

FORM E
[Section 66]

Application for Establishment, Incorporation or Restructuring

APPLICATION AND PROPOSAL

1 In accordance with section 59 of *The Municipalities Act* (“the Act”): the petitioners in the _____ of _____ apply for:
(*Hamlet/Organized Hamlet*)

(*check the matter that applies*)

- Establishment of an Organized Hamlet pursuant to section 50 of the Act;
- Incorporation as a Resort Village pursuant to section 51 of the Act; or
- Incorporation as a Village pursuant to section 51 of the Act.

OR

the council of the _____ of _____
(*type of municipality*) (*name of municipality*)

applies for restructuring pursuant to subsection 53(1) of the Act by:
(*details of restructuring – e.g. adding to or withdrawing territory, merger, inclusion, etc.*)

REASONS

- 2 The reasons for the request are: (*Attach extra sheets if necessary*)
- (a)
 - (b)
 - (c)

PETITION/COUNCIL RESOLUTIONS

3 In the case of an application to establish an organized hamlet or to incorporate a resort village or village, the petition together with a certificate of the administrator of the rural municipality in which the proposed organized hamlet, resort village or village is located verifying that the petitioners are voters of the hamlet or organized hamlet is attached as Schedule 1.

OR

3 In the case of an application for restructuring, a certified copy of a resolution of the council requesting the restructuring is attached as Schedule 1.

PROPOSAL OF PREPAREDNESS

3.1 In the case of an application to establish an organized hamlet or to incorporate a resort village or village, the proposal, showing preparedness and ability to meet the legislative responsibilities of an organized hamlet, resort village or village in the form and manner directed by the minister is attached as Schedule 1.1.

MAP AND PLANS FOR FUTURE GROWTH AND DEVELOPMENT

- 4 A map or plan showing in detail the boundaries of the proposal including a legal description of any proposed boundary changes to the municipalities affected by the application and changed by the proposal as verified by the administrators of the municipalities affected by the proposal is attached as Schedule 2.
- 5 An outline of plans for future growth or development of the proposed organized hamlet or municipality is attached as Schedule 3.

PROPOSED OPERATING AND CAPITAL BUDGET

- 6 Except in the case of an application pursuant to clause 53(1)(a) of the Act, a proposed operating and capital budget for the proposed organized hamlet or municipality and for any other municipality affected by the application is attached as Schedule 4.

RESOLUTION(S) OF AFFECTED COUNCIL(S)

- 7 The council of the _____
(City/Town/Village/Resort Village/R.M./Northern Municipality)
of _____ has consented/has not consented to this proposal. Accordingly, a certified complementary resolution of the council(s) is/is not attached as Schedule 5.

(Attach resolutions of all councils affected by the proposal)

PUBLIC NOTICES, MEETINGS AND OBJECTIONS

- 8 Copies of public notices and any written submissions respecting the proposal received by the council are attached as Schedule 6.
- 9 Minutes of the public meeting held pursuant to section 57 of the Act are attached as Schedule 7.

POPULATION, ASSESSMENT AND DWELLINGS

- 10 A statement setting out the population, total taxable assessments, and the number of dwellings and lots for each municipality and other municipality affected by the proposal is attached as Schedule 8.

VOLUNTARY RESTRUCTURING AGREEMENT

- 11 A voluntary restructuring agreement is/is not attached as Schedule 9.

PRIOR MEDIATION/DISPUTE RESOLUTION

- 12 Copies of reports or records with respect to any attempt at mediation within the previous year in relation to this application are attached as Schedule 10.
- 13 If this application requires the statements regarding matters in dispute pursuant to subsection 60(6) of *The Municipalities Act*, the statements are attached as Schedule 11.

DECLARATION

14 I, _____, of _____, Saskatchewan, being the Petitioners' Representative,

OR

14 I, _____, being the Administrator for the municipality of _____, Saskatchewan,

CERTIFY THAT:

- 1 I have personal knowledge of the matters herein deposed to.
- 2 The statements contained within this application are true.
- 3 The preliminary proceedings required by sections 55, 56 and 57 of *The Municipalities Act* were carried out.
- 4 In the case of an application for restructuring, this application was duly authorized by the council of the municipality of _____.

I make this solemn declaration believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

DECLARED before me at

_____, Saskatchewan
this ____ day of _____, 20 ____.

Signature of Declarant

A Commissioner, etc. (or as the case may be)

} _____