

# *The Teachers' Life Insurance Regulations, 2015*

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[Chapter T-8 Reg 2](#) (effective October 19, 2015).

**NOTE:**

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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## CHAPTER T-8 REG 2

### *The Teachers' Life Insurance (Government Contributory) Act*

#### PART I

#### Preliminary Matters

##### Title

- 1 These regulations may be cited as *The Teachers' Life Insurance Regulations, 2015*.

##### Interpretation

- 2 In these regulations:

**“Act”** means *The Teachers' Life Insurance (Government Contributory) Act*;

**“board”** means:

- (a) a board of education or the conseil scolaire, as defined in *The Education Act, 1995*;
- (b) a board as defined in *The Regional Colleges Act*;
- (c) an official trustee or the governing authority of an educational body with respect to which the minister has made, or has undertaken to make, a grant with respect to the period in which a secretary or teacher is employed; or
- (d) the board of directors of the Saskatchewan Polytechnic continued pursuant to *The Saskatchewan Polytechnic Act*;

**“commission”** means the Teachers' Superannuation Commission;

**“commissioner”** means a member of the commission;

**“employer”** means:

- (a) a board;
- (b) the Saskatchewan Teachers' Federation; or
- (c) the Saskatchewan School Boards Association;

**“executive secretary”** means the executive secretary of the commission;

**“grant”** means an amount paid or undertaken to be paid by the minister with respect to the daytime operation of a school;

**“insurance year”** means the period commencing on September 1 in one year and ending on August 31 in the following year;

**“insured person”** means a person whose life is insured under an agreement entered into pursuant to the Act and who is:

- (a) a teacher;
- (b) a secretary; or
- (c) a person designated by the commission pursuant to section 12;

**“minister”** means the member of the Executive Council to whom for the time being the administration of the Act is assigned;

**“premium”** means:

- (a) in the case of a secretary, the premium calculated pursuant to the agreement mentioned in section 5 of the Act;
- (b) in the case of a teacher, the balance of the premium payable for the term insurance that, pursuant to section 6 of the Act, is payable by each teacher;

**“secretary”** includes a person who is employed:

- (a) by a board as a secretary, treasurer, secretary treasurer, assistant secretary, assistant treasurer or assistant secretary treasurer; or
- (b) by the Saskatchewan School Boards Association in a position that is designated by the commission;

but does not include a secretary employed on a temporary or substitute basis;

**“teacher”** means a person who:

- (a) holds a valid teacher’s certificate or other authorization from the Saskatchewan Professional Teachers Regulatory Board to teach in:
  - (i) a school to which *The Education Act, 1995* applies; or
  - (ii) a college to which *The Regional Colleges Act* applies;
- (b) is employed by the Saskatchewan Teachers’ Federation or the Saskatchewan School Boards Association in a position designated by the commission as requiring the professional qualifications of a teacher; or
- (c) is brought within the provisions of the Act by the Act or these regulations.

**PART II**  
**Procedures of the Commission**

**Calling of meetings**

- 3(1) The commission shall meet as often as it requires to transact its business.
- (2) Meetings of the commission are to be called by the chairperson or fixed by resolution of the commission.
- (3) The executive secretary shall provide every commissioner with written notice of the date of the meeting.
- (4) Notwithstanding subsection (3), a special or emergency meeting may be held without written notice if at least four commissioners are present at the meeting.

23 Oct 2015 cT-8 Reg 2 s3.

**Meetings not public**

- 4(1) Meetings of the commission are not open to the public.
- (2) No commissioner shall communicate any statement of the business of the commission except:
  - (a) to another commissioner; or
  - (b) when authorized by the commission.

23 Oct 2015 cT-8 Reg 2 s4.

**Questions before commission**

- 5(1) All questions are to be submitted to the commission on the motion of the chairperson or any other commissioner, and no seconder is required.
- (2) Questions are to be decided by a majority of votes, but if there is a tie vote, the question is deemed to be decided in the negative.
- (3) The chairperson has the right to vote on all questions.

23 Oct 2015 cT-8 Reg 2 s5.

**Duties of executive secretary**

- 6 The executive secretary shall:
  - (a) keep a full and accurate record of the proceedings of every commission meeting;
  - (b) have the minutes, when confirmed by the commission, signed by the commissioners who were present at the meeting to which the minutes relate;
  - (c) conduct and preserve the correspondence of the commission and deal with routine correspondence in any manner that may be directed by the commission;
  - (d) keep a file and complete record for every insured person;
  - (e) keep any books and records that the Provincial Auditor may require;
  - (f) prepare the annual report required pursuant to subsection 10(1) of the Act and any other statements required by the commission; and
  - (g) perform any other duties that the commission may assign.

23 Oct 2015 cT-8 Reg 2 s6.

**PART III  
Registration**

**Registration card**

- 7(1) Every newly insured person shall complete his or her portion of the registration card supplied by the commission.
- (2) The employer of every newly insured person shall:
- (a) complete its portion of the registration card mentioned in subsection (1); and
  - (b) submit the card to the commission.

23 Oct 2015 cT-8 Reg 2 s7.

**Annual report**

- 8 On or before September 30 in each year, every board shall complete and submit to the commission any forms that the commission may prescribe for the purposes of reporting:
- (a) the names of all insured persons employed by it; and
  - (b) any other information that the commission may require.

23 Oct 2015 cT-8 Reg 2 s8.

**PART IV  
Payment of Premiums**

**Payment of premiums**

- 9(1) If a person becomes an insured person after September 1 in any insurance year:
- (a) he or she is liable for premiums for the full month in which his or her employment commenced and for every other month remaining in the insurance year; and
  - (b) the employer of the insured person shall deduct from the insured person's salary the premiums mentioned in clause (a) in equal monthly instalments commencing in the month in which the insured person commenced his or her employment.
- (2) If an insured person ceases employment, or is granted a leave of absence for all or part of the remainder of the insurance year, his or her employer shall deduct any premium that is due and payable for the balance of the insurance year from the insured person's final salary payment.
- (3) If an insured person dies, his or her employer shall deduct any premium that is due and payable for the balance of the month in which the death occurred.

23 Oct 2015 cT-8 Reg 2 s9.

**PART V**  
**General**

**Insured person absent**

**10(1)** Subject to subsection (2), the commission may allow a person to be covered for insurance under the Act if the person is absent from work:

- (a) on a course of studies that is directly related to his or her work;
- (b) because of ill health; or
- (c) for any other purpose and period that the commission may approve.

(2) The premium payable to the commission by a person described in subsection (1) is to be calculated based on the person's annual salary for the preceding insurance year.

23 Oct 2015 cT-8 Reg 2 s10.

**Teacher absent**

**11** If a teacher is absent from teaching in Saskatchewan to serve as an exchange or special teacher or in a position that is approved by the commission, the premium payable to the commission by the teacher is to be:

- (a) based on the teacher's salary for the current insurance year; and
- (b) calculated in accordance with the agreement entered into pursuant to the Act.

23 Oct 2015 cT-8 Reg 2 s11.

**Designation as insured person**

**12(1)** The commission may designate any of the following as an insured person:

- (a) a teacher employed on a full-time basis by the Saskatchewan Teachers' Federation or the Saskatchewan School Boards Association in a position requiring the professional qualifications of a teacher;
- (b) a secretary employed on a full-time basis by the Saskatchewan School Boards Association in a position requiring the professional qualifications of a secretary.

(2) An insured person designated pursuant to subsection (1) shall pay the entire premium payable by him or her to the commission.

23 Oct 2015 cT-8 Reg 2 s12.

**Limit on insurability**

**13** No person is to be insured as a teacher and as a secretary at the same time.

23 Oct 2015 cT-8 Reg 2 s13.

**Forms**

**14** Any person claiming benefits on the death of an insured person shall complete any forms that may be supplied by the commission.

23 Oct 2015 cT-8 Reg 2 s14.

**Confidentiality**

**15** Any information filed with the executive secretary is confidential and is not to be disclosed to any person except:

- (a) with the consent of the person to whom the information relates, or his or her agent, executor or administrator;
- (b) for any purpose connected with the administration of, or any proceedings under, the Act or these regulations.

23 Oct 2015 cT-8 Reg 2 s15.

**PART VI**  
**Repeal and Coming into Force**

**R.R.S. c.T-8 Reg 1 repealed**

**16** *The Teachers' Life Insurance Regulations* are repealed.

23 Oct 2015 cT-8 Reg 2 s16.

**Coming into force**

**17(1)** Subject to subsection (2), these regulations come into force on the day on which section 1 of *The Registered Teachers Act* comes into force.

(2) If these regulations are filed with the Registrar of Regulations after the day on which section 1 of *The Registered Teachers Act* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

23 Oct 2015 cT-8 Reg 2 s17.