

# Overweight and Over-Dimensional Permit Checklist

This checklist will help you prepare the information and documentation needed for your application.

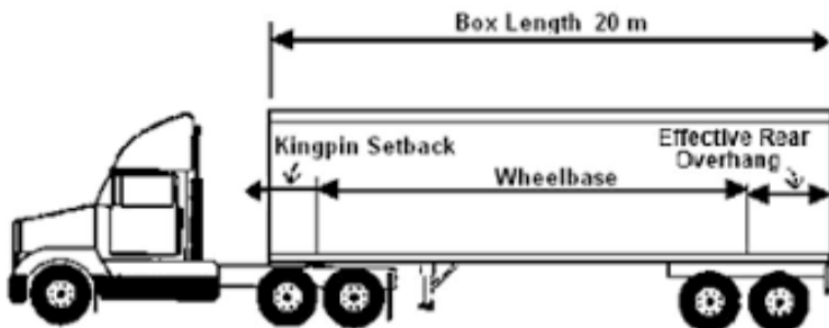
## Applicant and Vehicle Information

- Your name
- Company name
- Phone number
- Email address
- Date(s) of travel
- Permit type (single trip or annual)
- Plate number
- Vehicle registration (annual permits only)
  - Pro Rate/IFTA (SGI)
- What you're hauling
- Vehicle configuration
- Tire size

## Route Information

- Starting and ending locations:
  - Legal land description (for example: 12-15-24-W2), or
  - GPS coordinates (for example: 50.265962, -102.65933) or
  - Border location (for example MB border Hwy1)
- All roads used between the start and end points

## Vehicle and Load Dimensions



- Overall width
- Overall length
- Overall height
- Base width (for moving buildings only)
- Truck length
- Truck tractor wheelbase
- Hitch offset
- Trailer length or box length
- Trailer wheelbase
- King pin setback or effective front overhang
- Effective rear overhang
- Interaxle spacings
- Axle group spreads
- Weight per axle group
- Registered gross vehicle weight (out-of-province vehicles)
- Actual gross vehicle weight

### Other required information (if applicable)

- Rural municipality approval is required if your route includes municipal roads and the vehicle exceeds legal secondary weights.
- City permits are required for any travel on city streets.
- [SaskPower](#) and [SaskTel](#) approval is required if the overall load height's more than 5.18 metres.
  - If the height exceeds 6.0 metres, copies of these approvals must be submitted with your application.
- If your route includes railway crossings and the vehicle's wider than the crossing clearance, you must notify the rail companies and provide proof of notification.
  - Only railway companies are authorized to move railway crossing signs.
- Signage, lights and escorts maybe required based on the size of your load and the time of day you're traveling. See the Weights and Dimensions Administration Manual – [Policy 901](#) and [Policy 801](#).
- Line diagrams, photos and scale tickets may be required.

### How to apply

Apply through [the Saskatchewan Government Insurance \(SGI\) Permit Office](#). The Permit Office is open seven days a week, from 6 a.m. to 10 p.m., including most statutory holidays. It's closed on Christmas Day, Boxing Day and New Year's Day. Please note: Single trip application must be completed by phone and payment must be made at time of issue by credit card.

#### Contact the SGI Permit Office:

Phone: 306-775-6969 (Regina and outside Saskatchewan)  
 Toll free: 1-800-667-7575 (within Saskatchewan)  
 Email: [sgipermitoffice@sgi.sk.ca](mailto:sgipermitoffice@sgi.sk.ca)

**Disclaimer:** *The Minister may, after consulting with the permit holder and without cost or liability, amend, suspend or cancel a permit, or refuse to issue permits, under Sections 47 to 50 of The Highways and Transportation Act, 1997. If permit conditions aren't followed, future permits may be cancelled or refused.*