

The Municipal Police Recruiting Regulations, 1991

being

Chapter P-15.01 Reg 5 (effective January 1, 1992) as amended
by Saskatchewan Regulations SR [83/95](#) and [97/2017](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

CHAPTER P-15.01 REG 5

The Police Act, 1990

Title

1 These regulations may be cited as *The Municipal Police Recruiting Regulations, 1991*.

Interpretation

2 In these regulations:

- (a) **“Act”** means *The Police Act, 1990*;
- (b) **“applicant”** means a person who makes application for employment as a peace officer in a police service;
- (c) **“chief”** includes any officer delegated by the chief to act on his or her behalf;
- (d) **“commissioned officer”** means a rank of a police service from inspector to chief, inclusive;
- (d.1) **“experienced applicant”** means an applicant who:
 - (i) is a graduate of a recruit training course recognized by the commission; and
 - (ii) has been employed as a member of a police service within or outside Saskatchewan within three years of the date of the application;
- (e) **“major police service”** means:
 - (i) a police service of a municipality having a population of 5,000 or more; or
 - (ii) if a police service is established by an authority other than a municipality pursuant to the Act, a police service serving a population of 5,000 or more;
- (f) **“non-commissioned officer”** means a rank of a police service from corporal to staff sergeant, inclusive.

8 Nov 91 cP-15.01 Reg 5 s2; 12 Jan 96 SR 83/95
s3; 1 Sep 2017 SR 97/2017 s3.

Qualifications

3(1) No person is to be appointed a member of a police service unless he or she:

- (a) is 18 years of age or more;
- (b) is certified by a qualified medical practitioner to be in good health, mentally and physically, and fit for duty as a member of a police service;

- (b.1) has an uncorrected visual acuity of:
 - (i) 20/60 in both eyes or better; or
 - (ii) 20/40 in one eye and 20/100 in the other eye or better without visual aids, correctable to 20/20 or 20/30;
 - (c) produces evidence that, in the opinion of the chief of the police service, a recruiting officer of the police service, the board responsible for the police service or the commission reviewing the application, is sufficient to show that:
 - (i) the applicant has successfully completed a minimum of a grade 12 education or equivalent; and
 - (ii) in the case of an experienced applicant, he or she is competent to administer the Statutes of Saskatchewan and any local bylaws;
 - (d) has a good command of English, both written and oral;
 - (e) is in possession of a valid motor vehicle operators licence;
 - (f) is of good moral character and habits;
 - (g) has obtained a Standard First-Aid Certificate and a Cardiopulmonary Resuscitation, Basic Life Support, Level 'C' Certificate within the previous two years; and
 - (h) in the case of an experienced applicant whose recruit training was not in Canada, has obtained at least 60% in a criminal law exam administered by the commission.
- (2) Unless authorized by the commission, no person is to be appointed chief of a police service unless the person is a graduate of a recognized recruit training course and has a minimum of at least three years practical police experience.

8 Nov 91 cP-15.01 Reg 5 s3; 12 Jan 96 SR 83/95
s4.

Application procedure

- 4(1) A police service receiving an application for employment is to have the applicant:
- (a) complete an application in Form 1 of the Appendix;
 - (b) fingerprinted and subjected to a fingerprint, C.P.I.C. and local indices check to determine any criminal record;
 - (c) complete an educational examination as outlined in sections 5, 6 and 7;
 - (d) complete Form 2 in respect of the applicant;
 - (e) submit to a preliminary interview based on information provided pursuant to clauses (a) through (d);
 - (f) submit to a polygraph test consistent with the policy of the chief of the police service;
 - (g) submit to a formal interview by the chief to determine if the proper motivation and attitude exists for employment as a peace officer, the results of which may be recorded on Form 5.

(2) Prior to a formal interview, the chief is to ensure that a thorough background and character investigation has been completed in respect of the applicant.

8 Nov 91 cP-15.01 Reg 5 s4.

Educational examination

5(1) The chief is to ensure that each applicant completes an educational examination approved by the commission.

(2) A copy of the educational examination will be provided to major police services only and the chief is to ensure that the examination is afforded the security required by the classification.

8 Nov 91 cP-15.01 Reg 5 s5; 1 Sep 2017 SR
97/2017 s4.

Rewrite of exam

6 An applicant who has failed to obtain a satisfactory mark on the educational examination may be authorized by the chief to rewrite the examination after 60 days.

8 Nov 91 cP-15.01 Reg 5 s6; 1 Sep 2017 SR
97/2017 s5.

Two opportunities

7 An applicant is to have only two opportunities to write the educational examination unless otherwise authorized by the commission.

8 Nov 91 cP-15.01 Reg 5 s7.

Conditional offer for employment

8 On completion of an interview as required by clause 4(1)(g), the applicant may be given a conditional offer of employment by the chief.

8 Nov 91 cP-15.01 Reg 5 s8.

Conditions of offer

9(1) A conditional offer of employment to an applicant is to be conditional on the successful completion by an applicant of:

- (a) a medical examination administered by a qualified medical practitioner pursuant to the medical examination for police officers; and
- (b) subject to a medical reason that would bar an applicant from undergoing a job related physical test administered by the police service, of a physical test administered by the police service.

(2) The results of the medical examination pursuant to clause (1)(a) are to be recorded on Form 4.

(3) The results of the physical test pursuant to clause (1)(b) are to be recorded on Form 3.

8 Nov 91 cP-15.01 Reg 5 s9.

Acceptance and rejection procedure

10(1) If an applicant is found acceptable, the chief is to ensure that the applicant is duly sworn in as a peace officer for the municipality or other authority authorized to establish a police service pursuant to the Act, as the case may be, by taking the oath in Form 6 before a person legally qualified to administer oaths.

(2) The appointment of an applicant, other than an experienced applicant, is to be as a Probationary Constable and the member is to remain on probation for a minimum period of six months after successfully completing the Saskatchewan Police College Recruit Training Course.

(3) The minimum period of probation, except in the case of an experienced applicant, including the time attending the Saskatchewan Police College Recruit Training Course, is not to be less than one year.

(4) The appointment of an experienced applicant is to be as a Probationary Constable and the member is to remain on probation until the later of:

- (a) one year from the date of the member's appointment; and
- (b) the time the member is qualified to the standards approved by the commission for passing the Saskatchewan Police College Recruit Training Course respecting:
 - (i) the use of firearms;
 - (ii) the use of a baton;
 - (iii) the use of a neck restraint hold; and
 - (iv) the use of Oleoresin Capsicum spray.

8 Nov 91 cP-15.01 Reg 5 s10; 12 Jan 96 SR 83/95 s5; 1 Sep 2017 SR 97/2017 s6.

Notice of rejection

11 An applicant who has been found to be unsuitable by the chief for employment as a peace officer is to be notified in writing of the rejection of his or her application.

8 Nov 91 cP-15.01 Reg 5 s11.

Appointment of chief, etc.

12(1) These regulations apply, with any necessary modification, to the appointment of:

- (a) a chief, unless otherwise authorized by the commission; and
 - (b) any other commissioned officer, non-commissioned officer or Constable.
- (2) The board, council or chief is to ensure that these regulations are administered either:
- (a) by administering them through:
 - (i) a member of the board;
 - (ii) a member of the council; or
 - (iii) the chief; or

- (b) by making arrangements to have them administered by a chief of a major police service or a person appointed by that chief.
- (3) If an educational examination is required pursuant to section 5, it is to be administered by the chief of a major police service or a person appointed by that chief.

1 Sep 2017 SR 97/2017 s7.

Names of certain applicants to be forwarded to commission

13 The identities of all applicants writing examinations who have not been found suitable for engagement are to be forwarded to the commission for filing along with the marks obtained.

8 Nov 91 cP-15.01 Reg 5 s13.

Names of certain applicant to be forwarded to commission

14(1) The identity of all suitable applicants who are not engaged are to be forwarded to the commission for filing in a central depository.

(2) This information will be available to all police services.

8 Nov 91 cP-15.01 Reg 5 s14.

Oaths of office

15(1) The oath or affirmation to be taken or subscribed to pursuant to subsection 36(1) or section 79 of the Act, is to be in Form 6.

(2) The oath or affirmation to be taken or subscribed to pursuant to subsection 84(6) of the Act is to be in Form 7.

(3) The oath or affirmation to be taken or subscribed to pursuant to section 5 or subsection 27(16) or 29(3) of the Act is to be in Form 8.

8 Nov 91 cP-15.01 Reg 5 s15.

Application

16 These regulations apply to all police services and supersede any regulation or order governing a police service in the recruitment of personnel.

8 Nov 91 cP-15.01 Reg 5 s16.

Repeal

17(1) Saskatchewan Regulations 93/81 are repealed.

(2) *The Municipal Police Recruiting Amendment Regulations, 1990* are repealed.

8 Nov 91 cP-15.01 Reg 5 s17.

8 Nov 91 cP-15.01 Reg 5 Form 2.

FORM 2
[Clause 4(1)(d)]
Personal History Form Application Procedure

INSTRUCTIONS

The information provided on this form will be used as an aid in assessing your suitability for the position for which you are applying. If you are selected, it will form the basic background for your personal file. Therefore, it is important that the form be filled out completely, accurately and legibly. All statements are subject to investigation and verification. Incorrect statements may bar or remove you from employment.

The information you provide will not be used by itself to make a final employment decision. Information from other selection techniques will also be considered. Print legibly in ink or complete with typewriter.

In addition to the information requested on this form, it is necessary to attach the following documents:

- (a) original or photocopy of your high school diploma or other educational certificate.
- (b) original or certified copy of discharge certificate from Her Majesty's Armed Forces or another Police Force.

Note: - If your application is not accepted, all documents will be returned to you.

You are to understand that you must submit to being fingerprinted to determine if you have any criminal record and for further identification purposes.

PERSONAL DATA - PERSONAL HISTORY FORM		Position Applied For	Social Insurance Number			
Surname		Given Names				
Address (Number, Street, City, Province, Postal Code)			How long have you lived at this address?	Residence Telephone No.		
				Business Telephone No.		
Last Three Previous Canadian Addresses	1.	From	To			
	2.					
	3.					
Height: _____ feet _____ inches		Weight: _____ pounds				

Languages	Weak	Fair	Proficient
English			
French			
Other Specify			

GENERAL INFORMATION - PERSONAL HISTORY FORM	
Hobbies / Sports	For Official Use Only

Financial Status						
Have you any loan, debt, wage assignment or judgment pending against you? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" give details						
Name of Creditor	Type-Loan Garnishee, Judgment	When Occurred	Original Amount	Monthly Payment	Amount of arrears if any	Balance Outstanding
Have you ever been sued for non-payment of a debt? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" give details						
Have you ever applied for appointment to a Police Service? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" give details						
When are you available for work?			May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

EDUCATION AND TRAINING – PERSONAL HISTORY FORM

EDUCATION AND TRAINING – PERSONAL HISTORY FORM					For Official Use Only
Formal Training	School or Institution Name and Location	Dates Attended		Highest Level Obtained	Specifications (Special Honours)
		From Year	To Year		
Full Time Attendance	High School				
	Post Secondary				
Other Training	Evening and Correspondence Courses				
	Other Courses				

Were you ever suspended or dismissed? Yes No If "Yes" explain

Other Qualifications / Experiences

Accountancy _____	<input type="checkbox"/>	Motor Boat _____	<input type="checkbox"/>
Architecture _____	<input type="checkbox"/>	Motor Cycle _____	<input type="checkbox"/>
Automobile/Mechanic _____	<input type="checkbox"/>	Photography _____	<input type="checkbox"/>
Aviator _____	<input type="checkbox"/>	Public Speaking _____	<input type="checkbox"/>
Bookkeeping _____	<input type="checkbox"/>	Records Management _____	<input type="checkbox"/>
Boxing _____	<input type="checkbox"/>	Sail Boat _____	<input type="checkbox"/>
Data Processing _____	<input type="checkbox"/>	Scuba Diving _____	<input type="checkbox"/>
Drafting _____	<input type="checkbox"/>	Sculpturing _____	<input type="checkbox"/>
Drawing _____	<input type="checkbox"/>	Shorthand _____ W.P.M.	<input type="checkbox"/>
Filing _____	<input type="checkbox"/>	Swimming _____	<input type="checkbox"/>
Fire Arms _____	<input type="checkbox"/>	Switchboard _____	<input type="checkbox"/>
(Ham) Radio _____	<input type="checkbox"/>	Teaching/Instructing _____	<input type="checkbox"/>
Heavy Construction Equipment _____	<input type="checkbox"/>	Telex _____	<input type="checkbox"/>
Judo _____	<input type="checkbox"/>	Typing _____ W.P.M.	<input type="checkbox"/>
Karate _____	<input type="checkbox"/>	Truck and Tractor Trailer _____	<input type="checkbox"/>
Morse Code _____	<input type="checkbox"/>	Other _____	<input type="checkbox"/>

MUNICIPAL POLICE RECRUITING, 1991

P-15.01 REG 5

EMPLOYMENT HISTORY – PERSONAL HISTORY FORM

For Official Use Only

Note: Begin with your last employment and continue in reverse time order. List and describe in detail every position which you have held to a maximum of 5 Employers. Include military service if applicable, and also part-time and summer employment. If you have held two or more positions with the same Employer, list and described each one.

Employer		Address			
Reason for Leaving				Final Salary	
Supervisor's Title	Your Title	Duties	Date		
			From	To	
Employer		Address			
Reason for Leaving				Final Salary	
Supervisor's Title	Your Title	Duties	Date		
			From	To	
Employer		Address			
Reason for Leaving				Final Salary	
Supervisor's Title	Your Title	Duties	Date		
			From	To	
Employer		Address			
Reason for Leaving				Final Salary	
Supervisor's Title	Your Title	Duties	Date		
			From	To	
Employer		Address			
Reason for Leaving				Final Salary	
Supervisor's Title	Your Title	Duties	Date		
			From	To	
Were you ever discharged or asked to resign? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" explain					

MEDICAL INFORMATION – PERSONAL HISTORY FORM

	For Official Use Only
Will you permit us to investigate any facts concerning your medical history? <input type="checkbox"/> Yes <input type="checkbox"/> No	

GENERAL INFORMATION – PERSONAL HISTORY FORM
Automobiles

Do you possess Saskatchewan Drivers Licence <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Operator <input type="checkbox"/> Chauffeur	Licence Number	Experience (Years)	Miles driven (estimate)
Have you ever had your Driver's Licence suspended? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" give details			
List all accidents you were involved in as the driver?			
Date	Location	Total Damage	Anyone injured? Yes No Were you charged? Yes No Do you own a car? <input type="checkbox"/> Yes <input type="checkbox"/> No
			Licence Number
			Make and Year
Do you have any damage or injury suits pending resulting from a traffic accident? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" give details			

Federal and Provincial Statutes

Have you ever been charged (including charges dismissed) of any crime or offence under the Statutes of Canada including the <i>Criminal Code</i> or Statutes of any province or the law of any country including traffic and liquor offences? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" give details			
Offence	Location	Date	Disposition (Convicted, Dismissed, Withdrawn)

Character References

List 4 people not related to you, and excluding employers, whom we may personally contact or write, who are competent to judge your character, temperament and habits and who have definite knowledge of your qualifications and fitness, for the position for which you are applying.				
Name	Occupation	Address	Telephone	Years Known

This is confidential information and will be treated as such.

I hereby certify that the foregoing information is true and complete to the best of my knowledge and belief.

Date

Applicant's Signature

FORM 3
[Subsection 9(3)]

Job Related Physical Test

“The Police Officer’s Physical Abilities Test is a job-related physical test that approximates the physical activity performed by police officers. The test has been developed as a result of observations respecting the level of physical fitness actually required to fulfil a police officer’s responsibilities.

Following the explanation of each of the test stations candidates must be given every opportunity and sufficient time to practise each of the stations and inclusive activities to their level of competence and confidence. Usually 15 to 30 minutes allows sufficient time for a group of 20 or so candidates to acquire the necessary experience to complete the test.

The test stations must be organized in accordance with the Appendix to this Form.

The test has been completed successfully only if the timed portion of the test is completed within 4 minutes 45 seconds or less and the weight has been carried in a controlled manner 15.24 metres (50 feet) and returned to the floor.

STATION 1 ¼ Mile Mobility/Agility Run (402.43 metres)

On the command GO, the candidate completes the mobility run course as quickly as possible (six trips = ¼ mile) (402.43 metres).

- (a) On the command GO, the candidate must run to the outside of marker 1 which is placed 6 metres out and 3 metres to the left of the centre start position;
- (b) Proceeding from outside marker 1, the candidate must run diagonally across the course and jump the 1.83 metre (6 foot) mat obstacle while running. On landing from the jump he/she continues to run around the outside of the second marker placed 12 metres (40 feet) out from the centre start position and 3 metres (10 feet) to the right of the centre line;
- (c) The candidate then runs to the stair obstacle, the centre of which is placed on the centre line 18 metres (60 feet) from the start line. The candidate runs up, over and down the stairs, in any manner, as quickly as possible and proceeds to marker 3 at the outer end of the course 24 metres (80 feet) from the start line;
- (d) Having run to the end marker placed on the centre line 24 metres (80 feet) from the start marker, the candidate then runs around the outside of the marker turning sharply to run back over the stairs and on to marker 4;
- (e) Marker 4 is placed opposite marker 2 and in line with marker 1. The candidate runs around the outside of the marker turning to run diagonally across the course and jumping two short obstacles (bars) 45.5 centimetres in height and placed across two pairs of chairs (about 3 metres apart). The candidate continues to run around marker 5 placed opposite marker 1 and in line with marker 2 and then outside of the start marker to enter the course a second time;

- (f) The candidate must successfully complete six laps of this course prior to proceeding to STATION 2;
- (g) Should the candidate not clearly jump the mat, he/she must redo the jump prior to going onto the stairs. Further, should the candidate knock a stick off the chairs he/she must stop and replace the stick prior to moving on to complete the course. The candidate must run to the outside of all markers and replace all markers that are displaced during the run.

STATION 2a Pull Activity – 36.36 kg (80 lbs.)

Immediately following the running of the mobility course the candidate must run around the outside of the start marker and proceed to the pull activity station 36.36 kg (80 lbs.).

- (a) At the pull station the candidate picks up the rope which is attached by cable over a pulley to an 36.36 kg (80-lb.) weight. The candidate pulls on the rope until the 36.36 kg (80-lb.) weight is off the floor;
- (b) While maintaining a balanced position, and with the arms bent at the elbow, the candidate must move from one side of the weight to the other (i.e. describe a 180 degree arc) while keeping the weight off of the floor;
- (c) The candidate must complete six arcs touching the floor at the horizontal line of the weight three times on each side of the weight;
- (d) Should the candidate allow the weight to touch the floor while moving through this activity he/she must start this station over until six arcs have been successfully completed without the weight recontacting the floor (mat). The candidate's arms must not straighten to ensure the demonstration of required shoulder girdle strength. Repeat the activity until six successful arcs have been completed;
- (e) This station has been designed to be completed comfortably within 15 seconds. Following the last line touch, the candidate may drop the weight to the floor and proceed to the push station.

STATION 2b Push Activity—36.36 kg (80 lbs)

At the push activity station the candidate steps between the push handles, picks them up and holds them at a comfortable position in front of his/her chest/waist. The handles are constructed of solid material to ensure that the hands and arms do not cross the chest ensuring that the candidate is demonstrating shoulder girdle strength. The elbows must drop behind the line of the body so as to allow the handles to rest on the shoulder area with the elbows fully flexed. The total combined time recommended for the pull and push activity is 30 seconds.

- (a) While holding the arms in an acceptable position, the candidate pushes the weight, attached by cables to the push handles, off the floor and keeps it off the floor (mat) as he/she moves through six arcs, touching each line (horizontal to the weight position) three times as in the successful performance of the pull station;

- (b) As in the pull station, the weight can not touch the floor (mat) throughout the performance of the push activity;
- (c) Six arcs must be completed without the weight being allowed to touch the floor (eg. if the weight touches during the second arc, the next line touch would again be number 1). Following the sixth line touch, the handles are dropped to the mat and the candidate moves quickly to the modified squat thrust and stand station (station 3).

STATION 3 Modified Squat Thrust and Stand Station and Rail Vault

On arrival at the modified squat thrust and stand station the candidate immediately begins the activity. The activity is designed to take approximately one minute. A 91.44 cm (3-foot) rail (vault apparatus) is placed on (between) two 2.44 metre (8 foot) mats so that following each rail vault the candidate lands on a mat.

- (a) From a standing position the candidate bends down and places the hands on the mat in front of the feet. From this position the feet are thrust out to the rear, the arms are bent at the elbows and the chest is placed on the mat. Once the chest has touched the mat the body is pushed up and the legs and feet are co-ordinatively brought back under the body (demonstrating functional ranges of flexibility) as the person stands erect and places the hands on the rail (either in front of or behind the body) readying him/herself for the rail vault. The candidate is not allowed to grasp the rail for the purposes of assisting him/herself to the standing position;
- (b) With the hands being the only part of the body touching the rail, the candidate vaults the rail and lands in an upright standing position on the opposite side of the rail on the mat;
- (c) Following his/her landing on the other side of the rail, the candidate completes a reverse squat thrust and stand by bending the knees and body to place the hands behind the feet and to the side and sits down on the mat. The arms and legs are extended as the shoulder blades (upper back) touch the mat. The position of the legs is not important. Immediately on the shoulder blades touching the mat, the candidate regains the seated position on the mat rolling onto the feet without allowing the body to turn to the side (demonstrating functional ranges of flexibility), and stands erect again not allowing the hands to grasp the rail until the standing position is gained;
- (d) With the rail again beside the candidate, the candidate grasps the rail in the preferred position and again vaults the rail without touching the rail with any part of the body other than the hands and lands in the erect balanced position on the other side of the mat. Once this position has been demonstrated the candidate immediately completes the squat thrust and stand activity to the chest as previously described;
- (e) The squat thrust and stand and rail vault activity is continued, alternating between front and back squat thrust and stand positions until 10 repetitions (5 to the front and 5 to the back each interrupted by a rail vault following the first chest related activity) have been completed;

(f) Should an error be committed during an activity in this station, that activity must be repeated until demonstrated successfully. If the person uses the hands to pull him/herself up from the sitting position, for example, he/she must repeat the activity again. Similarly, should the foot be placed on the rail to assist in the rail vault or if the candidate lies on the rail rolling over it rather than vaulting it—demonstrating insufficient shoulder girdle and back strength in co-ordination with sufficient leg power to perform the activity, the vault must be repeated.

TIME PORTION OF THE POPAT COMPLETED

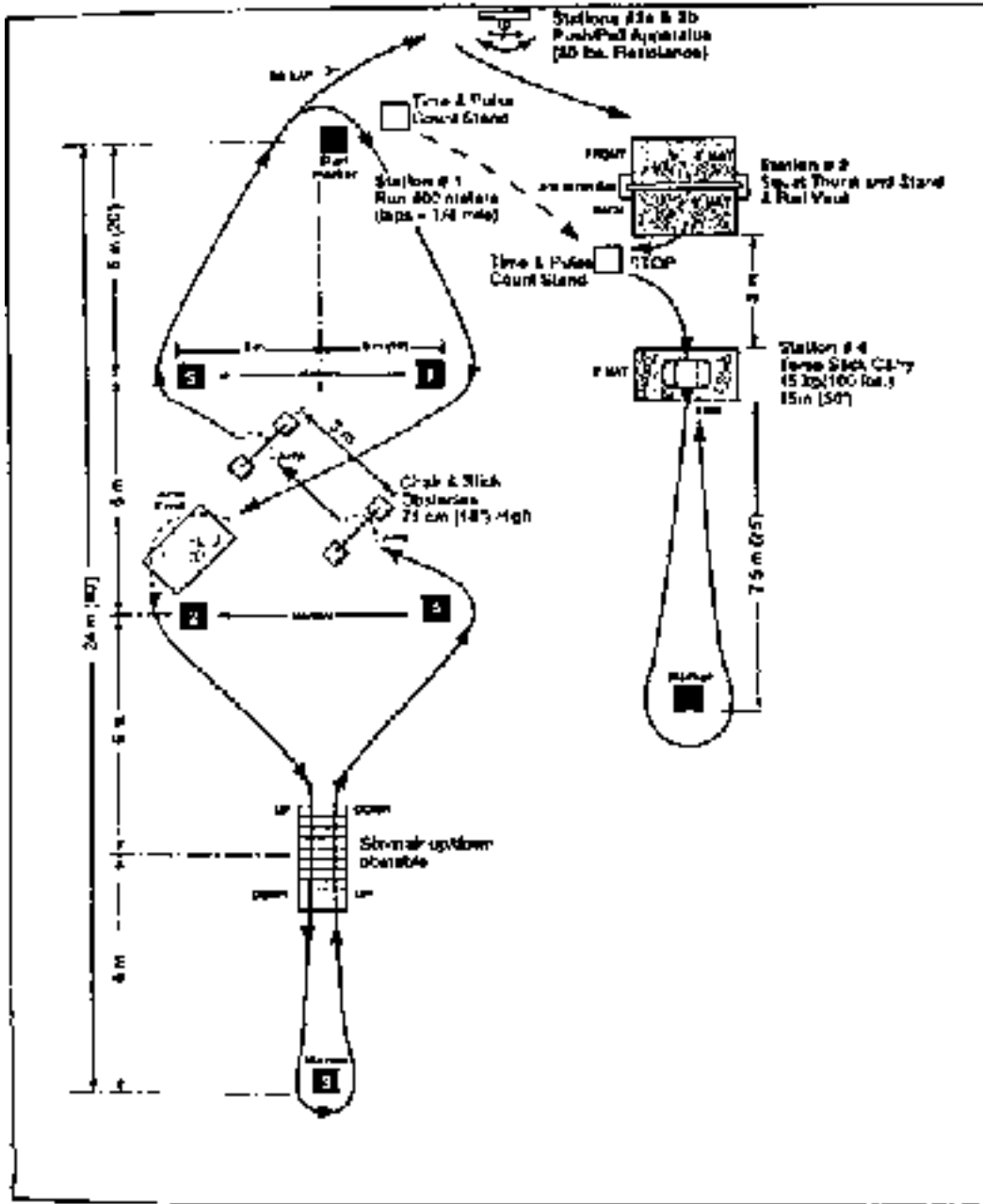
Immediately on regaining the standing position from the last squat thrust and stand to the back, time is recorded to the nearest second. Immediately following the record of time (within five seconds) the candidate's heart rate is taken for a period of 10 seconds. The only purpose of the heart rate record is to reflect on the level of work performed by the candidate associated with their time to completion of the critical suspect control phase of the POPAT.

STATION 4 Weight Carry—45.36 kg (100 lbs.)

Once the time and heart rate have been recorded (eg. within 30 seconds) the candidate should pick up the 45.36 kg (100-lb.) torso sack in a careful and safe manner and carry the sack, while holding it in front of the body, out around the marker placed 7.62 metres (25 feet) away and bring it back and place it on the floor under control. The torso sack must be carried with two hands/arms holding the sack and may not be placed on a hip or a shoulder. It may be picked up in any fashion.

APPENDIX

The Appendix is the prescribed diagram of the test:



FLOOR PLAN: POLICE OFFICERS' PHYSICAL ABILITIES TEST

FORM 4
[Subsection 9(2)]



Saskatchewan
Police
Commission

Medical Examination Form
for Police Applicants

Police Department: _____

Examined by: _____ Date: _____

Address: _____ Phone: _____

Applicant:

Surname: _____ Given Names: _____

Address: _____ DOB: _____ Sex: _____
(Street)

(City or Town) (Province) (Postal Code)

Name of Family Physician: _____ Phone: _____

Health History

Have you ever had or are you suffering from

	Yes	No		Yes	No		Yes	No
1. Illness or injuries since previous exam	<input type="checkbox"/>	<input type="checkbox"/>	12. Lung disease or chronic cough	<input type="checkbox"/>	<input type="checkbox"/>	23. Back injuries and/or back problems	<input type="checkbox"/>	<input type="checkbox"/>
2. Eye trouble	<input type="checkbox"/>	<input type="checkbox"/>	13. Shortness of breath	<input type="checkbox"/>	<input type="checkbox"/>	24. Broken bones	<input type="checkbox"/>	<input type="checkbox"/>
3. Ear trouble or deafness	<input type="checkbox"/>	<input type="checkbox"/>	14. Indigestion	<input type="checkbox"/>	<input type="checkbox"/>	25. Foot troubles	<input type="checkbox"/>	<input type="checkbox"/>
4. Nose or throat trouble	<input type="checkbox"/>	<input type="checkbox"/>	15. Jaundice	<input type="checkbox"/>	<input type="checkbox"/>	26. Rheumatism or joint trouble	<input type="checkbox"/>	<input type="checkbox"/>
5. Hay fever – Asthma – Sinusitis	<input type="checkbox"/>	<input type="checkbox"/>	16. Rupture	<input type="checkbox"/>	<input type="checkbox"/>	27. Bleeding disorders	<input type="checkbox"/>	<input type="checkbox"/>
6. Headaches	<input type="checkbox"/>	<input type="checkbox"/>	17. Hemorrhoids	<input type="checkbox"/>	<input type="checkbox"/>	28. Nervous disorders	<input type="checkbox"/>	<input type="checkbox"/>
7. Head injuries	<input type="checkbox"/>	<input type="checkbox"/>	18. Kidney and/or bladder trouble	<input type="checkbox"/>	<input type="checkbox"/>	29. Used alcoholic beverages to excess	<input type="checkbox"/>	<input type="checkbox"/>
8. Fainting spells – Convulsions	<input type="checkbox"/>	<input type="checkbox"/>	19. Venereal disease	<input type="checkbox"/>	<input type="checkbox"/>	30. Operations	<input type="checkbox"/>	<input type="checkbox"/>
9. Heart disease	<input type="checkbox"/>	<input type="checkbox"/>	20. Varicose veins	<input type="checkbox"/>	<input type="checkbox"/>	31. Allergies	<input type="checkbox"/>	<input type="checkbox"/>
10. Rheumatic Fever	<input type="checkbox"/>	<input type="checkbox"/>	21. Tropical diseases	<input type="checkbox"/>	<input type="checkbox"/>	32. Drug allergies	<input type="checkbox"/>	<input type="checkbox"/>
11. Palpitations	<input type="checkbox"/>	<input type="checkbox"/>	22. Skin disease	<input type="checkbox"/>	<input type="checkbox"/>	33. On any medication	<input type="checkbox"/>	<input type="checkbox"/>
34. Other: _____								

Details of Positive Health History

Height _____ Weight _____ Physique _____

Complexion _____ Skin disease(degree) _____ Hair colour _____ Eye colour _____

Chest measurements (male only)
(a) Full inspiration _____ In. (b) Forced expiration _____ In.

Vision without aids Vision with aids
R _____ L _____ R _____ L _____
Glasses Yes _____ No _____ If "Yes" are present ones satisfactory? Yes _____ No _____
Required? No _____ Colour vision (City University or Farnsworth D15 test)

Physical Examination

Blood Pressure			Pulse	
Systolic	Diastolic	Irregular <input type="checkbox"/>	Regular <input type="checkbox"/>	
	Normal	Abnormal		
1. Lymphatic System	<input type="checkbox"/>	<input type="checkbox"/>		
2. Hearing (cv)				
R	<input type="checkbox"/>	<input type="checkbox"/>		
L	<input type="checkbox"/>	<input type="checkbox"/>		
3. Ear (drums)				
R	<input type="checkbox"/>	<input type="checkbox"/>		
L	<input type="checkbox"/>	<input type="checkbox"/>		
4. Head	<input type="checkbox"/>	<input type="checkbox"/>		
5. Nose (passages)	<input type="checkbox"/>	<input type="checkbox"/>		
6. Mouth (teeth)	<input type="checkbox"/>	<input type="checkbox"/>		
7. Throat (tonsils)	<input type="checkbox"/>	<input type="checkbox"/>		
8. Chest	<input type="checkbox"/>	<input type="checkbox"/>		
9. Lungs	<input type="checkbox"/>	<input type="checkbox"/>		
10. Heart	<input type="checkbox"/>	<input type="checkbox"/>		
11. Spine	<input type="checkbox"/>	<input type="checkbox"/>		
12. Abdomen	<input type="checkbox"/>	<input type="checkbox"/>		
13. Hernia	<input type="checkbox"/>	<input type="checkbox"/>		
14. Genito-urinary	<input type="checkbox"/>	<input type="checkbox"/>		
15. Varicocele	<input type="checkbox"/>	<input type="checkbox"/>		
16. Hemorrhoids	<input type="checkbox"/>	<input type="checkbox"/>		
17. Extremities				
(a) Hands	<input type="checkbox"/>	<input type="checkbox"/>		
(b) Feet	<input type="checkbox"/>	<input type="checkbox"/>		
(c) Varicose veins	<input type="checkbox"/>	<input type="checkbox"/>		
18. Reflexes	<input type="checkbox"/>	<input type="checkbox"/>		

Females Only

Breast Examination — to determine presence of nodules or tumors.

Gynaecological History — with pelvic examination including pap smear.

Laboratory Examination

Blood Wassermann	Haemoglobin	E.S.R.	Blood group	Rh.
Urinalysis				
Albumen	Sugar		Microscopic	
Chest X-Ray (if necessary in physician's opinion)				
Film No.	Where taken			
Report:				
ECG — after age 39 years				
Other studies as deemed necessary				

Is applicant physically fit for employment as a Police Officer? Yes No Temporary Rejection

FORM 5
[Clause 4(1)(g)]
Assessment Form

1. Procedure Check List		2. Comments		3. Criteria Check List			
Step	Name of Applicant	Attitude	Common Sense	No Opinion	Below Standard	Standard	Above Standard
Preparation	Quiet/private room Free from interruptions Support material on hand App./tests reviewed Unclear areas noted						
Start	Applicant put at ease Relaxed environment established Talks about self						
The Applicant	Describes jobs/interests Shows interest in service Interviewer clarifies points						
The Job	Interviewer describes Police work Rewards/frustrations Desired characteristics Working conditions Hours/salary Applicant clarifies points						
The Assessment	Both parties compare the job requirements with applicant's qualifications						
Closing	Applicant thanked for interest shown, time taken, etc.						
Decision to Reject	Advise applicant Forward rejection letter Advise applicant						
Decision to Proceed	Give personal history form to applicant. Begin detail screen						
				Reject	Below Average	Average	Above Average

Date

Interviewer's Signature

FORM 6

[Section 10 and Subsection 15(1)]

Oath of Police

I, _____, do swear (or solemnly affirm) upon my
(name)

appointment as a _____ in the _____ that
(position) (police service)

I will, without favour or affection, malice or ill-will, to the best of my ability and knowledge, well and truly serve Her Majesty the Queen, uphold the principles in the *Canadian Charter of Rights and Freedoms*, preserve the peace, prevent crime and other offences, enforce the law and otherwise discharge the duties of my office faithfully and according to law. So help me God.

8 Nov 91 cP-15.01 Reg 5 Form 6.

FORM 7

[Subsection 15(2)]

Oath of Arbitration Board Members

I _____, do swear (or solemnly affirm) that I will faithfully, truly and impartially, to the best of my knowledge, skill and ability, execute and perform the office of member of the board, appointed to _____ and will not, except in the discharge of my duties, disclose to any person any of the evidence or other matter brought before the board. So help me God.

8 Nov 91 cP-15.01 Reg 5 Form 7.

FORM 8

[Subsection 15(3)]

Commission, Board or Regional Board Oath

I, _____, do swear (or solemnly affirm)
(name)

that I will faithfully and honestly fulfil the duties devolving upon me as a member of _____ and that I will not ask or receive any sum of money, services,
(office)

recompense or matter or thing whatever, directly or indirectly, in return for what I have done or may do in the discharge of any duties of my said office, except such remuneration as may be allowed me by law or by lawful order, and further, I will not reveal or disclose any confidential police information that may come to my attention except in relation to the execution of the duties of my office.

8 Nov 91 cP-15.01 Reg 5 Form 8.

