

Community Living Service Delivery

Approved Private-Service Home Program

What is Community Living Service Delivery?

Community Living Service Delivery (CLSD) is a branch of Disability Programs for the Ministry of Social Services. CLSD staff work with individuals with intellectual disabilities and help them access a variety of community-based services.

CLSD staff work to ensure the physical, emotional, and social needs of individuals with intellectual disabilities are met and that they are able to live as independently as possible within their own communities.

What is the Approved Private-service Home program (APSH)?

The purpose of the APSH program is to provide a supportive family-living environment for individuals with intellectual disabilities, who may also have physical disabilities. These homes enable residents to experience family life in a community setting with the opportunity to develop social, recreational, and living skills according to their ability.

APSHs are a resource for adults. An individual must be at least 18 years old to live in an APSH and must also be eligible to receive CLSD services.

Every APSH in Saskatchewan is licensed under *The Residential Services Act, 2019* and *The Residential Services Regulations*.

What is expected of a home operator?

An APSH operator provides a variety of supports to individuals with intellectual disabilities. They will:

- provide a warm family-like environment;
- participate in the Person-Centred Planning process to help individuals realize their goals and dreams, and enhance their development and quality of life;
- provide services to support individuals' activities of daily living in alignment with the [Comprehensive Personal Planning and Support Policy \(CPP&SP\)](#) and the [Person-Centred Culture Framework](#);
- uphold the rights and privileges of individuals;
- help individuals learn daily living skills and explore interests;
- support individuals with opportunities for community inclusion, leisure, and recreation;
- support the individual with their spiritual, cultural, and self-expressions;
- help individuals to manage their money, keep records, and make and attend appointments;
- provide medication management;
- work with community agencies involved with the individual;
- help individuals build and maintain positive relationships;
- provide support and advocate for individuals regarding their concerns and challenges;
- share information with CLSD as required; and
- understand and respect the need to keep information about individuals confidential.

When and how much are Approved Private-service Home operators paid?

Operators are paid on a monthly basis by the Ministry of Social Services. The payment amount depends on the level of care and support the individual requires. Information about the current rates is available through CLSD offices.

How does one become licensed?

APSHs are licensed under *The Residential Services Act, 2019* and The Residential Services Regulations. To become licensed, you must work with CLSD to:

- complete an application;
- provide a detailed floor plan of the entire home;
- take part in a home-study process, which will involve all members of your family living in your home; this process can take three to six months to complete;
- complete a criminal record check and a vulnerable sector search, and ensure everyone in the home who is 18 and over also completes a criminal record check and a vulnerable sector check;
- provide a list of references;
- agree to be free from any conflicts of interest;
- reside in the home you wish to have licensed; and
- ensure the home holds appropriate insurance, complies with applicable municipal bylaws, and meets provincial health and fire regulations.

If there is a need for APSHs in your area, and you meet and maintain the physical and program requirements of licensing, the Ministry of Social Services may enter into a service agreement with you to operate an APSH.

***For further information,
contact the Community Living Service Delivery office nearest you:***

Estevan 306-637-4550

Nipawin 306-862-1700

Saskatoon 306-933-6300

La Ronge 306-425-4544

North Battleford 306-446-7705

Swift Current 306-778-8219

Lloydminster 306-825-6410

Prince Albert 306-953-2668

Weyburn 306-848-2404

Melfort 306-752-6100

Regina 306-787-3849

Yorkton 306-786-1300

Moose Jaw 306-694-3800