

# *The Vehicle Inspection Procedures Regulations, 2007*

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[Chapter T-18.1 Reg 6](#) (effective July 18, 2007) as amended by  
Saskatchewan Regulations [48/2014](#), [94/2016](#) and [98/2018](#).

**NOTE:**

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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## CHAPTER T-18.1 REG 6

### *The Traffic Safety Act*

#### Title

1 These regulations may be cited as *The Vehicle Inspection Procedures Regulations, 2007*.

#### Interpretation

2(1) In these regulations:

- (a) “**Act**” means *The Traffic Safety Act*;
- (b) “**applicable type of vehicle**” means a type of vehicle for which a stage 1 inspection station certificate or a stage 2 inspection station certificate, as the case may be, is being sought;
- (c) “**class**” means the classification of a vehicle pursuant to *The Vehicle Classification and Registration Regulations*;
- (d) “**first-time registered vehicle**” means a first-time registered vehicle as defined in *The Vehicle Inspection Regulations, 2013*;
- (e) “**gross vehicle weight**” means:
  - (i) the combined weight of a vehicle and its load; or
  - (ii) the combined weight of two or more vehicles coupled or joined together and the combined weight of the loads carried on each vehicle;
- (f) “**inspection mechanic**” means the holder of an inspection mechanic certificate;
- (g) “**inspection mechanic certificate**” means an inspection mechanic certificate issued pursuant to section 8;
- (h) “**inspection station**” means a repair facility with respect to which an inspection station certificate has been issued pursuant to section 6 or 7;
- (i) “**instructions**” means any manual published by the administrator respecting inspection stations or vehicle inspections conducted pursuant to the Act and these regulations;
- (j) “**new vehicle**” means a vehicle that has never been sold or leased to a person;
- (k) “**pressurized fuel**” means a fuel that is required to be stored under pressure on a vehicle;
- (l) “**registered**” means registered pursuant to the Act;
- (m) “**safety officer**” means a person who is designated by the administrator as a safety officer;

- (n) “**signing officer**” means an owner or employee of an inspection station who is designated to act as a signing officer pursuant to section 9;
- (n.1) “**signing officer certificate**” means a signing officer certificate issued pursuant to section 9;
- (o) “**stage 1 inspection**” means a vehicle safety inspection that is carried out to assess the structural integrity of a vehicle that is required pursuant to section 3 of *The Vehicle Inspection Regulations, 2013* to be the object of a stage 1 inspection certificate;
- (p) “**stage 1 inspection certificate**” means a vehicle inspection certificate issued in accordance with these regulations with respect to a stage 1 inspection performed on a vehicle;
- (q) “**stage 1 inspection station certificate**” means an inspection station certificate issued pursuant to section 6;
- (r) “**stage 2 inspection**” means a vehicle safety inspection that is carried out to assess the mechanical systems of a vehicle that is required pursuant to section 4 of *The Vehicle Inspection Regulations, 2013* to be the object of a stage 2 inspection certificate;
- (s) “**stage 2 inspection certificate**” means a vehicle inspection certificate issued in accordance with these regulations with respect to a stage 2 inspection performed on a vehicle;
- (t) “**stage 2 inspection station certificate**” means an inspection station certificate issued pursuant to section 7;
- (u) “**total loss vehicle**” means a total loss vehicle as defined in *The Vehicle Inspection Regulations, 2013*.
- (2) Except to the extent that they conflict with any provision of these regulations, the definitions set out in *The Vehicle Equipment Regulations, 1987* apply for the purposes of these regulations.

27 Jly 2007 cT-18.1 Reg 6 s2; 6 Jne 2014 SR  
48/2014 s3; 28 Dec 2018 SR 98/2018 s3.

#### Minimum safety standards

- 3 For the purposes of subsection 117(1) of the Act, the minimum safety standards that a vehicle must meet in a vehicle safety inspection are the standards set out in the instructions.

27 Jly 2007 cT-18.1 Reg 6 s3.

#### Inspection station certificate requirements

- 4(1) An inspection station certificate is required for each repair facility at which safety inspections are to be performed.
- (2) An inspection station certificate issued pursuant to section 6 or 7 must set out the types or classes of vehicles that the repair facility is authorized to inspect.

27 Jly 2007 cT-18.1 Reg 6 s4.

**Conduct of inspections**

5(1) A stage 1 inspection must be carried out at a stage 1 inspection station by an inspection mechanic who is authorized by a valid inspection mechanic certificate to perform a stage 1 inspection at that inspection station.

(2) A stage 2 inspection must be carried out at a stage 2 inspection station by an inspection mechanic who is authorized by a valid inspection mechanic certificate to perform a stage 2 inspection at that inspection station.

27 Jly 2007 cT-18.1 Reg 6 s5.

**Stage 1 inspection station certificates**

6(1) The administrator may issue an inspection station certificate to the owner of a repair facility authorizing the repair facility to perform stage 1 inspections if the repair facility meets the requirements of subsections (3) to (6).

(2) The administrator shall issue a stage 1 inspection station certificate only with respect to the types or classes of vehicles for which:

- (a) the repair facility is equipped to perform safety inspections; and
- (b) the inspection mechanics of the repair facility are qualified to perform safety inspections.

(3) Subject to subsection (4), for a repair facility to be eligible for a stage 1 inspection station certificate:

- (a) there must be an owner or an employee who meets the requirements for an inspection mechanic set out in section 8; and
- (b) there must be an owner or an employee who meets the requirements for a signing officer set out in section 9.

(4) No person shall serve as both an inspection mechanic and a signing officer unless authorized to do so by the administrator.

(5) To be eligible for a stage 1 inspection station certificate, a repair facility must meet the equipment and station requirements set out in the instructions.

(6) The equipment and station mentioned in subsection (5) must be in safe working condition.

27 Jly 2007 cT-18.1 Reg 6 s6; 28 Dec 2018 SR  
98/2018 s4.

**Stage 2 inspection station certificates**

7(1) The administrator may issue an inspection station certificate to the owner of a repair facility authorizing the repair facility to perform stage 2 inspections if the repair facility meets the requirements of subsections (3) to (8).

(2) The administrator shall issue a stage 2 inspection station certificate only with respect to the types or classes of vehicles for which:

- (a) the repair facility is equipped to perform safety inspections; and
- (b) the inspection mechanics of the repair facility are qualified to perform safety inspections.

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- (3) Subject to subsection (4), for a repair facility to be eligible for a stage 2 inspection station certificate:
- (a) there must be an owner or an employee who meets the requirements for an inspection mechanic set out in section 8; and
  - (b) there must be an owner or an employee who meets the requirements for a signing officer set out in section 9.
- (4) No person shall serve as both an inspection mechanic and a signing officer unless authorized to do so by the administrator.
- (5) To be eligible for a stage 2 inspection station certificate, a repair facility must meet the equipment and station requirements set out in the instructions.
- (6) **Repealed.** 28 Dec 2018 SR 98/2018 s5.
- (7) The equipment and station mentioned in subsection (5) must be in safe working condition.
- (8) Unless otherwise exempted by the administrator, to be eligible for a stage 2 inspection station certificate, a repair facility must perform at least 10 inspections per year or establish that:
- (a) in the case of a repair facility that performs inspections on vehicles owned or operated by the owner of the repair facility, the owner has a fleet of at least 10 vehicles that require inspection; or
  - (b) in the case of a repair facility that is open to the public, the repair facility has customers with a combined fleet of at least 10 vehicles that require inspection.

27 Jly 2007 cT-18.1 Reg 6 s7; 6 Jne 2014 SR  
48/2014 s4; 28 Dec 2018 SR 98/2018 s5.

**Inspection mechanic certificate**

- 8(1) The administrator may issue an inspection mechanic certificate to an individual for the purposes of performing a stage 1 inspection at a designated inspection station if that individual:
- (a) is a journeyperson in the motor vehicle body repairer trade and is currently involved in and knowledgeable about frame straightening and body measurement;
  - (b) is able to perform a stage 1 inspection to the satisfaction of a safety officer;
  - (c) is employed on a full-time basis at the designated inspection station;
  - (d) owns or has the use of the standard set of tools required for a stage 1 inspection; and
  - (e) is able to complete the stage 1 inspection requirements in accordance with the instructions.

(2) The administrator may issue an inspection mechanic certificate to an individual for the purposes of performing a stage 2 inspection at a designated inspection station if that individual:

- (a) is able to demonstrate:
  - (i) knowledge, experience and skill in the inspection, repair and maintenance of any of the types or classes of vehicles that the inspection station is authorized to inspect, and holds a valid journeyman certificate in the automotive service technician trade, truck and transport mechanic trade or heavy-duty equipment technician trade; or
  - (ii) to the satisfaction of the administrator, knowledge, experience and skill in the inspection, repair and maintenance of any of the types or classes of vehicles that the inspection station is authorized to inspect;
- (b) when required by the administrator, has received a certificate in mechanical competence from any accredited institute that is approved by the administrator;
- (c) is employed on a full-time basis at the designated inspection station;
- (d) owns or has the use of a set of standard mechanic tools;
- (e) is able to perform a stage 2 inspection to the satisfaction of a safety officer; and
- (f) is able to complete the stage 2 inspection requirements in accordance with the instructions.

(3) A certificate issued pursuant to subsection (1) or (2) is subject to the condition that the holder remains employed on a full-time basis at the designated inspection station and attends all training courses required by the administrator.

27 Jly 2007 cT-18.1 Reg 6 s8; 6 Jne 2014 SR  
48/2014 s5; 28 Dec 2018 SR 98/2018 s6.

#### **Designation of signing officer**

**9** The administrator may designate a signing officer for an inspection station and issue a signing officer certificate to an individual who:

- (a) is an owner or an employee of the inspection station;
- (b) is involved in the daily operation of the vehicle inspection area;
- (c) in the opinion of the administrator, is qualified to be a signing officer; and
- (d) will be available at the request of the administrator within two working hours.

27 Jly 2007 cT-18.1 Reg 6 s9; 28 Dec 2018 SR  
98/2018 s7.

#### **Duties of inspection station owner**

**10** The owner of an inspection station must:

- (a) keep the working environment clean and well-maintained;
- (b) maintain a copy of the instructions that is in good order and up to date;

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- (c) maintain in good order all decals and documentation supplied by the administrator;
- (d) maintain records in accordance with requirements set out in the instructions;
- (e) post signs and certificates as required by the administrator and maintain them in good condition;
- (f) ensure that all persons who perform work in the inspection station practise good workmanship;
- (g) ensure that all replacement parts are designed for the application for which they are being used, are properly installed, and meet the requirements of *The Vehicle Equipment Regulations, 1987*;
- (h) ensure that the shop equipment and tools are in safe and good working condition and accessible to the inspection mechanic;
- (i) allow any person authorized by the administrator to examine its facilities, records and documents, and vehicles pertaining to vehicle safety inspections during business hours; and
- (j) follow the instructions as published by the administrator.

27 Jly 2007 cT-18.1 Reg 6 s10; 28 Dec 2018 SR 98/2018 s8.

**Duties of a signing officer****11** A signing officer of an inspection station must:

- (a) have on hand a supply of current vehicle inspection certificate forms for all types or classes of vehicles for which the station is authorized to perform vehicle safety inspections;
- (b) on completion of a vehicle safety inspection and if a vehicle meets inspection requirements, provide a vehicle inspection certificate to the customer;
- (c) ensure that the type of inspection indicated on a vehicle inspection certificate has been performed and completed on the date entered on the certificate and on the premises of the inspection station, unless otherwise authorized by the administrator;
- (d) retain all documentation respecting vehicle inspections in the manner and for the periods set out in the instructions; and
- (e) validate completed inspections in the manner set out in the instructions.

21 Dec 2018 SR 98/2018 s9.



**Duties of inspection mechanic**

**12** An inspection mechanic must:

- (a) practise good workmanship;
- (b) keep his or her copy of the instructions in good order and up to date;
- (c) inspect vehicles only on the premises of the inspection station identified on the person's inspection mechanic certificate, unless otherwise authorized by the administrator;
- (d) perform only the type of inspection that he or she is authorized to perform; and
- (e) certify only:
  - (i) the type of inspection that he or she is authorized to perform; and
  - (ii) the types or classes of vehicles listed on his or her inspection mechanic certificate.

27 Jly 2007 cT-18.1 Reg 6 s12.

**Inspections**

**13** In performing an inspection, an inspection mechanic must, in the manner set out in the instructions:

- (a) inspect all items specified for the applicable type of vehicle;
- (b) record whether all items inspected meet, exceed or do not meet the standards set out in the instructions; and
- (c) validate completed inspections.

21 Dec 2018 SR 98/2018 s10.

**Decal**

**14** On completion of a vehicle inspection, the inspection mechanic must affix a decal to the vehicle in the manner described in the instructions.

21 Dec 2018 SR 98/2018 s11.

**Fees for public stations**

**15(1)** Subject to subsection (3), the owner of an inspection station that is open to the public shall not charge a customer more than the following rates for a stage 2 inspection:

- (a) for a truck, power unit, bus or school bus, a shop charge out rate as set by the inspection station multiplied by two hours, plus an additional amount equal to a shop charge out rate multiplied by one-half hour for each additional axle if the vehicle is equipped with more than three axles;
- (b) a shop charge out rate multiplied by one hour for a pressurized fuel vehicle;
- (c) for a trailer, semi-trailer or converter dolly, a shop charge out rate multiplied by one hour plus an additional amount equal to a shop charge out rate multiplied by one-half hour for each additional axle if the vehicle is equipped with more than two axles;

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- (d) for a total loss vehicle, a taxi, a first-time registered vehicle or a vehicle that provides vehicle-for-hire services:
  - (i) a shop charge out rate multiplied by one and one-half hours if the vehicle has a gross vehicle weight of less than 4 500 kilograms;
  - (ii) a shop charge out rate multiplied by two hours if the vehicle has a gross vehicle weight of 4 500 kilograms or more; or
  - (iii) a shop charge out rate multiplied by one hour for a motorcycle.
- (2) Subject to subsection (3), the owner of an inspection station that is open to the public shall not charge a customer for a stage 1 inspection more than a shop charge out rate multiplied by the actual time it took the inspection mechanic to perform the stage 1 inspection on the vehicle.
- (3) The administrator may authorize a shop charge out rate other than the one described in subsection (1) or (2) if:
  - (a) the inspection of a vehicle requires special equipment not normally required for the inspection of a vehicle of that description or type; or
  - (b) the vehicle to be inspected has equipment in addition to that with which vehicles of its type or class are normally equipped.

27 Jly 2007 cT-18.1 Reg 6 s15; 6 Jne 2014 SR  
48/2014 s6; 28 Dec 2018 SR 98/2018 s12.

**Invoice**

**15.1** Subject to section 15, the owner of an inspection station that is open to the public must provide customers with an invoice itemizing the services performed and the products purchased, including the fees charged for the shop charge out rate, shop supplies and decals.

21 Dec 2018 SR 98/2018 s13.

**Reinspection**

- 16(1)** Subject to subsection (4), if a vehicle has been subjected to a stage 2 inspection and does not meet the standards mentioned in section 3, the owner may repair the vehicle at any facility and report back to the same inspection station within 30 days for reinspection, at no additional cost, of any requirement that was not met when the original inspection was carried out.
- (2) The 30-day period for reinspection does not extend the validity of any vehicle inspection certificate and decal that were in force when the stage 2 inspection took place.
- (3) The owner of an inspection station must inform the owner of a vehicle if:
  - (a) the vehicle is inspected and it does not meet the standards mentioned in section 3; and
  - (b) the previous vehicle inspection certificate and decal for the vehicle are no longer valid.

- (4) An inspection station may charge for a reinspection if:
- (a) backing plates, dust covers or brake drums must be removed to reinspect brake linings; or
  - (b) the inspection is of a total loss vehicle or a first-time registered vehicle and a wheel alignment must be checked.
- (5) If a vehicle has been reinspected and meets or exceeds the standards mentioned in section 3, the inspection station shall issue the vehicle inspection certificate and attach the decal in accordance with these regulations.
- (6) If a vehicle is not reinspected within the 30-day period or fails to meet the standards mentioned in section 3 on reinspection within the 30-day period, the inspection station shall, in the manner described in the instructions, advise the administrator that the vehicle is not properly certified.

27 Jly 2007 cT-18.1 Reg 6 s16; 28 Dec 2018 SR  
98/2018 s14.

**Period of validity – stage 2 inspection certificates**

17(1) Subject to subsection (2), a stage 2 inspection certificate expires:

- (a) on the last day of the 60th month following the date of issue in the case of a pressurized fuel vehicle;
- (b) on the last day of the 12th month following the date of issue:
  - (i) in the case of a truck;
  - (ii) in the case of a power unit, if the administrator designates the vehicle as one requiring an annual inspection;
  - (iii) in the case of a trailer, semi-trailer, converter dolly, jeep, booster or pony;
  - (iv) in the case of a school bus;
  - (v) in the case of a vehicle registered in Class PV or LV that has a seating capacity of 15 or more passengers;
  - (vi) in the case of a vehicle that is operating exclusively within Saskatchewan and that is registered in class PB;
  - (vii) in the case of a Class LV vehicle that provides vehicle-for-hire services as defined in *The Vehicles for Hire Act*; and
  - (viii) in the case of a Class PT vehicle;
- (c) on the last day of the sixth month following the date of issue:
  - (i) in the case of a power unit, unless the administrator designates the vehicle as requiring an annual inspection; and
  - (ii) in the case of a vehicle other than a vehicle to which subclause (b) (vi) or clause (d) applies; and

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(d) in the case of a bus registered in Class PC and operating within an area of 25 kilometres from the corporate limits of the city, town, village or hamlet shown in the certificate of registration for the vehicle as the address of the registered owner of the vehicle, the earlier of:

- (i) 60 000 kilometres; and
- (ii) the last day of the 12th month following the date of issue.

(2) On the request of an owner, the administrator may grant an extension to the period of validity of a stage 2 inspection certificate.

27 Jly 2007 cT-18.1 Reg 6 s17; 28 Dec 2018 SR 98/2018 s15.

**Period of validity – inspection stations certificates**

**18(1)** An inspection station must hold a valid inspection station certificate in order to complete inspections on behalf of the administrator.

(2) An inspection station certificate is valid until a repair facility no longer meets the requirements of an inspection station pursuant to the Act and these regulations or until the certificate is revoked by the administrator.

21 Dec 2018 SR 98/2018 s16.

**Fees for certification of inspection stations**

**19(1)** The following fees are payable:

- (a) \$175 per year for an inspection station certificate;
- (b) \$100 per year for an inspection mechanic certificate;
- (c) \$100 per year for a signing officer certificate.

(2) If an inspection station certificate is issued for a period of less than one year, the application for the certificate is deemed to have been made on the first day of the month in which the application is submitted, and the fee set out in clause (1)(a) is to be prorated on the basis of the number of months during which the certificate is to be valid.

27 Jly 2007 cT-18.1 Reg 6 s19; 9 Dec 2016 SR 94/2016 s2.

**R.R.S. c.V-2.1 Reg 19 repealed**

**20** *The Vehicle Inspection Procedures Regulations, 2001* are repealed.

27 Jly 2007 cT-18.1 Reg 6 s20.

**Coming into force**

**21** These regulations come into force on the day on which they are filed with the Registrar of Regulations.

27 Jly 2007 cT-18.1 Reg 6 s21.