;
- consult and cooperate with other stakeholders and forest-users with interests in the Mistik FMA area;
- consider wildlife and other ecosystem values in planning and implementing forest use activities.

Mistik's revision of its 20-Year Forest Management Plan is due prior to April 1, 2017. The following documentation fulfills the requirements of the Public Engagement Plan required by Saskatchewan Ministry of Environment's Forest Management Planning Document.

## **2.0 Licensee's principle contact person for public inquiries**

On behalf of Mistik Management Ltd. (Mistik, the licensee), all public engagement inquiries related to the development of Mistik's 2017 20-Year Forest Management Plan shall be directed to **Roger Nesdoly**.

## **3.0 Forest Service Branch principle contact person for public inquiries**

On behalf of Saskatchewan Ministry of Environment (MOE) – Forest Service Branch, all public consultation inquiries related to the development of Mistik's 2017 20-Year Forest Management Plan shall be directed to the Plan Coordinator, **Mark Doyle**.

Saskatchewan MoE staff will make determined efforts to attend all public engagement sessions scheduled by Mistik during the FMP process. Forest Service representatives will also attend FMP-related meetings scheduled with Aboriginal groups and other stakeholder and community groups upon request.

## **4.0 Outline the overall strategy for public engagement for the FMP**

### ***4.1 Identification of interested parties - the public engagement process requires the formation of a public advisory group (PAG)***

Mistik has established and implemented a public participation process by building on an existing process. Mistik has eight (8) existing co-management / advisory boards that provide ongoing input into operational plans. Mistik also has significant communication with a range of other stakeholder groups (outfitters, trappers, traditional use, grazing permittees, wild rice growers, cabin owners, etc.) in, and immediately surrounding, the Mistik FMA area. In October 2004, as part of its CAN/CSA Z809 Sustainable Forest Management (SFM) public participation process, Mistik facilitated the formation of a single Public Advisory Group with representation solicited from all the major stakeholder groups associated with, or who have an interest in, the Mistik FMA area. At the first meeting of the Public Advisory Group in October 2004, the group was asked to identify any missing stakeholders. **Tables 1** and **2** identify the current composition of Mistik's Public Advisory Group. All public stakeholder groups identified in **Table 2** and all local First Nations and communities within and adjacent to the Mistik FMA area (**Table 3**) will be sent a letter of invitation to participate in Mistik's 2017 FMP process. Ongoing review of **Tables 2** and **3** by the Planning Team and the Public Advisory Group will identify any additional stakeholder groups or communities that may need to be invited to participate.

**Table 1. Mistik FMA area stakeholder groups and description**

Stakeholder Group	Stakeholder Group Description
1. Advisory / co-management boards	<p>Local community-based groups representing a broad spectrum of stakeholder interests including cabin owners, recreational users, environmental groups, outfitters, trappers, elders, contractors, local gov't. officials, wild rice growers, municipalities and traditional resource users:</p> <ol style="list-style-type: none"> <li>1. Divide Forest Advisory Corporation</li> <li>2. Pierceland &amp; Goodsoil communities (not a formal co-management board but periodic open houses are held with the communities)</li> <li>3. Waterhen Lake Land and Resources Board</li> <li>4. Buffalo Narrows Co-management Board</li> <li>5. Sakitawak Resource Management Inc. (ILX)</li> <li>6. DeneSuline Co-management Board (Dillon)</li> <li>7. Canoe Lake Traditional Resource Users Board</li> <li>8. Beauval Co-management Board Inc.</li> <li>9. Big Island Lake Cree Nation (not a formal co-management board but periodic meetings are held with the Band)</li> <li>10. Mistik Public Advisory Group (all of the above plus others)</li> </ol>
2. Trapping	Zone 8 trappers - northern trappers are represented on each of the co-management boards.
3. Outfitting	A large, loosely organized group (Saskatchewan Outfitters Association) with significant interest in the provincial forests of Saskatchewan - they have a designated 'forestry' representative.
4. Commercial fishing	There are a number of commercial fishing co-operatives within the Mistik FMA area. Commercial fishing is a significant economic activity in the local area.
5. Small volume timber harvesters (MOE is main contact)	Some representation on advisory boards but no official or organized representative body.
6. Meadow Lake Mechanical Pulp employees	All clerical, technical, management and operations staff at Meadow Lake Mechanical Pulp.
7. NorSask management staff	All clerical and management staff at NorSask Forest Product's sawmill.
8. NorSask unionized staff	All mill workers at NorSask Forest Products sawmill.
9. Meadow Lake Tribal Council	Represents the leadership of nine of the First Nations in northwest Saskatchewan (in and around the Mistik FMA Area).
10. Regulatory agency	Represents the local regulatory (provincial government) agencies responsible for administering forestry and other activities on behalf of the Province of Saskatchewan.
11. Urban municipality	Meadow Lake is the primary service center in northwest Saskatchewan and home to most of the employees of Meadow Lake Mechanical Pulp, NorSask and Mistik.
12. Rural municipality	Rural Municipality (RM) of Meadow Lake #588 has some overlap with the Mistik FMA area (Divide and Beaver River MUs) as do the adjacent RMs of Beaver River #622, Loon Lake #561 and Mervin #499.
13. Environmental non-governmental organizations	Represent the interests of the hunting, fishing and trapping public as well as environmental sustainability issues - habitat protection, conservation and environmental quality enhancement.
14. Snowmobile association (recreation)	The Northern Lights Snowmobile Club has an extensive network of trails throughout portions of the Mistik FMA Area.
15. Grazing permittees	Portions of the Mistik FMA Area are allocated to individuals that are granted grazing permits by the Ministry of Environment.
16. Forest workers	Mistik undertakes its activities through a significant # of local contractors.
17. Interested communities	Mistik will extend a general invitation to all communities within and adjacent to the Mistik FMA area in northwest Saskatchewan (refer to <b>Table 3</b> of this document) to participate in the 2017 20-Year FMP process. Several communities expressed their interest in participating. Mistik has chosen to involve the representatives from these communities in the Public Advisory Group.

**Table 2. Public stakeholder groups to be invited to participate in the FMP process through Mistik's Public Advisory Group FMA area stakeholder groups**

Date of Invitation Letter	Description	Interested Party
February 23, 2015	Co-management / advisory board representing the community of Beauval	Beauval
February 23, 2015	Co-management / advisory board representing the community of Buffalo Narrows	Buffalo Narrows
February 23, 2015	Co-management / advisory board representing the communities of Canoe Narrows (Canoe Lake Cree First Nation), Cole Bay and Jans Bay	Canoe Lake Traditional Resource Users Board
February 23, 2015	Co-management / advisory board representing the communities of Dillon (Buffalo River Dene Nation), St. Georges Hill and Michel Village	Dillon / St. George's Hill / Michel Village
February 23, 2015	Co-management / advisory board representing the communities of Glaslyn, Neeb, St. Walburg, Turtle Lake recreational area, Meadow Lake, Makwa and Loon Lake	Divide Forest Advisory Council Corporation
February 23, 2015	Consultation group representing Big Island Lake Cree Nation	Big Island Lake Cree Nation
February 23, 2015	Co-management / advisory board representing the community of Ile a la Crosse	Sakitawak Resource Management Inc.
February 23, 2015	Co-management / advisory board representing Waterhen Lake First Nation	Waterhen Lake
February 23, 2015	Other permitted forest user - outfitting	Saskatchewan Outfitters Association
February 23, 2015	Other permitted forest user - trapping	Zone 8 Trappers
No letter sent	Other permitted forest user - grazing	Grazing Permittees
No letter sent	Other permitted resource user - fishing	Commercial Fishers
February 23, 2015	Other permitted forest user - quota holder	'3rd Party' Softwood Quota Holders
February 23, 2015	Millar Western employees	Meadow Lake Mechanical Pulp Employees
February 23, 2015	NorSask management	NorSask Management Employees
February 23, 2015	NorSask union	NorSask Union Employees (IWA Local 1-184)
February 23, 2015	Meadow Lake Tribal Council (MLTC)	Meadow Lake Tribal Council (MLTC) representing the interests of Birch Narrows Dene Nation, English River First Nation, Island Lake First Nation, Flying Dust First Nation, Waterhen Lake First Nation, Buffalo River Dene Nation, Canoe Lake First Nation, Clearwater River Dene Nation, Makwa Sahgaiehcac First Nation
No letter sent	Regulatory agency	Ministry of Environment Forest Service (ML)
No letter sent	Regulatory agency	Ministry of Environment Forest Service (PA)
February 23, 2015	Urban municipality	Meadow Lake Town Council

Date of Invitation Letter	Description	Interested Party
February 23, 2015 March 17, 2015	Rural municipality	Rural Municipality of Mervin #499 Rural Municipality of Loon Lake #561 Rural Municipality of Meadow Lake #588 Rural Municipality of Beaver River #622
February 23, 2015	Environmental Non-Governmental Organization (ENGO)	Saskatchewan Forestry Association
February 23, 2015	Environmental Non-Governmental Organization (ENGO)	Saskatchewan Wildlife Federation
February 23, 2015	Environmental Non-Governmental Organization (ENGO)	Saskatchewan Environmental Society
February 23, 2015	Forestry contractor	Forestry Contractors
February 23, 2015	Recreation	Northern Lights Snowmobile Association
Green-shaded indicates an official response received back from the agency desiring to participate in the process		

**Table 3. Communities to be invited to participate in the FMP process**

Date of Invitation Letter	Community Type	Community
February 23, 2015	Community	Buffalo Narrows
February 23, 2015	Community	Cole Bay
February 23, 2015	Community	Dorintosh
February 23, 2015	Community	Glaslyn
February 23, 2015	Community	Goodsoil
February 23, 2015	Community	Green Lake
February 23, 2015	Community	Ile a la Crosse
February 23, 2015	Community	Jans Bay
February 23, 2015	Community	La Loche
February 23, 2015	Community	Loon Lake
February 23, 2015	Community	Makwa
February 23, 2015	Community	Meadow Lake
February 23, 2015	Community	Michel Village
February 23, 2015	Community	Pierceland
February 23, 2015	Community	Rapid View
February 23, 2015	Community	Spiritwood
February 23, 2015	Community	St. George's Hill
February 23, 2015	Community	St. Walburg
February 23, 2015	Community	Turtleford
February 23, 2015	Community	Dore Lake
February 23, 2015	Community	Sled Lake
February 23, 2015	Community	RM #499 Mervin
March 17, 2015	Community	RM #561 Loon Lake
February 23, 2015	Community	RM #588 Meadow Lake
February 23, 2015	Community	RM #622 Beaver River
February 23, 2015	First Nation	Big Island Lake Cree Nation
February 23, 2015	First Nation	Birch Narrows First Nation
February 23, 2015	First Nation	Buffalo River Dene Nation
February 23, 2015	First Nation	Canoe Lake Cree First Nation

Date of Invitation Letter	Community Type	Community
February 23, 2015	First Nation	Clearwater River Dene Nation
February 23, 2015	First Nation	Cold Lake First Nation
February 23, 2015	First Nation	English River First Nation
February 23, 2015	First Nation	Flying Dust First Nation
February 23, 2015	First Nation	Ministikwan Lake First Nation
February 23, 2015	First Nation	Makwa Sahgaiehcan First Nation
February 23, 2015	First Nation	Onion Lake First Nation
February 23, 2015	First Nation	Pelican Lake First Nation
February 23, 2015	First Nation	Saulteaux First Nation
February 23, 2015	First Nation	Moosomin First Nation
February 23, 2015	First Nation	Witchehan Lake First Nation
February 23, 2015	First Nation	Thunderchild First Nation
February 23, 2015	First Nation	Waterhen Lake First Nation

Green-shaded indicates an official response received back from the community desiring to participate in the process

#### **4.2 Involvement of interested parties in the various stages of FMP development - a series of two public engagement sessions are to be linked to the required stages of the FMP development process**

The Public Advisory Group will be represented at all monthly Planning Team meetings by one or more designated representatives from the Public Advisory Group. Two individuals (identified in **Table 4**) from Mistik’s Public Advisory Group have volunteered (and have been endorsed by the Public Advisory Group) to participate as members of the Planning Team. The Public Advisory Group will meet a minimum of three times (**Table 5**) between January 2015 and October 2016 to discuss FMP related topics. The representatives from the Public Advisory Group on the FMP Planning Team may report back (key topic areas, Planning Team minutes, etc.) to interested individuals of the Public Advisory Group via:

- email and fax distribution;
- posting of information on Mistik’s website; and
- discussion at meetings of the Public Advisory Group as shown scheduled in **Table 5**.

Members of the Public Advisory Group are free to choose any format of information exchange that is most useful and effective for the group.

**Table 4. Mistik Public Advisory Group representatives on the Planning Team**

Name	Responsibility	Role	Organization
Jack Purves	Ensure public consultation is meaningfully conducted and other non-timber resource values are considered and incorporated where appropriate in the FMP process.	Planning team member	Public Advisory Group
Tony Leeson	Ensure public consultation is meaningfully conducted and other non-timber resource values are considered and incorporated where appropriate in the FMP process.	Planning team member	Public Advisory Group

**Table 5. FMP Public Advisory Group engagement schedule**

Date of Meeting	Meeting Type	FMP Meeting Proponent	Location
March 19, 2015	Meeting	Roger Nesdoly	Meadow Lake – United Church
October 1 and 2, 2015	Meeting	Roger Nesdoly	Meadow Lake – United Church
March 31, 2016	Meeting	Roger Nesdoly	Meadow Lake – United Church
October 27 and 28, 2016	Meeting	Roger Nesdoly	Meadow Lake – United Church

Public engagement sessions will be held at various locations (**Table 6**) throughout the FMA area (**Figure 1**) and will be attended by Mistik staff. All members of the FMP Planning Team, Public Advisory Group and the general public are invited to participate in the information sessions. Mistik, in collaboration with its eight co-management / advisory groups and one Public Advisory Group, will host two openhouses per co-management / advisory group (for a total of ~ 18 openhouses) for the general public at various locations throughout the FMA area to discuss Mistik’s 2017 FMP process according to the timeline shown in **Table 6**. The information sessions will specifically fulfill the two major engagement requirements of the FMP Planning Document. Additionally, Mistik will host four meetings with the Public Advisory Group to address topics related to the 2017 20-Year FMP.

In summary, Mistik’s public engagement process related specifically to the 2017 20-Year FMP will consist of ~ 20 meetings / openhouses to be held between March 2015 and October 2016.

**Table 6. FMP public engagement schedule**

Date of Meeting	Meeting Type	FMP Meeting Proponent	Advisory Group	Location
<b>#1 Public Review</b>				
<b>FMP-Vol. 1 Background and current management status</b>				
<b>Tuesday</b> January 19, 2016	Openhouse	Roger Nesdoly	Glaslyn and area L&M Wood Products employees, First Nations and general public	Glaslyn <b>Legion Hall</b> 5 to 7 PM
<b>Wednesday</b> January 20, 2016	Openhouse	Roger Nesdoly	<b>Divide Forest Advisory Council Corporation</b> The general public is invited to attend and provide input.	Meadow Lake <b>United Church</b> 5 to 7 PM
<b>Thursday</b> January 21, 2016	Openhouse	Roger Nesdoly	<b>Buffalo Narrows Co-management Board</b> The general public is invited to attend and provide input.	Buffalo Narrows <b>Friendship Centre</b> 5 to 7 PM
<b>Wednesday</b> January 27, 2016	Openhouse	Roger Nesdoly	<b>Beauval Co-management Board Inc.</b> The general public is invited to attend and provide input.	Beauval <b>Community Hall</b> 5 to 7 PM
<b>Monday</b> February 1, 2016	Openhouse	Roger Nesdoly	<b>Canoe Lake Traditional Resource Users Board</b> The general public is invited to attend and provide input.	Canoe Narrows <b>Band Hall</b> 5 to 7 PM

<b>Date of Meeting</b>	<b>Meeting Type</b>	<b>FMP Meeting Proponent</b>	<b>Advisory Group</b>	<b>Location</b>
<b>Tuesday</b> February 2, 2016	Openhouse	Roger Nездoly	<b>Waterhen Lake Co-management Board</b> The general public is invited to attend and provide input.	Waterhen Lake First Nation <b>School Gym</b> 5 to 7 PM
<b>Wednesday</b> February 3, 2016	Openhouse	Roger Nездoly	<b>Sakitawak (Ile A La Crosse) Resource Management Inc.</b> The general public is invited to attend and provide input.	Ile A La Crosse <b>Recreation Centre</b> 5 to 7 PM
<b>Monday</b> February 8, 2016	Openhouse	Roger Nездoly	<b>Dillon / St. George's Hill / Michel Village Co-management Board</b> The general public is invited to attend and provide input.	Dillon Band Hall 5 to 7 PM
<b>Thursday</b> February 11, 2016	Openhouse	Roger Nездoly	<b>Big Island Lake Cree Nation</b> The general public is invited to attend and provide input.	Big Island Lake Cree Nation <b>Band office</b> 5 to 7 PM
<b>#2 Public Review Forest Management Plan</b>				
<b>Date of Meeting</b>	<b>Meeting Type</b>	<b>FMP Meeting Proponent</b>	<b>Advisory Group</b>	<b>Location</b>
<b>Thursday</b> October 6, 2016	Openhouse	Roger Nездoly	<b>Divide Forest Advisory Council Corporation</b> The general public is invited to attend and provide input.	Meadow Lake <b>United Church</b> 5 to 7 PM
<b>Tuesday</b> October 11, 2016	Openhouse	Roger Nездoly	<b>Buffalo Narrows Co-management Board</b> The general public is invited to attend and provide input.	Buffalo Narrows <b>Friendship Centre</b> 5 to 7 PM
<b>Wednesday</b> October 12, 2016	Openhouse	Roger Nездoly	<b>Glaslyn and area</b> L&M Wood Products employees, First Nations and general public	Glaslyn <b>Legion Hall</b> 5 to 7 PM
<b>Thursday</b> October 13, 2016	Openhouse	Roger Nездoly	<b>Big Island Lake Cree Nation</b> The general public is invited to attend and provide input.	Big Island Lake Cree Nation <b>Band office</b> 5 to 7 PM
<b>Monday</b> October 17, 2016	Openhouse	Roger Nездoly	<b>Beauval Co-management Board Inc.</b> The general public is invited to attend and provide input.	Beauval <b>Community Hall</b> 5 to 7 PM
<b>Tuesday</b> October 18, 2016	Openhouse	Roger Nездoly	<b>Canoe Lake Traditional Resource Users Board</b> The general public is invited to attend and provide input.	Canoe Narrows <b>Band Hall</b> 5 to 7 PM
<b>Wednesday</b>	Openhouse	Roger Nездoly	<b>Waterhen Lake Co-management Board</b> The general public is	Waterhen Lake First Nation <b>School Gym</b> 5 to 7 PM

<b>Date of Meeting</b>	<b>Meeting Type</b>	<b>FMP Meeting Proponent</b>	<b>Advisory Group</b>	<b>Location</b>
October 19, 2016			invited to attend and provide input.	
<b>Thursday</b> October 20, 2016	Openhouse	Roger Nездoly	<b>Sakitawak (Ile A La Crosse) Resource Management Inc.</b> The general public is invited to attend and provide input.	Ile A La Crosse <b>Recreation Centre</b> 5 to 7 PM
<b>Monday</b> October 24, 2016	Openhouse	Roger Nездoly	<b>Dillon / St. George's Hill / Michel Village Co-management Board</b> The general public is invited to attend and provide input.	Dillon <b>Band Hall</b> 5 to 7 PM

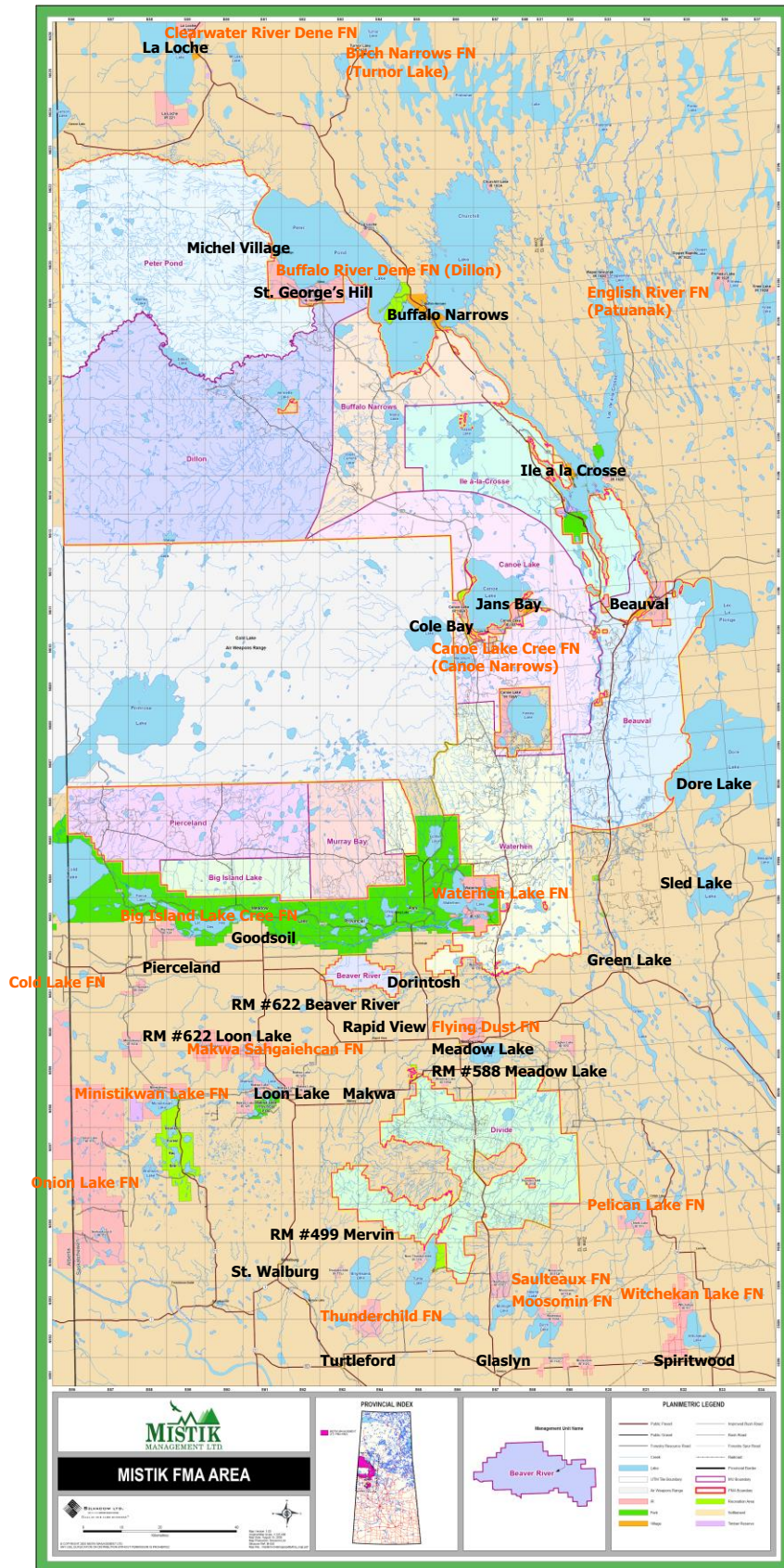


Figure 1. Mistik Management Ltd. FMA Area and local communities

### **4.3 Types of public engagement mechanisms proposed**

#### **Public meetings**

Mistik, in collaboration with its eight co-management / advisory groups and one Public Advisory Group (membership comprised of representation from the co-management / advisory groups and the general public), will undertake a series of meetings with its Public Advisory Group and a series of public openhouses held at various communities throughout the FMA area (**Table 6**) as the primary mechanism for public participation in the 2017 20-Year FMP process.

The meetings and openhouses will consist of maps, charts and Powerpoint presentations. Attendees will be given a hardcopy summary of the topics presented by Mistik. Comments received from the public at the meetings will be documented.

#### **Website**

Mistik will maintain a website specifically related to the development of its 2017 20-Year FMP. A summary of the FMP process will be described and key documents related to the FMP process will be available to the general public. The general public will be invited to contact Mistik and participate in the FMP process.

Public Advisory Group will be represented at all monthly Planning Team meetings by one or more designated representatives from the Public Advisory Group. Two individuals (identified in **Table 4**) from Mistik's Public Advisory Group have volunteered.

### **4.4 Invitation processes anticipated to be utilized**

The invitation process to be utilized for the public engagement process will be through:

- letters of invitation to the Public Advisory Group participants;
- ongoing periodic advertisement (**Figure 2**) in the two local newspapers (*Northern Pride* and the *Beaver River Banner*) notifying the public of the FMP process and inviting the public to participate in the FMP process;
- notices of openhouse meetings (**Figure 3**) faxed / emailed to all co-management / advisory groups and FMA area-local communities for posting (post office, band office, etc.);
- Mistik's website;
- local radio announcements.


On a monthly, Mistik will place an advertisement in two local papers (*Northern Pride* and the *Beaver River Banner*) notifying the general public that Mistik is in the process of developing its 2017 20-Year FMP and inviting the general public to contact Mistik if they have questions or wish to participate in the FMP process. The schedule of openhouses shall be advertised in two local papers (*Northern Pride* and the *Beaver River Banner*) for three weeks prior to the commencement of the openhouses. Mistik will work collaboratively with local communities to establish an open house date that does not conflict with other significant pre scheduled local events.

Invitations to participate in the openhouses will be faxed / emailed to all co-management / advisory groups and local communities associated with the FMA area (shown in **Figure 2**) three weeks prior to the commencement of the openhouses. Local radio stations will be made aware of the openhouses. Radio announcements will be made on a regular basis commencing three weeks prior to the openhouses.



**MISTIK**  
MANAGEMENT LTD.

Creating opportunity since 1989



Mistik Management Ltd. is a woodlands management company based out of Meadow Lake, Saskatchewan providing timber procurement and forestry services to NorSask Forest Products Inc., Meadow Lake Mechanical Pulp Inc. and L&M wood Products. Mistik is dedicated to the sustainable use and stewardship of 1.9 million hectares of boreal forest in northwest Saskatchewan.

## NOTICE OF FOREST MANAGEMENT PLAN PREPARATION

Mistik is currently in the process of developing its next 20-Year Forest Management Plan. The new management plan is due for implementation by April 1, 2017. The public is invited to contribute to the development of this plan. If you would like to learn more about the plan, contribute to the development of the plan or provide comment to Mistik regarding the plan or about forestry matters please contact Roger Nesdoly, Planning Coordinator at (306) 236-4431 or [roger.nesdoly@mistik.ca](mailto:roger.nesdoly@mistik.ca) or visit Mistik's website at [www.mistik.ca](http://www.mistik.ca).

Mistik currently consults with the general public through its co-management / advisory boards and Public Advisory Group. If you would like more information regarding participating in any of these groups please contact Roger Nesdoly, Planning Coordinator at (306) 236-4431 or [roger.nesdoly@mistik.ca](mailto:roger.nesdoly@mistik.ca) or visit Mistik's website at [www.mistik.ca](http://www.mistik.ca).

Public information sessions related to key stages in the development of Mistik's 20-Year Forest Management Plan will be held in September 2015, March 2016 and October 2016 in the following communities:

- Meadow Lake
- Buffalo Narrows
- Glaslyn
- Big Island Lake
- Waterhen Lake
- Canoe Narrows
- Beauval
- Ile a la Crosse
- Dillon

Specific dates, times and locations of the information sessions will be advertised in the local media several weeks in advance of the event.

**Figure 2. Periodic notice of Mistik's 2017-2027 FMP development process and public engagement sessions**



## Come out and tell us what YOU think about the forest...

Mistik invites you to a community event to learn more about **Mistik's 2017 20-Year Forest Management Plan**. Please join us for doughnuts and coffee at one of the meetings.

Date of Meeting	Stakeholder Community(s)	Location and Time
<b>Tuesday</b> January 19, 2016	<b>Glaslyn and area</b> L&M Wood Products employees, First Nations and general public are invited to attend and provide input.	Glaslyn <b>Legion Hall</b> 5 to 7 PM
<b>Wednesday</b> January 20, 2016	<b>Meadow Lake Area and area</b> The general public is invited to attend and provide input.	Meadow Lake <b>United Church</b> 5 to 7 PM
<b>Tuesday</b> January 21, 2016	<b>Buffalo Narrows and area</b> The general public is invited to attend and provide input.	Buffalo Narrows <b>Friendship Centre</b> 5 to 7 PM
<b>Wednesday</b> January 27, 2016	<b>Beauval and area</b> The general public is invited to attend and provide input.	Beauval <b>Community Hall</b> 5 to 7 PM
<b>Monday</b> February 1, 2016	<b>Cole Bay / Jans Bay / Canoe Narrows and area</b> The general public is invited to attend and provide input.	Canoe Narrows <b>Band Hall</b> 5 to 7 PM
<b>Tuesday</b> February 2, 2016	<b>Waterhen Lake and area</b> The general public is invited to attend and provide input.	Waterhen Lake First Nation <b>School Gym</b> 5 to 7 PM
<b>Wednesday</b> February 3, 2016	<b>Ile a la Crosse and area</b> The general public is invited to attend and provide input.	Ile A La Crosse <b>Recreation Centre</b> 5 to 7 PM
<b>Monday</b> February 8, 2016	<b>Dillon / St. George's Hill / Michel Village and area</b> The general public is invited to attend and provide input.	Dillon <b>Band Hall</b> 5 to 7 PM
<b>Thursday</b> February 11, 2016	<b>Big Island Lake Cree Nation / Goodsoil / Pierceland and area</b> The general public is invited to attend and provide input.	Big Island Lake Cree Nation <b>Band office</b> 5 to 7 PM

**Figure 3. Periodic notice of Mistik's 2017-2027 FMP public engagement sessions**

#### **4.5 Documentation and follow-up processes to be followed**

All communications to the public and all input from the public related to Mistik's 2017 20-Year FMP will be documented and maintained according to Mistik's ISO 14001 External Communication procedure. All input from the public will be collated and maintained in the FMP Public Engagement Report (an organized tabular format) and included as an appendix to the FMP including:

- individual(s) name;
- organization affiliation (if applicable);
- community affiliation;
- forum (location and meeting reference);
- date of comment(s);
- comment(s);
- Mistik's response – including any action to be taken (how it may be addressed in the FMP, etc.);
- date of completion for Mistik action;
- response to individual regarding action taken.

#### **5.0 Identify the process(es) to be followed for the PAG development**

##### **5.1 Description of how the Public Advisory Group conforms to the Planning Manual requirements**

Refer to Section 4.1 of this document for a detailed description of the current Public Advisory Group committee. Mistik's Public Advisory Group will review the contents of this document and provide recommendations for addressing any deficiencies from the Forest Planning Manual standards.

##### **5.2 Identification of process(es) to be used to identify potential interested parties**

In developing the Public Advisory Group, Mistik prepared an initial listing of existing interested parties associated with forestry activities within the Mistik FMA area. The listing was reviewed by Mistik staff and an external 3<sup>rd</sup> party consultant. At the first meeting of the Public Advisory Group, one of the primary tasks of the group was to identify any missing potential interested parties. The potential interested parties identified by the Public Advisory Group were subsequently invited to participate as members of Mistik's Public Advisory Group. Mistik's Public Advisory Group is open to participation of any new interested parties on an ongoing basis. Participation of new interested parties is welcomed.

##### **5.3 Currently known interested parties on or adjacent to the license area to be invited to participate**

Refer to **Table 2** of this document for a listing of the current stakeholders invited to participate in Mistik's Public Advisory Group.

##### **5.4 Proposed advertising and invitation mechanism to develop the PAG**

Participation in Mistik's Public Advisory Group was conducted by means of a letter of invitation to all identified potentially interested parties. There is ongoing invitation to any potentially interested

parties to participate in Mistik's Public Advisory Group through periodic advertisements placed in local newspapers and via Mistik's website.

**5.5 *Outline of methods and approaches that will be considered for involving the parties in the process that may subsequently become part of the terms of reference for the PAG once it commences***

In general, the primary involvement of all participants in Mistik's Public Advisory Group process will be via detailed discussions in response to information (presentations and field tours) provided by Mistik at periodic meetings. Refer to Section 15 of this document for a detailed description of the Terms of Reference for the Public Advisory Group.

**5.6 *Rationale as to how the overall composition of the PAG will be determined***

The overall composition of the Public Advisory Group will be dictated by the interested public. The purpose of the Public Advisory Group is to represent the diverse interests of the public with respect to forestry activities. Mistik will not limit the number of interested parties participating in the Public Advisory Group. Mistik has requested that only one individual from each stakeholder group attend each meeting.

**6.0 Identify the anticipated process to be followed to address the requirements for public information sessions for engagement at the two required key stages**

Refer to **Tables 5** and **6** of this document for a summary of where and when information sessions related to the FMP will occur. Mistik will use a combination of media (maps, charts and digital slide show presentations) in its presentations to convey information to the public. A formal question and answer dialogue session will occur during each of the openhouses.

Key information to be provided at each of the two key public review stages is summarized in **Table 2** of the Workplan document.

**7.0 A minimum of two engagement reports must be prepared, reflecting the two key public review periods of the FMP and summarizing the Public Advisory Group's activities**

Mistik will compile and submit the two reports to MoE upon completion of each key public review period and at the completion of the FMP development process as specified.

**8.0 Identify anticipated processes/mechanisms for bringing forward public input to the formulation of the optional VOITs in meeting overall performance framework requirements**

Mistik will invite the public, through advertisement in the local media and the Mistik website, to participate in the 2017 20-Year FMP process. The public will be provided with copies of Saskatchewan Ministry of Environment's required VOITs (Values, Objectives, Indicators and Targets) and Mistik's existing list of VOITs contained in its CAN/CSA Z809-08 SFM plan at the first round of public information sessions. The public will be invited to identify any candidate optional VOITs required by Saskatchewan Ministry of Environment's VOIT framework. Optional VOITs may be chosen from Mistik's existing list of VOITs

contained in its CAN/CSA Z809-08 SFM plan (which is available to the general public on its website or from the Mistik office) or the public may suggest entirely new VOITs. Mistik's Public Advisory Group will review the collated list of public comments and determine which additional optional VOITs should be included to fulfill Saskatchewan Environment's optional VOIT requirements.

### **9.0 Identify methods to use to maintain records of engagement undertaken, issues and concerns raised and the mechanism proposed to enable the licensee to track and respond to issues and concerns**

Refer to Section 4.5 of this document.

### **10.0 Identify processes to be utilized when engaging with both Aboriginal forest users and communities which have Aboriginal rights and /or treaty rights within the license area**

Mistik will use the same engagement process for all forest users (refer to Sections 3 to 5 of this document). Respect for Aboriginal and treaty rights is implicit in all of Mistik's operations. Mistik consults and works with a significant Aboriginal population. Operational protection of Aboriginal rights occurs on an ongoing basis through engagement with local Aboriginal communities and stakeholders. Additionally, Mistik is 50%-owned by the Meadow Lake Tribal Council (representing nine local First Nations in the Meadow Lake area). Mistik has a formalized policy statement explicitly identifying and respecting Aboriginal and treaty rights.

### **11.0 Demonstrate that efforts were made to contact Aboriginal forest users and communities affected by or interested in forest management within the license area and that efforts were made to encourage Aboriginal forest users and communities to become involved in identifying and addressing traditional use activities.**

Mistik works collaboratively with eleven communities within and adjacent to the FMA area. There are a high proportion of residents of Aboriginal ancestry residing in these communities. Section 4.1 of this document clearly identifies that these communities - and other groups representing the collective interests of some of these communities (Meadow Lake Tribal Council, trapper associations, etc.) - have been, and will continue to be, contacted and incorporated into the FMP planning process in an open and collaborative fashion. Aboriginal communities will be contacted by letter informing them of the 2017 20-Year FMP process and inviting them to participate in the process. Additionally, Mistik has existing indicators that pertain specifically to Aboriginal involvement in addressing traditional use activities within the license area.

### **12.0 Provide a summary of Aboriginal and treaty rights potentially impacted by proposed forest management activities identified in the FMP**

Mistik has a formalized policy statement explicitly identifying and respecting Aboriginal and treaty rights to hunt, fish and trap. Forest management activities do alter forest habitats on a local and transient basis and may have local and transient impacts on hunting and trapping activities conducted by Aboriginal peoples.

### **13.0 Provide a summary of Aboriginal interests and needs potentially impacted by proposed forest management activities identified in the FMP**

In previous communication with Aboriginal forest users, Mistik is aware of the following Aboriginal interests that may potentially be impacted by forest management activities:

- hunting (primarily moose and including deer and woodland caribou);
- trapping (furbearers);
- gathering (mushrooms, berries);
- not recently disturbed (natural or otherwise) forest ecosystems;
- traditional access (trails) routes;
- sites of heritage, cultural and spiritual value; and
- cabin sites.

**14.0 The licensee must discuss planned public engagement approaches with MOE representatives on the Planning Team during preparation of the engagement plan.**

This Public Engagement Plan and associated engagement approaches will be formally discussed with MOE representatives on the FMP Planning Team.

**15.0 Persons directly employed by the licensee preparing the FMP are eligible to be members of the PAG but will not make up the majority of the committee.**

The Terms of Reference for the Public Advisory Group (Section 15 of this document) addresses potential conflict of interest issues of participants. All participants are required to identify present or past relationships (business, consultative, etc.) with Mistik or any other interest group represented at the table. The Public Advisory Group as a whole makes a determination as to the implications of maintaining the individual as a participant.

**16.0 The engagement plan is to include a description of the process to follow when developing the terms of reference for the public advisory group**

Mistik has an existing Public Advisory Group that was established in October 2004 for the purposes of addressing the CAN/CSA Z809 Sustainable Forest Management Standard. The following text describes the terms of reference that was created for the functioning of the Public Advisory Group. Mistik's Public Advisory Group was involved in reviewing a draft of the terms of reference, suggesting modifications to the terms of reference and issuing final approval of the terms of reference. The terms of reference developed for the Public Advisory Group through the CAN/CSA Z809 Sustainable Forest Management Standard will be adopted for addressing the requirements of the 2017 20-Year FMP process.

***The organization shall demonstrate that the public participation process works according to clearly defined operating rules that contain provisions on:***

***i) content;***

***The operating rules need to specify the range of considerations and issues to be addressed in the process.***

There will be ongoing consideration of the following topics by Mistik's Public Advisory Group:

- 1.) the establishment of an inclusive public participation process – identification and invitation to all potential interested parties;
- 2.) establishment of basic operating rules related to the public participation process;
- 3.) the identification and selection of values, objectives, indicators, targets and alternative strategies related to sustainable forest management initiatives;

- 4.) establishment of periodic review of the sustainable forest management initiatives;
- 5.) the design and implementation of monitoring programs, evaluation of results and recommendations for improvement;
- 6.) establishment of a process for ongoing discussion and resolving of sustainable forest management issues in the Mistik FMA area;
- 7.) involvement in a variety of forest management planning and forest certification initiatives.

**ii) goals;**

***The aims or purposes for the public participation process need to be defined. The goals should address the expectations of the interested parties that have chosen to participate.***

The purpose of Mistik's Public Advisory Group is:

- 1.) to meet the public participation requirements of various sustainable forest management initiatives;
- 2.) to ensure that the range of interests of various local and provincial stakeholder groups are formally represented and expressed as they pertain to the Mistik FMA area;
- 3.) to provide the interested public with a formal process in which to participate and be proactively involved in the development of a sustainable forest management plan for the Mistik FMA area;
- 4.) to provide an informational / educational forum for Mistik staff and the interested public in relation to forestry-related values as they pertain to the Mistik FMA area.

**iii) timelines;**

***The operating rules need to specify the expected duration of various stages of the process, including delivery dates for key outcomes. Timelines need to be sensitive to both efficiency (i.e., getting on with the implementation of this Standard without undue delay) as well as effectiveness (i.e., taking sufficient time for the SFM requirements to be met and for key tasks to be completed successfully).***

Timelines related to the development of other forest management planning and forest certification initiatives will be addressed through separate documentation. Specific timelines related to the development of Mistik's 2017 20-Year FMP will be documented in the Planning Team Terms of Reference, Workplan and Public Consultation Plan.

**iv) internal and external communication;**

***The success of the public participation process is greatly influenced by the extent and quality of communications, both internal and external. Thought should be given to the ways in which the organization will communicate with other participants, participants will communicate and interact with each other, and participants will communicate with the broader public.***

Communication between Mistik and Mistik's Public Advisory Group may occur:

- 1.) formally by letter;
- 2.) formally by discussion at meetings;
- 3.) formally by distribution of documented meeting minutes;

4.) informally in person or by telephone or email.

Communication among participants in Mistik's Public Advisory Group may occur:

- 1.) formally by letter;
- 2.) formally by discussion at meetings;
- 3.) formally by distribution of documented meeting minutes;
- 4.) informally in person or by telephone or email.

Communication between participants in Mistik's Public Advisory Group and the public may occur:

- 1.) formally by distribution of documented meeting minutes;
- 2.) informally in person or by telephone or email.

Only formal communication related to Mistik's sustainable forest management planning processes will be considered official.

The representatives from the Public Advisory Group on the FMP Planning Team may report back (key topic areas, Planning Team minutes, etc.) to interested individuals of the Public Advisory Group via:

- email and fax distribution;
- posting of information on Mistik's website; and
- discussion at meetings of the Public Advisory Group as shown scheduled in **Table 5**.

Members of the Public Advisory Group are free to choose any format of information exchange that is most useful and effective for the group.

Mistik will post all documented meeting minutes of the Planning Team and the Public Advisory Group on Mistik's website ([www.mistik.ca](http://www.mistik.ca)) to allow the 'interested public' access to forest management initiatives on the Mistik FMA area.

***v) resources (including human, physical, financial, information, and technological, as necessary and reasonable);***

***Effective public participation requires resources for effective and efficient implementation. The operating rules need to specify the resources that will be made available to the process, by which parties, and under what conditions. Human resources are needed to implement and service the process. Physical resources may include meeting places and transportation services. Finances are invariably needed to defray process costs and to underwrite the direct expenses of participants attending meetings. Relevant information, a key ingredient in any planning process, needs to be assembled and put in a format that is readily accessible to participants. Technological resources are mainly the analytical tools associated with planning and may include geographic information systems (GIS), remote sensing images, and various communications tools.***

Mistik, the proponent of various sustainable forest management initiatives on behalf of NorSask Forest Products Inc. and Millar Western Pulp Ltd., will provide all necessary resources to expedite various sustainable forest management planning processes to completion.

## **1. Costs associated with the public participation process**

### **Travel cost reimbursement**

All participants shall provide their own transportation to and from Meadow Lake. Mistik will provide travel cost reimbursement to all participants. Travel cost reimbursement shall be paid at \$0.40 km. Travel cost reimbursement cheques shall be issued directly to each participant on the day of the meeting.

### **Food**

Mistik will provide lunch and supper on each of the meeting days for all participants. For those staying overnight in Meadow Lake, a free continental breakfast, the day after the meeting, is provided at the Woodland Inn as part of the room rate.

### **Accommodation**

For all participants requiring overnight accommodation, Mistik will have rooms reserved at the Woodland Inn in Meadow Lake.

### **Supplies**

Mistik will supply all participants with necessary note taking supplies (paper, pens, binders, etc.).

### **Additional resources and background information**

Mistik will supply all required background information (maps, summaries, reports, tours, etc.) and any additional resources required by the participants (expert opinion etc.). Mistik's EMS/SFM Committee will provide 'behind the scenes' support to all SFM planning processes during development and implementation.

## **2. Location of meetings**

All Public Advisory Group meetings will be held at the United Church in Meadow Lake.

## **3. Facilitation and documentation of meetings**

Mistik feels that it is important to have a 3rd party individual assist the Public Advisory Group in terms of meeting facilitation. The primary role of the facilitator will be to guide the group to successful completion of targeted requirements at each meeting. The facilitator will assist the group in arriving at consensus regarding the various topic areas that will be discussed. The facilitator will also fulfill an 'arms-length' mediator role in the case of decision-making conflicts. Mistik has requested that Mr. Terry Lamon, a Meadow Lake businessman with significant experience in a variety of municipal, institutional and corporate capacities, serve as facilitator of Mistik's Public Advisory Group meetings.

All discussion at the meetings will be documented. Mistik's primary representatives at the meetings, Roger Nedsoly and Kevin Gillis, will jointly record the agreed upon results or action items arising from discussion related to Public Advisory Group meetings. The notes from each meeting will be circulated to all participants as part of the formal communication process.

### ***vi) roles, responsibilities, and obligations of participants and their organizations;***

***The expectations on the part of both the participants and the organization should be clear at the outset and throughout the public participation process. Participant representation (do they represent themselves or an organization or affiliation?), attendance (are alternates permitted? how many meetings can a participant miss?), continuity, and similar matters are critical to credible, efficient, and valuable public participation.***

### **Mistik's Public Advisory Group**

The role of the Public Advisory Group shall be to assist in addressing the requirements and ongoing maintenance of various sustainable forest management planning initiatives for the Mistik FMA area according to specified timelines.

### **Participant's role**

Each participant is expected to represent the organizations or groups with which they are affiliated. Participants are expected to attend each meeting and provide input. All sustainable forest management planning initiatives rigorously emphasizes the important role of interested parties. The public participation process is to provide participants with an opportunity to provide input and influence decisions. Alternates, in lieu of the primary participant, are welcome at meetings in order to maintain continuity of representation. It will be the responsibility of the primary participant to ensure that the alternate is well-informed with respect to topics and issues that have been discussed and resolved at previous meetings. Due to the number of potential participants, Mistik wishes to keep the attendance at one representative per stakeholder group for each meeting.

### **Mistik's role**

Mistik's role within at all meetings is that of primary proponent. It is Mistik's need to address all the requirements of the various sustainable forest management planning initiatives within specified timelines. By utilizing its available resources Mistik will undertake all reasonable measures to ensure expeditious completion of its various sustainable forest management initiatives. Mistik staff will be active participants at all meetings. Mistik will provide all necessary background information. Mistik may have existing commitments (i.e., regulatory and existing 20-Year Forest Management Plan) to various values, objectives, indicators and targets and will compile such information in the form of 'seed documents' (or rough drafts of required documentation). Mistik-drafted 'seed documents' will serve as starting points for discussion within the Public Advisory Group. The content of these 'seed documents' may be accepted, rejected or improved upon through the public participation process. Mistik has an obligation to heed input from all participants in the Public Advisory Group. Mistik must demonstrate that it is responsive and respectful of all input. Mistik's response to such input may be to accept the input and revise its forestry activities accordingly, to accept a 'trade-off' position that is acceptable to the Public Advisory Group or to provide specific reasons for not accepting the input.

### ***vii) conflict of interest;***

***The public participation process needs to have a system to deal with conflicts of interest, particularly when participants have relationships with the organization or any other party that must be declared.***

All participants involved in the Public Advisory Group, including the facilitator, shall identify any present or past relationships (business, consultative, etc.) with Mistik and any other interest group represented at the table. The conflict of interest disclosure shall be expressed verbally and will be documented. Each conflict of interest disclosure statement shall be immediately assessed by the group and a determination made as to the implications (if any) of maintaining the individual as a participant. The intent of the disclosure statement is to make clear to all participants any possible bias associated with any one participant or group.

### ***viii) decision-making methods;***

***For effective engagement, participants need to know how meetings will be conducted and decisions made. It is particularly important to establish whether meetings will use a specific method (e.g., consensus seeking), and if there is any voting, how it will be done.***

Meetings will follow an agenda. The group facilitator will ensure that the group is aware of time constraints. The facilitator will bring discussions to a close in order to allow adequate time for final decision-making to occur. The group shall strive to make decisions by consensus. If consensus cannot be

reached on a particular topic area, a secret ballot vote will be undertaken. The facilitator and Mistik staff will not have voting power. Each member of the committee will have one vote (one vote per stakeholder group). A simple majority will determine the outcome of any single vote.

Participants voicing minority dissent regarding group consensus or abstention from voting on any particular decision shall be identified and the reasons for their dissent or abstention noted.

***ix) authority for decisions;***

***The operating rules should clarify which participants in the process have the authority to decide on specific matters. A public advisory group should be informed of the organization's regulatory responsibilities. This will help define the scope of the organization's authority and that of the public participation process.***

Refer to 'viii) decision-making methods' above.

***x) mechanisms to adjust the process as needed;***

***Changes to the public participation process are sometimes needed during implementation as participants become more involved. Such changes should be made according to protocols specified at the beginning of the process.***

If changes are required to the public participation process, the following steps shall be taken:

- 1.) The group facilitator shall be made aware of the need for change;
- 2.) The group facilitator shall make a formal statement to the group identifying the suggested change and the rationale for the suggestion;
- 3.) The group will determine if the suggested change should be implemented through consensus.

Depending on the results of the consensus decision, the suggested change will be implemented or no action will be taken.

***xi) access to information (including this Standard);***

***The organization shall demonstrate that the participants have agreed to the public participation process operating rules.***

***Information is critical to a sound public participation process. Participants, particularly the organization, need to bring forward relevant information. The conditions of confidentiality of certain information must be specified, if applicable. To understand SFM as described in this Standard, it is vital that the organization ensure that all participants be given an opportunity to read this Standard.***

Mistik will provide all necessary information related to the Mistik FMA area. All information discussed at the meetings will be presented in a fashion that will not warrant the need for confidentiality in relation to the broader public.

***xii) the participation of experts, other interests, and government; and***

***The participants may at times find it useful to invite experts to discuss technical issues. Government representatives may become regular participants in the process, or they may take observer or technical support roles. Non-local interests may have a desire to provide input, and the means of doing so must be***

***agreed upon in advance. One approach is to design special ad hoc forums for dialogues between non-local interests and local interested parties.***

In the event that expert opinion is required on a particular topic area, Mistik will make every effort to solicit input from agreed upon experts. Mistik will use email as the primary means of soliciting non-local expert advice. Mistik may involve experts in providing formal presentations delivered to the Public Advisory Group. Government (Saskatchewan Ministry of Environment) has been invited as a participant in the process and will provide necessary input from a regulatory standpoint. The primary role of Saskatchewan Ministry of Environment will be that of plan review and approval. Non-local interest groups will have opportunity to provide input to the various sustainable forest management initiatives via Mistik's website ([www.mistik.ca](http://www.mistik.ca)).

***xiii) a dispute-resolution mechanism.***

***A common decision-making approach used in public participation processes for forest management in Canada today is that of consensus, which may or may not require unanimity. Given the sometimes heated debates that surround contemporary forest management, total agreement may be difficult to reach on some FMA-specific issues. The operating rules need to anticipate this circumstance and outline a means of dealing with conflict. Many guides are available to help participants understand participatory and/or consensus-seeking processes and develop means to resolve disputes. The guiding principles published by the National Round Table on the Environment and the Economy are of particular relevance since they were developed in a Canadian context.***

Mistik's Public Advisory Group shall adhere to the guiding principles associated with a 'consensus-seeking' dispute resolution model. The principles are:

**Principle #1 — Purpose Driven.** People need a reason to participate in the process.

**Principle #2 — Inclusive Not Exclusive.** All parties with a significant interest in the issue should be involved in the consensus process.

**Principle #3 — Voluntary Participation.** The parties who are affected or interested participate voluntarily.

**Principle #4 — Self Design.** The parties design the consensus process.

**Principle #5 — Flexibility.** Flexibility should be designed into the process.

**Principle #6 — Equal Opportunity.** All parties must have equal access to relevant information and the opportunity to participate effectively throughout the process.

**Principle #7 — Respect for Diverse Interests.** Acceptance of the diverse values, interests, and knowledge of the parties involved in the consensus process is essential.

**Principle #8 — Accountability.** The parties are accountable both to their constituencies, and to the process that they have agreed to establish.

**Principle #9 — Time Limits.** Realistic deadlines are necessary throughout the process.

**Principle #10 — Implementation.** Commitment to implementation and effective monitoring are essential parts of any agreement.

**Note:** Source: NRTEE, *Building Consensus for a Sustainable Future: Guiding Principles*.

It is Mistik's opinion that 'dispute resolution' is simply another term for 'communication'. All dispute resolution mechanisms essentially boil down to effective communication and final group consensus. Mistik, as an organization, always strives for an agreeable resolution to issues and has a long and successful history of issue resolution. While it may not be possible for 100% participant unanimity on every decision, Mistik will strive for effective trade-off positions and agreeable outcomes that accommodate all participant viewpoints on most issues.

***In the public participation process, interested parties shall have opportunities to work with the organization to:***

***i) identify and select values, objectives, indicators and targets, based on the CSA SFM elements and any other elements of relevance to the FMA;***

***ii) develop alternative strategies to be assessed;***

***iii) assess alternative strategies and select the preferred one;***

***iv) review the SFM plan;***

Mistik's Public Advisory Group has participated in the identification and selection of values, objectives, indicators and targets for the Mistik FMA area. The Public Advisory Group will be involved developing and assessing alternative strategies and selecting a preferred one. There will be ongoing review and monitoring of all sustainable forest management initiatives over time.

***v) design monitoring programs, evaluate results, and recommend improvements; and***

***vi) discuss and resolve any issues relevant to SFM in the FMA;***

The Public Advisory Group will assist Mistik in designing monitoring programs, evaluating results and recommending improvements to the various sustainable forest management initiatives. The Public Advisory Group will be a forum where issues relevant to sustainable forest management are discussed and resolved.

***The organization and the public participation process shall ensure that the values, objectives, indicators, and targets are consistent with relevant government legislation, regulations, and policies.***

Mistik has a clear understanding of the relevant government legislation, regulations and policies related to forestry activities. Mistik's ISO 14001 EMS has a clearly defined process for ensuring adherence to relevant government legislation, regulations and policies. Representatives from Saskatchewan Ministry of Environment (provincial regulator for forestry activities on Crown land) have been invited to participate in Mistik's various sustainable forest management initiatives. Mistik's corporate legal counsel can provide comment on any questionable compliance issues.

***The organization shall:***

***a) provide access to information about the FMA and the SFM requirements;***

Mistik will provide access to necessary information about the Mistik FMA area and the requirements of the sustainable forest management initiatives as the processes are undertaken. All background information, etc. given to participants will be formally documented and copies retained on file.

***b) provide information to a broader public about the progress being made in the implementation of this Standard;***

Mistik will post information about the progress being made in the development and implementation of various sustainable forest management initiatives on its website ([www.mistik.ca](http://www.mistik.ca)). The website will be updated on a monthly basis. The broader interested public will also be able to email comments or questions to Mistik related to sustainable forest management.

***c) make allowances for different linguistic, cultural, geographic, or informational needs of interested parties;***

Mistik will ensure that effective communication occurs among all participants. If deemed necessary by the Public Advisory Group, a translator may be used.

***d) demonstrate that there is ongoing public communication about the FMA, including the public participation process;***

Mistik will post information about the progress being made in the development and implementation of sustainable forest management initiatives on its website ([www.mistik.ca](http://www.mistik.ca)). The website will be updated on a monthly basis. The broader interested public will also be able to email comments or questions to Mistik related to sustainable forest management initiatives.

***e) demonstrate that all input is considered, and responses are provided.***

All communication related to sustainable forest management initiatives will be documented and retained. Mistik's ISO 14001 'External Communication' standard operating procedure ensures that all communication to Mistik flows through a formal document control process. Mistik responses are also formally retained under the ISO 14001 'External Communication' standard operating procedure.

**17.0 As part of the engagement plan and report, the licensee must discuss how engagement activities will continue during implementation of the FMP (i.e., after the FMP is approved for implementation). This will include commitments of how engagement efforts will continue in the operating plan process, dealing with FMP amendments, monitoring the progress of the FMP and any audits that will take place**

It is Mistik's intent to maintain the Public Advisory Group and the various co-management / advisory groups on an ongoing basis during the implementation of the 2017 20-Year FMP. Operational implementation of the 2017 20-Year FMP will include ongoing periodic meetings, information sessions and field tours with all public engagement groups. Amendments to the 2017 20-Year FMP will involve notifying and discussing the rationale for amendments with the various advisory groups in collaboration with MoE staff. Regular performance monitoring of forest management performance will be undertaken by Mistik and the results reported to the public through annual reports prepared by Mistik. The Public Advisory Group shall serve as an 'accountability' group ensuring that planned performance monitoring is being conducted and reported. The Public Advisory Group expects that action plans arising from Mistik-related non-conformances are being implemented. Periodic internal and 3<sup>rd</sup> party audits will be undertaken to assess performance. Members of the Public Advisory Group will be invited to participate as observers during key audits of forest management performance.

**18.0 The Executive Director of the Forest Service and a senior representative for the licensee (i.e., General Manager) must approve the Public Engagement Plan.**



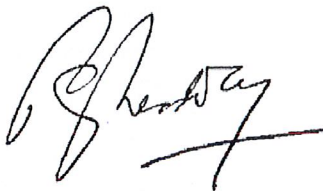
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**Aaron Kurchirka**  
Executive Director  
Forest Service Branch  
Ministry of Environment

*Nov. 17, 2016*

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Date



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**Roger G. Neddoly RPF**  
General Manager  
Mistik Management Ltd.

*September 15, 2016*

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Date



Revised September  
**2018**

# WORKPLAN

## The Workplan....

The FMP Workplan will include timelines and interim approval steps that are consistent with the overall FMP development timeframe. This FMP Workplan will be used to monitor progress in the development of the FMP.



Creating opportunity since 1989

**2019 FOREST MANAGEMENT PLAN**



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## 1.0 Introduction

Mistik Management Ltd. (Mistik) is a woodlands management company based out of Meadow Lake, Saskatchewan providing timber procurement and forestry services to NorSask Forest Products Inc., Meadow Lake Mechanical Pulp Inc. and L&M Wood Products. Mistik is dedicated to the sustainable use and stewardship of 1.9 million hectares of boreal forest in northwest Saskatchewan.

On June 24, 2009, the Province of Saskatchewan approved Mistik's 2007-2017 20-Year Forest Management Plan (FMP) and related documents. During the 2019-2029 FMP process, and in collaboration with L&M Wood Products and the Province of Saskatchewan, Mistik intends to incorporate the L&M FMA area into the Mistik FMA area as an additional management unit for the purposes of forest management planning.

On behalf of these companies, Mistik has initiated a new Forest Management Plan (FMP). The planning process is guided by the Government of Saskatchewan's Forest Management Planning Standard along with other legislation and standards/guidelines.

This document provides the outline of steps to complete the FMP with associated timelines.

## 2.0 License Area

The Mistik Forest Management Agreement (FMA) area is located in northwest Saskatchewan adjacent to the Alberta border and encompasses 1,867,311 hectares of forests, water and non-forested land. Most of the FMA area is located north of Meadow Lake extending north to the Kimowin River (north end of Peter Pond Lake), bordered on the west by the Alberta/Saskatchewan border and the Cold Lake Air Weapons Range and on the east by Dore Lake, Lac la Plonge and Lac Ile a la Crosse. An additional portion of the FMA area occurs south of Meadow Lake. Common tree species are trembling aspen, jack pine, black and white spruce, balsam fir, balsam poplar and white birch.

Mistik's mandate since its inception has been to:

- provide wood fiber to both mill facilities;
- work with local communities within the FMA area in providing employment and business opportunities related to harvesting and forest renewal-related activities;
- consult and cooperate with stakeholders and forest-users with interests in the Mistik FMA area;
- consider wildlife and other ecosystem values in planning and implementing forest use activities.

## 3.0 Overview of Key FMP Deliverables

**Table 1. Key FMP milestones and deliverables**

Deliverable	Draft Submission Date	Final Submission Date	Response Date / Status
Terms of Reference		13 February 2015	24 September 2016 (Approved)
Public Engagement Plan		13 February 2015	31 August 2016 (Approved)
Work Plan	27 August 2018 (V. 10)		
FMP Volume I		14 June 2017	August 2017 (Approved)
FMP Volume II	11 September 2018	26 October 2018	
FMP Volume III	24 September 2018	5 November 2018	
Minister Approval (Target Date)	1 April 2019		

## 4.0 Planning Team Updates

A complete list of planning team members can be found in the *Planning Team Terms of Reference* document

**Table 2. Recent planning team changes:**

Name	Organization	Role in FMP	Reason for Change
Niska Hodgson	Mistik	Plan Author	R. Nездoly retirement

## 5.0 Stakeholders & Groups Affected by the FMP

Approximately 20 northern communities exist within or adjacent to the Mistik FMA area. The majority of these settlements are comprised of First Nation and Métis populations. Commercial fishing, ranching, farming, market gardening, logging and sawmilling and various non-timber extraction from the forest (berry picking, etc.) now contribute to the local industries of these communities.

Mistik works cooperatively with eight local co-management/advisory groups, one regional public advisory group and other interested provincial government, industrial and non-governmental organizations. The eight local co-management/advisory groups are generally open to participation by any member of the community and are comprised of representatives from various forest stakeholder groups. Mistik will be meeting with each of the co-management/advisory groups and the regional public advisory group specifically to discuss Mistik's 2019 FMP process according to the timeline shown in this Workplan. To augment the existing public participation processes, openhouses will also be held in several communities within and adjacent to the Mistik FMA area.

For a complete list of stakeholder groups and descriptions, refer to Mistik's *2017 Public Engagement Plan*

## 6.0 Government & Agencies having Jurisdiction over Activities in the License Area

Dave Linden and Al Balisky have compiled a list of Ministry of Environment (MOE) branches and other government agencies that may have specific interests to be addressed in the development of the FMP (**Table 1**). A letter of invitation to participate in the FMP process will be sent to all listed agencies.

**Table 3. Provincial and federal government agencies invited to participate in the FMP process**

Date of Invitation Letter	Government Type	Government Agency
January 14, 2015	Province of Saskatchewan	First Nations, Metis and Northern Economic Development
January 14, 2015	Province of Saskatchewan	Lands Branch
January 14, 2015	Province of Saskatchewan	Advisory Services and Municipal Relations
January 14, 2015	Province of Saskatchewan	Strategic Planning and Policy
January 14, 2015	Province of Saskatchewan	Lands and Mineral Tenure
January 14, 2015	Province of Saskatchewan	Saskatchewan Water Security Agency
January 14, 2015	Province of Saskatchewan	Labor Market Services
January 14, 2015	Province of Saskatchewan	SaskEnergy
January 14, 2015	Province of Saskatchewan	SaskPower
January 14, 2015	Province of Saskatchewan	Heritage Conservation Branch
January 14, 2015	Province of Saskatchewan	Tourism Saskatchewan

Date of Invitation Letter	Government Type	Government Agency
January 14, 2015	Province of Saskatchewan	Wildfire Management Branch
January 14, 2015	Province of Saskatchewan	Forest Service Branch
January 14, 2015	Province of Saskatchewan	Landscape Stewardship Branch
January 14, 2015	Province of Saskatchewan	Environmental Assessment Branch
March 17, 2015	Province of Saskatchewan	Highways and Infrastructure
January 14, 2015	Government of Canada	Fisheries and Oceans Canada
January 14, 2015	Government of Canada	Canadian Wildlife Service - Prairie and Northern Region
Green-shaded text indicates agencies who responded and desire to participate in the process		

### ***7.0 Known Issues and Concerns regarding the Management of Forest Resources (timber and non-timber) in the License Area***

There are several issues regarding the management of forest resources (timber and non-timber) within the Mistik FMA area:

- 1. Lack of clarity related to ‘species at risk’ management** – particularly woodland caribou – potential for jurisdictional conflict between federal and provincial governments on this matter – potential for impacts to forestry operations – uncertainty related to the biology, predator/prey relationships and key habitat requirements – and lastly, it is unclear as to how forestry operations may impact woodland caribou survival;
- 2. Big Island Lake Cree Nation’s request for forest harvest moratorium on traditional lands** – this matter was formalized in a statement of claim (2000) against Mistik and other industrial operators undertaking resource use activities within the traditional territory of Big Island Lake Cree Nation;
- 3. Ongoing balancing of equitable distribution of socio-economic benefits and maintenance of a variety of land use values** – it is necessary for forestry operations to be sensitive to market conditions for forestry products and as such must be undertaken in as economically-efficient manner as possible at all times – this means that local forestry contractors must be competitive with other forest industry peers in neighboring jurisdictions – challenges on the Mistik FMA area include ensuring that forestry employment and economic benefits stay local and that required production (m<sup>3</sup>) and rates (\$) are favorable for sustainable outcomes at the mills – many land use values exist within the Mistik FMA area – it is an ongoing mandate of Mistik to accommodate as many of these values as possible through meaningful dialogue and joint-planning with forest stakeholders;
- 4. Absence of forestry use of the northern portion of the Mistik FMA area since ~ 2008** – a large portion of the Mistik FMA area has not been utilized for a number of years (since the downturn of the lumber market commencing in ~ 2007) – re-engaging forestry operations in the north is a challenge and is an ongoing discussion item between both of Mistik’s shareholder mills – timing of when forestry operations may commence in the north is contingent on a number of mill-related and economic factors beyond Mistik’s influence; and
- 5. Incorporation of climate change considerations and potential responses into strategic and tactical forest management planning** – the scientific consensus is that major environmental change caused by man-made impacts to Earth’s climate is now a global reality – planning in order to best accommodate these environmental changes and potential outcomes to boreal forestry operations is critical.

## 8.0 Other Issues/Concerns regarding Inventory or other Information Sources

The Mistik FMA area has a fully modern and relatively recent (~ 10-yr old), ‘wall to wall’, digital forest inventory coverage based on the Saskatchewan Forest Vegetation Inventory (SFVI). In addition, Mistik has a fully modern and relatively recent (~ 10-yr old) 80,000 tree temporary sample plot dataset for deriving estimates of forest stand volume. There are no concerns with the availability of adequate information sources that may affect the development of the FMP.

## 9.0 Detailed FMP Work Plan including anticipated Timelines and Interim Approval steps (Table 4)

**Table 4. Planned completion schedule of FMP deliverables<sup>1</sup>**

FMP Deliverable	Anticipated Submission Date	MoE Approval Date of Current Revision
1. Planning Team Terms of Reference	13-Feb-15	24-Sep-16 (Rev. #2)
2. Public Engagement Plan	13-Feb-15	31-Aug-16 (Rev. #3)
3. Workplan	17-Aug-18	20-Mar-17
4. FMP Volume I (Final)	14-Jun-17	Approved August 2017
5. Tactical Plan (Draft)	31-Oct-16	n/a
6. Tactical Plan (Final)	01-Oct-17	
7. Planning Inventory Report	13-Sep-17	
8. Forest Development Report	20-Oct-17	
9. Identification of Silviculture Ground Rules	10-Jun-17	
10. Identification of Values, Objectives, Indicators and Targets (VOITs)	11-Sept-18	
11. Modeling Assumptions Report	25-Oct-17	
12. Forest Estate Modeling Report	06-Feb-18	
13. FMP Volume II (Final)	26-Oct-18	
14. FMP Volume III (Draft)	24-Sept-18	n/a
15. FMP Volume III (Final)	5-Nov-18	
16. Final FMP Approval by Minister	1 April 2019	

<sup>1</sup>The *Environmental Assessment Act, Section 16* process will be an integral part of the FMP development process. Mr. Brady Pollock will ensure that key aspects of the development process address specific *Section 16* requirements.

### ***9.1 Schedule for production of the FMP that includes progress checkpoints, anticipated timing of deliverables and the manner in which deliverables will be produced***

Refer to **Table 2** and **Figure 1** of this document. Meetings of the Planning Team will occur on a monthly basis according to the schedule identified in the Planning Team Terms of Reference. On a monthly basis, the Planning Team will review **Table 2** and **Figure 1** of this document. Deliverables associated with the itemized FMP tasks will be produced in digital and hardcopy format and made available for circulation and review. Hardcopies of deliverables will be made available at Planning Team meetings. Digital copies of deliverables will also be posted on the Silvacom Online website ([www.silvacom.com](http://www.silvacom.com)).

### ***9.2 Requirements from both the licensee and MOE regarding meeting requirements, including preparatory work and minute-taking***

Meetings of the Planning Team will occur on a monthly basis according to the schedule identified in the Planning Team Terms of Reference. Mistik's Public Advisory Group will be involved in the FMP development at key stages to provide input (refer to **Table 2** and **Figure 1** of this document). Mistik, and Mistik's primary consultant (Silvacom Ltd.), will conduct the majority of work related to preparation of the FMP. Ministry of Environment will be responsible for providing guidance, and review and comment during the development of the FMP. Mistik staff will undertake minute-taking of 'action items' arising at all Planning Team meetings.

### ***9.3 MOE interim review and approval steps***

The 23 FMP deliverables identified in **Table 2** of this document will be treated as separate deliverables for review by MOE. For most submitted deliverables, MOE staff will review and provide comment to Mistik within 21 working days of receipt of the deliverable. MOE staff will take a minimum of three months to provide written comment to Mistik with respect to the final submission of FMP Vols. I, II and III.

### ***9.4 A listing of all analysis tools that will be used along with a description of the manner in which they will be used***

The following forest estate modeling tools will be used during the FMP development:

- SILVASYM (Silvacom Ltd.'s proprietary, fully-spatial resource supply model);
- Woodstock (Remsoft Inc.'s aspatial resource supply model); and
- Stanley (Remsoft Inc.'s spatial resource supply model for sequencing of resource supply).

The three forest resource analysis and modeling tools will be used to undertake the:

- Modeling of objectives, targets and preliminary forecasts;
- Scenario forecasting; and
- Preferred strategy and spatial scheduling of forest resource values.

### ***9.5 Possible issues that may affect the schedule for plan production***

There are no foreseen issues that affect the schedule for plan production.

**9.6 Identify resources or assistance that may be required from MOE, other government agencies or other sources to address identified issues or as otherwise required to develop the FMP**

Mistik requires MOE's assistance in:

- Compilation of MOE inventories;
- Information regarding independent operators ('3<sup>rd</sup> party forestry operations');
- Review and comment related to staged FMP deliverables.

**9.7 A consultation plan describing the proposed public consultation process to be used in the FMP preparation including the meeting schedule of the Public Advisory Group and general public relative to the FMP development process**

Refer to Mistik's Public Consultation Plan and **Table 2** and **Figure 1** of this document.

**9.8 Progress related to the approved FMP Workplan must be reported upon at intervals agreed to at the outset of planning. Progress reports will include an update reflecting changes in the schedule and changes in the Planning Team membership or their responsibilities**

The Planning Team for Mistik's 2019-2029 FMP will meet monthly for the duration of the FMP development process. At every meeting:

- the Planning Team Terms of Reference will be reviewed and updated for any changes in membership or responsibilities;
- the Workplan will be reviewed and updated based on review of **Table 2** and **Figure 1** of this document. The ongoing review and update of the Workplan will serve as the ongoing progress report related to FMP development.

**Table 3** of this document will identify any major changes to the production schedule. Action items will be specified in **Table 3** and may prescribe that notification be sent to the Executive Director of the Forest Service Branch.

**Table 5. FMP Planning Team & PAG meeting schedule**

Date	Group	Location / Time
October 3, 2018	FMP Planning Team	Mistik Boardroom 10:00
October 24-25, 2018 (tentative)	Public Advisory Group	United Church, Meadow Lake (Time T.B.D.)
November 8, 2018	FMP Planning Team	Mistik Boardroom 10:00
December 6, 2018	FMP Planning Team	Mistik Boardroom 10:00
January 10, 2018	FMP Planning Team	Mistik Boardroom 10:00
February 7, 2018	FMP Planning Team	Mistik Boardroom 10:00

Meeting dates can be changed if needed. A March meeting will be scheduled if necessary.

**9.9 The Executive Director of the Forest Service and senior representative for the licensee approval of the FMP Workplan and any amendments to the FMP Workplan**

original signed by

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**Aaron Kuchirka**  
Executive Director  
Forest Service Branch  
Ministry of Environment

25 September 2018

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Date

original signed by

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**Niska Hodgson RPF**  
Planning Manager  
Mistik Management Ltd.

12 September 2018

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Date