

The Private Investigators and Security Guards Regulations, 2000

being

[Chapter P-26.01 Reg 1](#) (effective October 1, 2000) as amended by Saskatchewan Regulations [129/2004](#), [119/2020](#) and [107/2021](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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CHAPTER P-26.01 REG 1

The Private Investigators and Security Guards Act, 1997

PART I Preliminary

Title

1 These regulations may be cited as *The Private Investigators and Security Guards Regulations, 2000*.

Interpretation

2 In these regulations:

- (a) “**Act**” means *The Private Investigators and Security Guards Act, 1997*;
- (b) “**approved training course**” means a training course approved by the Saskatchewan Police Commission;
- (c) “**approved training course provider**” means a training course provider approved by the registrar;
- (d) “**bond**” means a bond of a guarantee company approved pursuant to *The Guarantee Companies Securities Act*;
- (e) “**firearm**” means a firearm as defined in section 2 of the *Criminal Code*;
- (f) “**Form**” means a form set out in the Appendix;
- (g) “**significant shareholder**” means an individual who, directly or indirectly, owns 25% or more of the corporation’s outstanding shares.

21 Jly 2000 cP-26.01 Reg 1 s2; 15 Oct 2021
SR 107/2021 s3.

PART II Licences and Fees

Exemptions

3 For the purposes subsection 3(2) of the Act, the following classes of persons are exempt from the provisions of the Act:

- (a) officers, constables, employees or agents of any police service, constables appointed pursuant to the *Railway Act (Canada)*, officers or employees of the Government of Canada, the Government of Saskatchewan or a municipality, while engaged in the performance of the duties of their offices or employment;
- (b) lawyers while engaged in the regular practice of their profession;

- (c) credit reporting agencies that hold valid licences pursuant to *The Credit Reporting Agencies Act*;
- (d) insurance adjustment agencies, insurance companies or their employees while acting in the usual and regular scope of their employment;
- (e) private investigators and security guards who are employed by one employer in a business or undertaking other than the business of providing private investigators or security guards and whose work is confined to the affairs of that employer.

21 Jly 2000 cP-26.01 Reg 1 s3.

Temporary exemption

4 The registrar may, at his or her discretion, grant a temporary exemption from the licensing requirements of the Act and these regulations to a person residing outside Saskatchewan who:

- (a) is licensed and registered as a private investigator in a jurisdiction outside Saskatchewan or is employed by a private investigator licensed and registered in a jurisdiction outside Saskatchewan;
- (b) on behalf of a client or employer outside Saskatchewan, makes an investigation partly inside Saskatchewan and comes into Saskatchewan solely for the purpose of that investigation; and
- (c) notifies the registrar of his or her presence in Saskatchewan and supplies the registrar with particulars of the work he or she proposes to undertake.

21 Jly 2000 cP-26.01 Reg 1 s4.

Special exemption for certain public events

4.1(1) In this section, “**facility**” means a building, establishment, place or location.

(2) The owner or manager of a facility holding an event to which the general public is invited or is permitted to attend may apply to the registrar to exempt persons or a class of persons who will be employed by the owner or manager as security guards at the public event from the licensing and training requirements of the Act and these regulations.

(3) An application pursuant to this section must:

- (a) be in writing;
- (b) be made at least seven days before the public event mentioned in subsection (2) is to be held;
- (c) include the following:
 - (i) the full name and address of each person proposed to be employed as a security guard;
 - (ii) the training and previous experience as a security guard of each person mentioned in subclause (i) in the form and with the details that the registrar may require;

- (d) be accompanied by proof satisfactory to the registrar that the owner or manager has personal liability coverage for the public event, or that there is personal liability coverage respecting the facility in which the public event is to be held, that:
- (i) is satisfactory to the registrar; and
 - (ii) is in the amount of at least \$1,000,000; and
- (e) contain any other information that the registrar may reasonably require to determine whether or not adequate security services can be provided by persons other than those who are the subject of the application.
- (4) The owner or manager who applies for an exemption pursuant to subsection (2) shall:
- (a) ensure that the registrar has been provided, within the 12 months preceding the date of the application, with a criminal record check for each person to be employed as a security guard that:
 - (i) is satisfactory to the registrar;
 - (ii) has been completed by a police service not more than 30 days preceding the date that the criminal record check is provided to the registrar; and
 - (iii) discloses to the registrar if any person to be employed as a security guard has been charged with, discharged from or convicted of an offence pursuant to the *Criminal Code* or the *Controlled Drugs and Substances Act* (Canada); and
 - (b) disclose to the registrar if any person to be employed as a security guard has been charged with, discharged from or convicted of an offence pursuant to the *Criminal Code* (Canada) since the date of the completion of the criminal record check mentioned in clause (a) for that person.
- (5) If the registrar receives an application pursuant to this section and is satisfied that the application is complete and that adequate security services cannot be provided by licensed security guards at the public event mentioned in subsection (2), the registrar may, in writing:
- (a) exempt all or some of the persons who are the subject of the application from the licensing and training requirements of the Act and these regulations so that they may be employed as security guards at the public event mentioned in the application; and
 - (b) in the written exemption:
 - (i) specify the security guard functions that the exempted persons may perform and the locations in the facility where those security guard functions may be performed; and
 - (ii) impose any restrictions or conditions on the security guard functions that the exempted persons may perform that the registrar considers appropriate.

- (6) Each person who is exempted pursuant to subsection (5):
- (a) may act as a security guard only at the public event that is mentioned in the application;
 - (b) shall perform only:
 - (i) the security guard functions that the registrar specifies pursuant to subclause (5)(b)(i) at the locations in the facility specified by the registrar; and
 - (ii) any other actions that are otherwise lawful at common law or pursuant to the *Criminal Code*;
 - (c) shall comply with any restrictions or conditions imposed by the registrar pursuant to subclause (5)(b)(ii);
 - (d) shall carry with him or her at the public event:
 - (i) a copy of the registrar's written exemption; and
 - (ii) a photo identification card issued by a government agency to him or her or by the owner or manager employing him or her as a security guard; and
 - (e) shall produce:
 - (i) a copy of the registrar's written exemption to any of the following at the request of that person:
 - (A) any peace officer;
 - (B) any licensed security guard who is employed at the public event;
 - (C) the registrar;
 - (D) any employee of the department over which the minister presides; and
 - (ii) the photo identification card mentioned in subclause (d)(ii) to any person who so requests.

31 Dec 2004 SR 129/2004 s2.

Application for licence

5(1) An applicant for a licence pursuant to subsection 10(1) or (2) of the Act shall submit to the registrar:

- (a) an application in Form A;
- (b) a current list of all employees;
- (c) a fee of \$300;
- (d) a bond in Form D in the amount of \$5,000; and
- (e) a copy of a criminal record check with respect to:
 - (i) if the applicant is a sole proprietor who is an individual, the individual;
 - (ii) if the applicant is a sole proprietor that is a corporation, each significant shareholder of the corporation;

- (iii) if the applicant is a corporation, each significant shareholder of the corporation;
 - (iv) if the applicant is a partnership, each partner of the partnership who is an individual; or
 - (v) if the applicant is a co-operative, each director of the co-operative.
- (2) An applicant for a licence pursuant to subsection 8(1) or 9(1) of the Act shall submit to the registrar:
- (a) an application in Form B;
 - (b) a fee of \$25;
 - (c) a recent photograph of the person to be licensed;
 - (d) a copy of a criminal record check of the person to be licensed dated not more than 30 days before the date the application is submitted; and
 - (e) in the case of a security guard application, a copy of a training course certificate issued pursuant to section 22.
- (3) An applicant is not required to submit a copy of a criminal record check pursuant to clause (2)(d) if, at the time the application is submitted:
- (a) the applicant holds a valid temporary security guard licence issued pursuant to section 6; and
 - (b) the applicant has met the requirements in subsection 20(2) respecting an approved training course.

21 Jly 2000 cP-26.01 Reg 1 s5; 15 Oct 2021
SR 107/2021 s4.

Temporary licences

- 6(1)** The registrar may issue a temporary security guard licence to an employee of a person mentioned in subsection 9(1) of the Act where the employee has not completed an approved training course required pursuant to section 20 but has otherwise satisfied all the application requirements set out in these regulations.
- (2) A temporary security guard licence is subject to the following conditions:
- (a) the employee on whose behalf the application is made must at all times when acting as a security guard remain under the immediate supervision of a licensed security guard who has successfully completed an approved training course;
 - (b) the employee on whose behalf the application is made must have received the specific training that is necessary to ensure the safe performance of his or her duties;
 - (c) any further terms and conditions that the registrar considers appropriate.
- (3) A temporary security guard licence issued pursuant to subsection (1) is renewable at the discretion of the registrar for one 30-day period.

21 Jly 2000 cP-26.01 Reg 1 s6.

Temporary licence applications

7 An applicant for a temporary security guard licence on behalf of an employee shall submit:

- (a) an application in Form C;
- (b) a fee of \$25;
- (c) a recent photograph of the employee; and
- (d) a copy of a criminal record check of the employee dated not more than 30 days before the date the application is submitted.

21 Jly 2000 cP-26.01 Reg 1 s7.

Restrictions re temporary licences

8(1) No person who is engaged in the business of providing security guards shall employ at one time more than:

- (a) five temporary security guard licensees if the person has 10 or fewer licensed security guard employees;
- (b) seven temporary security guard licensees if the person has 11 to 20 licensed security guard employees;
- (c) 10 temporary security guard licensees if the person has 21 to 99 licensed security guard employees; or
- (d) 15 temporary security guard licensees if the person has 100 or more licensed security guard employees.

(2) No person who is engaged in the business of providing security guards shall employ in one calendar year more than:

- (a) 10 temporary security guard licensees if the person has 10 or fewer licensed security guard employees;
- (b) 14 temporary security guard licensees if the person has 11 to 20 licensed security guard employees;
- (c) 20 temporary security guard licensees if the person has 21 to 99 licensed security guard employees; or
- (d) 30 temporary security guard licensees if the person has 100 or more licensed security guard employees.

(3) Notwithstanding subsections (1) and (2), the registrar may, in special circumstances, authorize a person to employ more temporary security guard licensees at one time or in a calendar year than is otherwise permitted by those subsections.

(4) No person may be licensed as a temporary security guard pursuant to the Act or these regulations more than once in a calendar year.

(5) Subject to subsection 6(1), a temporary security guard licensee must comply with the provisions of the Act, these regulations and any terms and conditions of the licence.

(6) The registrar may suspend or cancel a temporary security guard licence on the same grounds as he or she may suspend or cancel any other licence pursuant to the Act or these regulations, and the temporary security guard licensee has the same rights of appeal as other licensees.

21 Jly 2000 cP-26.01 Reg 1 s8.

Term of licences

9(1) A licence issued to a person who applies pursuant to subsection 8(1), 9(1), 10(1) or 10(2) of the Act is valid for one year.

(2) Subject to subsection 6(3), a temporary licence issued pursuant to subsection 6(1) of these regulations is valid for 30 days.

21 Jly 2000 cP-26.01 Reg 1 s9.

Licence renewal – sections 8 and 9 of the Act

10(1) An applicant for a renewal of a private investigator or security guard licence that was issued as a result of an application made pursuant to section 8 of the Act shall, before the expiration of the current licence, submit to the registrar:

- (a) an application in Form B;
- (b) a recent photograph of the applicant; and
- (c) a fee of \$20.

(2) An applicant for a renewal of a private investigator or security guard licence that was issued as a result of an application made pursuant to section 9 of the Act shall, before the expiration of the current licence, submit to the registrar:

- (a) an application in Form B for each employee on whose behalf a renewal is requested;
- (b) a recent photograph of each employee on whose behalf a renewal is requested; and
- (c) a fee of \$20 for each employee on whose behalf a renewal is requested.

21 Jly 2000 cP-26.01 Reg 1 s10.

Licence renewal – section 10 of the Act

11 An applicant for a renewal of a licence to engage in the business of providing private investigators, security guards or an armoured vehicle service that was issued as a result of an application made pursuant to subsection 10(1) or (2) of the Act shall, before the expiration of the current licence, submit to the registrar:

- (a) an application in Form A;
- (b) a fee of \$250; and
- (c) a bond in Form D, unless the applicant provides proof satisfactory to the registrar that the bond submitted with the application for the current licence continues in force.

21 Jly 2000 cP-26.01 Reg 1 s11.

Additional information

12 Where the registrar receives an application for a licence or for a renewal of a licence pursuant to the Act or these regulations and considers it necessary to determine whether or not to issue or renew a licence, the registrar may consult other sources, including police indices, for additional information respecting the applicant.

21 Jly 2000 cP-26.01 Reg 1 s12.

Replacement of licence

13 An application to the registrar for the replacement of a licence is to be in a form satisfactory to the registrar and is to be accompanied by a fee of \$5.

21 Jly 2000 cP-26.01 Reg 1 s13.

Refunds

14 Fees paid pursuant to the Act or these regulations are non-refundable.

21 Jly 2000 cP-26.01 Reg 1 s14.

Bond

15(1) Every bond accepted by the registrar pursuant to clause 5(1)(d) is deemed to be a penal bond and, if forfeited, the person bound by the bond is indebted to the Crown in right of Saskatchewan for the maximum amount of liability prescribed in the bond.

(2) A bond is forfeited on the demand of the registrar where:

(a) a licensee is convicted of an offence pursuant to this Act, any other Act or the *Criminal Code* if the offence occurred while the licensee was performing the duties for which the licence was issued;

(b) a person mentioned in subsection 10(1) or (2) of the Act is convicted of an offence pursuant to the Act, any other Act or the *Criminal Code* if the offence occurred in connection with the operation of a business mentioned in those subsections;

(c) a civil judgment is obtained against a licensee arising out of an act of the licensee committed while performing the duties for which the licence was issued; or

(d) a civil judgment is obtained against a person mentioned in subsection 10(1) or (2) of the Act in connection with the operation of a business mentioned in those subsections.

(3) Where a bond is forfeited, the registrar may order that money recovered following forfeiture of a bond be assigned or paid:

(a) to any person the registrar considers entitled to receive money;

(b) into court, for any judgment creditor of the licensee named in the bond; or

(c) to any trustee, custodian, interim receiver, receiver or liquidator of the licensee named in the bond.

(4) The registrar shall refund any money not paid pursuant to subsection (3) to the surety under the bond.

21 Jly 2000 cP-26.01 Reg 1 s15.

**PART III
Equipment and Training**

Firearms and other equipment

16(1) No person licensed pursuant to the Act shall carry a firearm or imitation firearm while performing the duties of a security guard.

(2) No person licensed pursuant to the Act shall carry a firearm or imitation firearm while acting as a private investigator.

(3) No person licensed pursuant to the Act shall carry batons, restraining devices or any other special weapons or self-defence equipment unless that person:

(a) has received training in the use of that equipment; and

(b) has notified the registrar in writing of the equipment to be carried and the nature and duration of the duty to be performed while carrying that equipment.

(4) No person engaged in a business mentioned in subsection 10(1) or (2) of the Act shall require an employee licensed pursuant to the Act to carry batons, restraining devices or any other special weapons or self-defence equipment unless that person:

(a) has provided training in the use of that equipment to the licensee who is required to carry it; and

(b) has notified the registrar in writing of the equipment to be carried and the nature and duration of the duty to be performed by the licensee while carrying that equipment.

21 Jly 2000 cP-26.01 Reg 1 s16.

Uniforms

17 No person licensed pursuant to the Act shall wear, while performing the duties of a private investigator or security guard, a uniform, badge or insignia that is similar in colour or design to that of a municipal police service in Saskatchewan or the Royal Canadian Mounted Police.

21 Jly 2000 cP-26.01 Reg 1 s17.

Vehicles

18 No person licensed pursuant to the Act shall use or permit any other person licensed pursuant to this Act to use a vehicle:

(a) on which the word "police" is displayed; or

(b) on or in which a flashing or rotating light similar to that of a police service is displayed or carried.

21 Jly 2000 cP-26.01 Reg 1 s18.

Safety

19(1) No person who employs a security guard licensed pursuant to the Act and requires the security guard to work alone or in an isolated location shall fail to provide the security guard with an effective communication system that meets or exceeds the requirements set out in section section 3-24 of *The Occupational Health and Safety Regulations, 2020*.

(2) No person who employs a security guard licensed pursuant to the Act shall fail to provide the security guard with an orientation tour of the site he or she is to guard before commencing security guard duties at that site.

(3) No person who employs a security guard licensed pursuant to the Act shall fail to provide the security guard with equipment adequate for his or her duties, and the equipment must include, where appropriate, a flashlight, climate-suitable clothing and an emergency first aid kit.

(4) No person who employs for the purpose of unusual or special duties a security guard licensed pursuant to the Act shall fail to provide the security guard with the training and skills instruction necessary to ensure, in the performance of those duties, his or her own safety and the safety of others.

21 Jly 2000 cP-26.01 Reg 1 s19; 15 Oct 2021
SR 107/2021 s5.

Security guard training

20(1) Subject to sections 6 and 25, to be licensed as a security guard pursuant to the Act a person must successfully complete an approved training course.

(2) In order to successfully complete an approved training course, a person must attain a grade of at least 75% on the examination set and graded by the registrar.

(3) A person who fails the examination may retake the examination once without repeating the approved training course.

(4) There is no limit on the number of times an applicant may take the approved training course.

21 Jly 2000 cP-26.01 Reg 1 s20.

Approved training course

21(1) An approved training course may only be given by an approved training course provider.

(2) The commission shall establish the minimum content and standards of the approved training courses.

21 Jly 2000 cP-26.01 Reg 1 s21.

Training course certificate

22 The approved training course provider shall provide to each person who successfully completes an approved training course a certificate indicating that person's successful completion of the course.

21 Jly 2000 cP-26.01 Reg 1 s22.

PART IV
General

Hearings to be open to public

23 A hearing by the commission pursuant to section 34 of the Act is to be open to the public unless the commission orders otherwise.

21 Jly 2000 cP-26.01 Reg 1 s23.

Incident reports

24 An incident report pursuant to subsection 41(1) of the Act is to be in Form E.

21 Jly 2000 cP-26.01 Reg 1 s24.

Transition

25 Every licence that is continued in force pursuant to section 53 of the Act is subject to the condition that the licensee comply with subsection 20(1) of these regulations within three years after the date these regulations come into force.

21 Jly 2000 cP-26.01 Reg 1 s25.

R.R.S. c.P-26 Reg 1 repealed

26 *The Private Investigators and Security Guards Regulations* are repealed.

21 Jly 2000 cP-26.01 Reg 1 s26.

Coming into force

27(1) Subject to subsection (2), these regulations come into force on the day on which section 51 of *The Private Investigators and Security Guards Act, 1997* comes into force.

(2) If these regulations are filed with the Registrar of Regulations after the day on which section 51 of *The Private Investigators and Security Guards Act, 1997* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

21 Jly 2000 cP-26.01 Reg 1 s27.

Appendix

FORM A
[Subsection 5(1)]

**Application for Licence to Engage in Business Pursuant to
The Private Investigators and Security Guards Act, 1997**

Please complete this Form and include all relevant documentation listed in **Section 4**. Upon completion, please **send this Form**, including all required documentation to the following address:

**Private Investigators and Security Guards Program
Ministry of Corrections, Policing and Public Safety
2nd Floor 515 Henderson Drive
Regina CANADA S4N 5X1**

Or submit it online via email to the address:
pisg@gov.sk.ca

Section 1: Business Licence Type (check appropriate box)

- Private Investigators
- Security Guards
- Dual (Private Investigators and Security Guards)
- Armoured Vehicle Service

Are you applying for a new licence or applying for renewal?

- New Licence (\$300)
- Renewed licence (\$250) Licence number: _____

NOTE: A renewal is only used when the application is received at least 10 working days before the expiry date of the previous licence.

Section 2: Business Details

Name of Business (Name under which business will be conducted):

Business Address (Which will be the address for service in Saskatchewan):

Number and Street or Box No.	Town, City	Province	Postal Code
Business Email	() Business Telephone	() Business Fax Number	

Is the listed Business Address different than the principal office or place of business?

- No
 - Yes, the principal office or place of business will be located at the address:
- _____

If different from the listed Business Address, the preferred mailing address is:

Contact Information from the Primary Contact of the Business:

Name of Primary Contact:

Date of Birth:

Surname	First Name	Middle Name	Day	/	Month	/	Year	Principal Email	() Telephone
---------	------------	-------------	-----	---	-------	---	------	-----------------	---------------

If applicable, please list the names of all directors or partners of the business:

The names of the following two persons, none of whom are related to me, are submitted as business references:

Name of Reference:

Name of Reference:

Surname First Name Middle Name

Surname First Name Middle Name

Address:

Address:

Number and Street or Box No. Town, City Province Postal Code

Number and Street or Box No. Town, City Province Postal Code

Principal Email () Telephone

Principal Email () Telephone

Business or Occupation:

Years Known:

Business or Occupation:

Years Known:

Section 3: Applicant Declarations

Has the Applicant used, operated or carried on business under a name other than the Name of Business provided in this Application?

No

Yes. Please provide particulars regarding business names associated with the Applicant:

The following information is to be supplied respecting the following persons:

- If the applicant is a sole proprietor who is an individual, the individual;
- If the applicant is a sole proprietor who is a corporation, each individual that directly or indirectly owns 25% or more of the corporation's outstanding shares;
- If the applicant is a corporation, each individual that directly or indirectly owns 25% or more of the corporation's outstanding shares;
- If the applicant is a partnership, each partner of the partnership who is an individual;
- If the applicant is a co-operative, each director of the co-operative.

1. Have you been convicted of a criminal offence in Canada or in any other state or country?

No

Yes *Please provide details below

2. Do you have any outstanding criminal matters in Canada or in any other state or country?

No

Yes *Please provide details below

3. Have you been refused a licence to engage in business pursuant to *The Private Investigators and Security Guards Act, 1997* in Saskatchewan or in any other province, state or country?

No

Yes **Please provide details below*

4. Have you previously held a licence that became suspended or cancelled in Saskatchewan or in any other province, state, or country?

No

Yes **Please provide details below*

Section 4: Application Requirements

1. **Commercial Surety Bond in the amount of \$5,000 (Form D)** – Contact a broker or an insurance agency if you are not using Form D for the Bond.
2. **Proof of Registration with the Saskatchewan Corporate Registry, Information Services Corporation (ISC)** – Code 56161 (Nature of business).
3. **Criminal Record Check:** The following persons are required to submit a criminal record check dated not more than 30 days before the date the application is submitted for every year a licence to engage in business is maintained pursuant to *The Private Investigators and Security Guards Act, 1997*:
 - *If the applicant is a sole proprietor who is an individual, the individual;*
 - *If the applicant is a sole proprietor who is a corporation, each individual that directly or indirectly owns 25% or more of the corporation's outstanding shares;*
 - *If the applicant is a corporation, each individual that directly or indirectly owns 25% or more of the corporation's outstanding shares;*
 - *If the applicant is a partnership, each partner of the partnership who is an individual;*
 - *If the applicant is a co-operative, each director of the co-operative.*
4. **List of Employees working as Security Guards and/or Private Investigators** (if applicable).
5. **Payment of Application Fee:** The fee for this application is dependent on the licence type. Please include with this Application a cheque in the amount identified in Section 1 of this Form, payable to the "Minister of Finance." Do not staple or glue the cheque to this Form.
Payment of application: Money Orders, Cheques, Visa & Mastercard are accepted.

I am applying for a licence to engage in the above-named business pursuant to *The Private Investigators and Security Guards Act, 1997*.

The information given by me in the attached application is true.

Applicant signature

Date

_____/_____/_____
Day Month Year

-
1. Forms are valid only 30 days.
 2. Incomplete forms will be returned; if no response within 30 days of date above, applicant will have to re-apply.
 3. Application fees are non-refundable.

PRIVATE INVESTIGATORS
AND SECURITY GUARDS, 2000

P-26.01 REG 1

FORM B
[Subsection 5(2)]

**Application for Private Investigator or Security Guard Licence Pursuant to
The Private Investigators and Security Guards Act, 1997**

Please complete this Form and include all relevant documentation listed in **Section 4**. Upon completion, please **send this Form**, including all required documentation to the following address:

**Private Investigators and Security Guards Program
Ministry of Corrections, Policing and Public Safety
2nd Floor 515 Henderson Drive
Regina CANADA S4N 5X1**

Or submit it online via email to the address:
pisg@gov.sk.ca

Section 1: Licence Type (check appropriate box)

- Private Investigator Licence
 Security Guard Licence
 Dual Licence
(Private Investigators and Security Guards)

Are you applying for a new licence or applying for renewal?

- New Licence (\$25)
 Renewed licence (\$20) Licence number: _____
 New Dual Licence (\$50)
 Renewed Dual Licence (\$40)

NOTE: A renewal is only used when the application is received at least 10 working days before the expiry date of the previous licence.

Section 2: Applicant Details (An employee seeking a licence is referred to as the 'Applicant')

This Application is made on behalf of the Applicant by:

Name of Business:

Business Address (Which will be the address for service in Saskatchewan):

<hr/>	<hr/>	<hr/>	<hr/>
<i>Number and Street or Box No.</i>	<i>Town, City</i>	<i>Province</i>	<i>Postal Code</i>
<hr/>	<hr/>	<hr/>	<hr/>
<i>Business Email</i>	(<hr/>) <i>Business Telephone</i>	(<hr/>) <i>Business Fax Number</i>	

Contact Person from the Business:

PRIVATE INVESTIGATORS
AND SECURITY GUARDS, 2000

Name of the Applicant:			Date of Birth:			Place of Birth:		
<hr/>	<hr/>	<hr/>	/	/	<hr/>	<hr/>		
<i>Surname</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Day</i>	<i>Month</i>	<i>Year</i>	<i>Town/City, Province, Country</i>		
Address:								
<hr/>			<hr/>			<hr/>		
<i>Number and Street or Box No.</i>			<i>Town, City</i>			<i>Province</i>		
<hr/>			<hr/>			<hr/>		
<i>Applicant Email</i>			()			<i>Telephone</i>		
Immigration Status of Applicant:								
<input type="checkbox"/> Canadian Citizen								
<input type="checkbox"/> Other <i>*Please provide details and attach proof of employment eligibility in Canada</i>								
<hr/>								
Details respecting previous training and experience in investigation, police duties or security guard work of the applicant:								
<hr/>								

Section 3: Applicant Declarations

1. Have you been convicted of a criminal offence in Canada or in any other state or country?

No

Yes **Please provide details below*

2. Do you have any outstanding criminal matters in Canada or in any other state or country?

No

Yes **Please provide details below*

3. Have you been refused a licence as a private investigator or security guard in Saskatchewan or in any other province, state or country?

No

Yes **Please provide details below*

4. Have you previously held a licence that became suspended or cancelled in Saskatchewan or in any other province, state, or country?

No

Yes **Please provide details below*

5. Have you previously used a name other than the one given in this form?

No

Yes *Please provide details below

Section 4: Application Requirements

1. **Photograph:** a recent photograph of the person to be licensed.
 - (a) Photograph must have been taken within 90 days before the application and must be in colour.
 - (b) Photograph must show a full front view of head and shoulders taken against a plain background.
 - (c) If submitted online, it has to be in JPEG Format. Email: pisg@gov.sk.ca
 - (d) Do not pin, staple or glue photograph to the application.Please note that Applicants are required to submit an updated photograph every time they apply for a licence or renewal.
2. **Two pieces of identification:** two pieces of government issued identification are required when submitting all applications. If the Applicant is not a Canadian citizen and born out of the country – a visa, passport, or an immigration, work or study permit must be included as one of the pieces of identification.
3. **Criminal Record Check including Vulnerable Sector Check:** if this is an application for a new licence, a copy of a criminal record check dated not more than 30 days before the date the application is submitted is required. Please note that Applicants are required to submit an updated criminal record check every time they apply for a licence or renewal.

Applicants are not required to send a new criminal record check if: (1) they have a temporary security guard licence; and (2) complete an approved training course and attain a grade of at least 75% on the course examination during the period of the temporary licence.
4. **Training Course Certificate (only for Security Guard Licence – New Applicants):** if this is an application for a new security guard licence, please include the Training Course Certificate.
5. **Payment of Application Fee:** The fee for this application is dependent on the licence type. Please include with this Application a cheque in the amount identified in Section 1 of this Form, payable to the “Minister of Finance.” Do not staple or glue the cheque to this Form.

Payment of application: Money Orders, Cheques, Visa & Mastercard are accepted.

The information given by me in the attached application is true.

Applicant signature

Date

_____/_____/_____
Day Month Year

-
1. Forms are valid only 30 days.
 2. Incomplete forms will be returned; if no response within 30 days of date above, applicant will have to re-apply.
 3. Application fees are non-refundable.

FORM C
[Section 7]

**Application for Temporary Security Guard Licence Pursuant to
The Private Investigators and Security Guards Act, 1997**

Please complete this Form and include all relevant documentation listed in **Section 4**. Upon completion, please **send this Form**, including all required documentation to the following address:

**Private Investigators and Security Guards Program
Ministry of Corrections, Policing and Public Safety
2nd Floor 515 Henderson Drive
Regina CANADA S4N 5X1**

Or submit it online via email to the address:
pisg@gov.sk.ca

Section 1: Licence Type (check appropriate box)

Security Guard Licence

Are you applying for a temporary licence or a temporary licence with a 30-day extension?

30-Day Temporary Licence (\$25)

30-Day Extension (\$20) Licence number: _____

30-Day Temporary Licence + 30-Day Extension (\$25)

NOTE: A renewal is only used when the application is received at least 10 working days before the expiry date of the previous licence. A Temporary Licence can only be renewed for one 30-day period.

Section 2: Applicant Details (An employee seeking a licence is referred to as the 'Applicant')

This Application is made on behalf of the Applicant by:

Name of Business:

Business Address (Which will be the address for service in Saskatchewan):

Number and Street or Box No.

Town, City

Province

Postal Code

Business Email

(_____)

Business Telephone

(_____)

Business Fax Number

Contact Person from the Business:

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P-26.01 REG 1

Name of the Applicant:			Date of Birth:			Place of Birth:		
<i>Surname</i> <i>First Name</i> <i>Middle Name</i>			/ / / <i>Day</i> <i>Month</i> <i>Year</i>			<i>Town/City, Province, Country</i>		
Address:								
<i>Number and Street or Box No.</i>			<i>Town, City</i>			<i>Province</i>		<i>Postal Code</i>
<i>Applicant Email</i>						() _____ <i>Telephone</i>		
Immigration Status of Applicant:								
<input type="checkbox"/> Canadian Citizen								
<input type="checkbox"/> Other <i>*Please provide details and attach proof of employment eligibility in Canada</i>								

Has the applicant ever held a temporary licence?								
<input type="checkbox"/> Yes								
<input type="checkbox"/> No								
If yes, indicate company and date of licence.								

Details respecting previous training and experience in investigation, police duties or security guard work of the applicant:								

Section 3: Applicant Declarations

1. Have you been convicted of a criminal offence in Canada or in any other state or country?

No
 Yes **Please provide details below*

2. Do you have any outstanding criminal matters in Canada or in any other state or country?

No
 Yes **Please provide details below*

3. Have you been refused a licence as a private investigator or security guard in Saskatchewan or in any other province, state or country?

No
 Yes **Please provide details below*

4. Have you previously held a licence that became suspended or cancelled in Saskatchewan or in any other province, state, or country?

No

Yes **Please provide details below*

5. Have you previously used a name other than the one given in this form?

No

Yes **Please provide details below*

Section 4: Application Requirements

1. **Photograph:** a recent photograph of the person to be licensed.
 - (a) Photograph must have been taken within 90 days before the application and must be in colour.
 - (b) Photograph must show a full front view of head and shoulders taken against a plain background.
 - (c) If submitted online, it has to be in JPEG Format. Email: pisg@gov.sk.ca
 - (d) Do not pin, staple or glue photograph to the application.

Applicants are not required to send a new photograph if they apply for the 30-Day Extension.
2. **Two pieces of identification:** two pieces of government issued identification are required when submitting all applications. If the Applicant is not a Canadian citizen and born out of the country – a visa, passport, or an immigration, work or study permit must be included as one of the pieces of identification.
3. **Criminal Record Check including Vulnerable Sector Check:** if this is an application for a new licence, a copy of a criminal record check dated not more than 30 days before the date the application is submitted. Applicants are not required to send a new criminal record check if they apply for the 30-Day Extension.
4. **Payment of Application Fee:** The fee for this application is dependent on the licence type. Please include with this Application a cheque in the amount identified in Section 1 of this Form, payable to the "Minister of Finance." Do not staple or glue the cheque to this Form.
Payment of application: Money Orders, Cheques, Visa & Mastercard are accepted.

The information given by me in the attached application is true.

Applicant signature

Date

_____/_____/_____
Day Month Year

-
1. Forms are valid only 30 days.
 2. Incomplete forms will be returned; if no response within 30 days of date above, applicant will have to re-apply.
 3. Application fees are non-refundable.

FORM D
[Subsection 5(1)]

Bond
The Private Investigators and Security Guards Act, 1997

KNOW ALL PEOPLE BY THESE PRESENTS THAT _____
of _____ (Principal) and _____ of
_____ (Surety) are held firmly bound unto the Crown in right
of Saskatchewan, its successors and assigns (Obligee) in the penal sum of \$5,000 dollars in lawful money of Canada, to
be paid to the Obligee, for which payment well and truly to be made, the Principal and the Surety jointly and severally
bind themselves, their heirs, executors, administrator, successors and assigns firmly by these presents.

SIGNED AND SEALED by the Principal and Surety this _____ day of _____, _____.

WHEREAS THE Principal has applied for a licence under *The Private Investigators and Security Guards Act, 1997* of
Saskatchewan;

AND WHEREAS under that Act the Principal is required to enter into and provide a bond of a guarantee company as
prescribed by that Act and regulations under it;

NOW THEREFORE the condition of the above obligation is such that, on the granting of the licence, if:

- (a) The Principal and the Principal's employees faithfully observe the provisions of *The Private Investigators and Security Guards Act, 1997* and all regulations under that Act and faithfully perform all the Principal's and Principal's employees' duties under it;
- (b) The Principal and the Principal's employees remain free from any conviction for an offence under the *Criminal Code* arising from services provided as a private investigator or security guard or an offence under *The Private Investigators and Security Guards Act, 1997*; and
- (c) The Principal does not have final judgment rendered against the Principal in respect of a claim arising out of the conduct of the Principal's business in providing services as a private investigator or security guard;

then this obligation is void, but otherwise is and remains in full force and effect.

PROVIDED that if the Surety at any time gives three calendar months' notice in writing to the Registrar appointed under *The Private Investigators and Security Guards Act, 1997* of intention to terminate this obligation, then this obligation shall cease and determine in respect only of any act, matter or thing taking place, arising or done subsequent to the date named in the notice of termination of obligation, but shall remain in full force and effect in respect of all acts, matters and things taking place, arising or done from the date of this obligation to the date of termination.

Notice of any claim under this bond shall be made upon the Surety within two years following the date of termination in the matter provided.

SIGNED, SEALED AND DELIVERED in the presence of:

Principal

Witness

Surety

Witness

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FORM E
[Section 24]

Incident Report
The Private Investigators and Security Guards Act, 1997

Name of employee involved in incident:

Licence number:

Surname First Name Middle Name

Employed by:

Business Name

Employee Address:

Number and Street or Box No. Town, City Province Postal Code

Email Home Telephone Work Telephone

Details of the Incident

Date and Time of Occurrence:

Place of Occurrence:

Day / Month / Year Time (a.m./p.m.)

Were the police involved?

Yes

No

Details: *(Attach an additional page if necessary)*

Member of the public involved:

Surname First Name Middle Name Telephone

Witnesses or other individuals who may have knowledge or information related to this incident:

Names	Telephone Number

Submitted by:

Date

____/____/____
Day Month Year

Return completed form to:

Private Investigators and Security Guards Program
Ministry of Corrections, Policing and Public Safety
2nd Floor 515 Henderson Drive
Regina CANADA S4N 5X1

Or submit it online via email to the address:

pisg@gov.sk.ca

