

The Small and Medium Enterprise Investment Tax Credit

Program Guide

Ministry of Trade and Export Development

Table of Contents

Program Overview.....	1
Eligibility Criteria.....	2
Funding Requirements.....	4
Investment Requirements.....	7
Ineligible Use of Funds.....	9
Proof of Investment Requirements.....	10
Program Structure and Application Process.....	11
How to Claim the Tax Credit.....	17
Reporting Requirements.....	19
Additional Information.....	21
Appendix A - Eligible and Ineligible Businesses and Activities.....	22

Program Overview

The Small and Medium Enterprise Investment Tax Credit (SMEITC) is a three-year pilot program effective July 1, 2025, to June 30, 2028. It offers a 45 per cent non-refundable tax credit for individuals and corporations who invest in the equity of an eligible enterprise. These enterprises must be in either the food and beverage manufacturing sector or the machinery and transportation equipment manufacturing sector. Investments are used to scale up their operations. For a list of eligible and ineligible businesses and activities see [Appendix A](#).

The SMEITC is designed to:

- Promote local investment.
- Facilitate growth
- Drive innovation
- Create jobs and strengthen the economy

The maximum amount of investment an eligible business (EB) can raise under the program is \$4 million.

An investor can earn up to \$225,000 in tax credits per annual investment in an EB and claim a maximum of \$140,000 in tax credits per certificate per tax year. The credits for investments made between July 1, 2025, and June 30, 2028, can be claimed over a seven-year period.

The program approves up to \$7 million in investment tax credits annually.

How to apply:

1. An EB or investor creates a user profile through the SMEITC [Online Application Portal](#).
2. An EB or investor completes the application form through the SMEITC [Online Application Portal](#).
3. Once the application has been approved, an EB seeks investment from an eligible investor. When an eligible investor has been identified, an investment agreement (subscription agreement, convertible note, simple agreement for future equity) should be signed between the investor and the EB.
4. The EB completes a Tax Credit Certificate Application (TCCA) on behalf of its investor(s). The EB will submit the application and the required proof of investment documents through the SME ITC [Online Application Portal](#).
 - If the investment was made by a limited partnership (LP), the LP is responsible for submitting a TCCA for their investment in an EB.
5. After the TCCA and proof of investment has been verified, the Ministry of Trade and Export Development (TED) will issue the tax credit certificates to the EB or LP, who will distribute them to its investors.
6. Apply to the Ministry of Finance for a tax credit. See section [How to Claim a Tax Credit](#).

EBs and LPs are required to submit an annual return through the SMEITC [Online Application Portal](#) for the four years following an investment. For any questions about the program, please contact TED at smeitc@gov.sk.ca

Eligibility Criteria

Eligible Businesses

To register as an EB a company must:

- Have its head office in Saskatchewan and be registered to carry on business in the province.
- Have between five and 49 full-time employees, with at least 50 per cent residing in Saskatchewan, includes full-time, part-time and contract workers. A part-time employee working approximately 20 hours per week is represented as 0.5 of a full-time employee.
- Operate within one of the following sectors:
 - food manufacturing
 - beverage manufacturing
 - machinery manufacturing
 - transportation equipment manufacturing
- Food manufacturing refers to processing or transformation of agricultural, aquatic or animal product into edible food goods intended for sale or further distribution, and includes the manufacture, blending, preservation, cooking or packaging of bakery, confectionery, dairy, meat, grain, fruit or vegetable products; and the processing of raw food materials into intermediate or finished products for consumption or for use in further manufacturing.
- Beverage manufacturing encompasses the production, formulation, blending or packaging of beverages intended for human consumption, and includes the brewing, distilling, fermenting, blending or bottling of alcoholic or non-alcoholic beverages; and the production of intermediate beverage bases, concentrates or syrups for further processing.
- Machinery manufacturing includes the production, fabrication or assembly of machinery, equipment or mechanical systems designed for agricultural, construction, mining, commercial and service industry purposes, and includes the manufacture of engines, turbines, pumps, compressors and power transmission equipment, the manufacture of ventilation, heating, air-conditioning and commercial refrigeration equipment; and the assembly or fabrication of new machinery or components intended for industrial or commercial purposes.
- Transportation equipment manufacturing includes the design, assembly or production of vehicles, parts or components used in the transportation of goods or people, and includes the manufacture or assembly of motor vehicles, trailers, buses, rail equipment, aircraft, marine and aerospace vessels, and the manufacture of engines, drivetrains, frames, trailers or other core transportation components. (*See Appendix A for details*)
- The company must pay most of its provincial income taxes in Saskatchewan.

Please Note

If an EB does not have physical office space, TED will use the following criteria to determine if the business meets the requirement of having a “head office” in Saskatchewan:

- The majority of the company’s employees must be based in Saskatchewan;
- The company’s Chief Executive Officer must be in Saskatchewan; and,
- The company must pay most of its provincial income taxes in Saskatchewan.

An EB must comply with the above eligibility requirements in the three years following an investment under the program. An EB may be liable to repay the credits issued to its investors if it violates the requirements above within the three-year period.

Investors

Individual or Corporate Investors

Both individuals and corporations can apply to the SMEITC as an eligible investor. To be eligible, they must:

- Be based in Saskatchewan (paying Saskatchewan taxes);
- Be an accredited investor; or
- Meet the exemption requirements outlined in the National Instrument 45-106, Prospectus Exemptions;
- Minimum equity investment of \$50,000 for corporations and \$25,000 for individuals.

Please Note

Founders cannot receive a tax credit for investing in their own company, either directly as an individual or indirectly through a corporation or LP.

A founder is defined as:

- A person who owns shares carrying 50 per cent or more of a company’s voting rights; or plays a leading role in the strategic direction of the company (e.g., CEO, CFO, president).

Limited Partnerships

To be eligible, an LP must:

- Have a mechanism to track the ownership interests of each limited partner:
 - Must be able to determine each partner’s proportionate share of an eligible investment;
- File a Declaration of Limited Partnership in accordance with the *Business Names*

Registration Act;

- Have limited partners who are:
 - Based in Saskatchewan (paying taxes in Saskatchewan);
 - An individual or corporation;
 - Accredited investors or meet the exemption requirements outlined in the National Instrument 45-106, Prospectus Exemptions.

Please Note

An LP can still apply to the program if some of its partners do not meet the above criteria. However, only limited partners who meet the above criteria will be eligible to receive a tax credit.

A general partner is not eligible to receive a tax credit.

An LP must not alter the ownership interests of its partners or its Declaration of Limited Partnership without prior written approval of the minister.

Funding Requirements

Eligible Business

An EB can raise up to \$4 million in direct investment under the program.

Individual or Corporate Investors

- An investor can earn up to \$225,000 in tax credits per annual investment.
- An investor can claim a maximum of \$140,000 in tax credits per certificate per tax year.
- The credits for investments made between July 1, 2025, and June 30, 2028, can be claimed over a seven-year period.
- Year one is the applicable taxation year stated on the certificate (e.g., the tax year in which the investment was made). Investors will have another six years after that to claim their credit.
- An [SMEITC Claim Form](#) must be received by the Ministry of Finance within three years of the tax year being applied for.

Please Note

An investment that is eligible for SMEITC cannot also be eligible under the Labour-Sponsored Venture Capital Corporation (Golden Opportunities or SaskWorks) or the Saskatchewan Technology Startup Incentive.

Limited Partnerships

- An LP cannot claim more than 33 per cent of the total amount of tax credits available each year.
- Each limited partner can earn up to \$225,000 in tax credits per annual investment in an EB and claim a maximum of \$140,000 in tax credits per certificate per tax year.
- The credits for investments made between July 1, 2025, and June 30, 2028, can be claimed over a seven-year period:
 - Year one is the applicable taxation year stated on the certificate (e.g., the tax year in which the investment was made). Limited partners will have another six years after that to claim their credit.

Follow-on Investments:

- A limited partner can receive a tax credit for follow-on investments made outside of the LP.
- However, limited partners who use multiple vehicles to invest in the same EB will be subject to the \$225,000 limit across all investment vehicles:
 - E.g., an individual invests \$50,000 into an EB through an LP. The individual invests another \$100,000 into the same EB, outside the LP. These investments would be added together to calculate the individual's total rebate for that year $(\$50,000 + \$100,000) \times (0.45)$.

- Limited partners who wish to receive a tax credit for follow-on investments must apply to the program as an individual or corporate investor

Tax Credit Allocation Procedure

Tax credit certificates will be issued on a first-come, first-served basis:

- *The first-come, first-served rule only applies to applications that include all the necessary documentation.*
- *Applications that are missing the required documentation will not be added to the processing queue, regardless of the order they were submitted. These applications will not be processed until the necessary documents are received.*

Procedure for when all the available credits have been allocated:

- *If all the credits available in a given year have been allocated before a Tax Credit Certificate Application has been processed, the application will be placed on a waiting list.*
- *Applications on the waiting list will be processed once funds are available at the start of the following fiscal year.*

Investment Requirements

Eligible Investment Criteria

To be eligible, an investment must meet the following criteria:

- The investment must be fully paid for in cash and come directly from the eligible investor:
 - Investors who use an intermediary to make their investment (another person or organization) are not eligible for the tax credit.
- The investor must acquire shares/convertible rights directly from the EB through a share subscription agreement, convertible note, or simple agreement for future equity.
- The investor cannot require the EB to repay the investment, repurchase the shares/convertible rights, or pay any interest associated with the investment within three years of the investment date.
- The investor cannot have previously disposed of shares in the EB.
- No tax credit can have previously been issued for the shares/convertible rights.
- An investment is not eligible if it allows an investor to own shares, either directly or in conjunction with a related person(s), carrying 50 per cent or more of the EB's voting rights.
- Founders cannot receive a tax credit for investing in their own company, either directly as an individual or indirectly through a corporation or LP.
- Must not qualify under the Labour-Sponsored Venture Capital Corporation or the Saskatchewan Technology Startup Incentive (STSI). Businesses who may be eligible for STSI should apply to that program first.

Holding Period Requirements

An investment in an EB must be held for a minimum of three years. All investors (e.g., individuals, corporations, venture capital corporations, and LPs) are subject to this holding period. Failing to comply with the holding period will result in the following consequences.

Eligible Businesses

An EB is liable for repaying the tax credits issued to an investor, if it redeems, acquires, or cancels the investor's shares/convertible rights within three years of the investment date.

Individual or Corporate Investors

An individual or corporation may have their tax credit revoked or be liable to repay their credit, if they:

- Dispose of their shares/convertible rights in an EB within three years of the investment date;

- Require an EB to repay the investment amount or repurchase the issued shares/convertible rights within three years of the investment date; or,
- Require an EB to pay any interest associated with the investment within three years of the investment date.

Limited Partnerships

Following an investment, each limited partner is required to hold their interests in the LP for three years. A limited partner is liable to repay their tax credit if they dispose of their interests in the LP within three years of its most recent investment in an EB.

Each limited partner may have their tax credit revoked or be liable to repay their credit, if the LP

- Disposes of its shares/convertible rights in an EB within three years of the investment date;
- Requires an EB to repay the investment amount or repurchase the issued shares/convertible rights within three years of the investment date; or,
- Requires an EB to pay any interest associated with the investment within three years of the investment date.

Treatment of Convertible Instruments Under the Holding Period

Simple agreements for future equity and convertible notes may be converted into shares during the three-year holding period. However, the investor must hold the newly issued shares for the remainder of the holding period.

Restrictions on Related Persons

All investors must comply with the restrictions on related persons. A related person includes individuals connected by blood relationship, marriage or common-law partnership, adoption, a corporation, or any two corporations, as per *The Income Tax Act*.

Individual or Corporate Investor

An investor cannot own shares, either directly or in conjunction with a related person(s), carrying 50 per cent or more of an EB's voting rights. This means that two or more related investors cannot come together to own more than 50 per cent of an EB's shares.

Limited Partnerships

An LP cannot invest in an EB if it or any of its partners would own shares, either directly or in conjunction with a related person(s), carrying 50 per cent or more of the EB's voting rights.

Ineligible Use of Funds

An EB must not use equity capital (e.g., capital raised under the program) for the following purposes:

- Lending;
- Purchasing real property, unless the purchase is ancillary to the business activities of the EB;
- Depositing in a high-interest savings account;
- Acquiring guaranteed investment certificates;
- Acquiring or trading in securities not otherwise permitted by the SME ITC Act and Regulations;
- Purchasing goods or services from the EB's investors (including venture capital corporation, shareholders and limited partners), at a price other than fair market value;
- Paying a debt obligation, unless that payment is considered necessary by the minister for the financial viability of the EB;
- Purchasing or redeeming previously issued shares of the EB or its affiliates (within three years of the date of issuance);
- Paying dividends;
- Research and development;
- Retiring any part of a liability to a shareholder of the EB or one of its affiliates; and
- Funding all or part of the purchase of any assets of a proprietorship, partnership, joint venture, trust or corporation at a price greater than fair market value.

Proof of Investment Requirements

Proof of investment documentation must be submitted for each investment made under the program. Failing to comply with the requirements below will slow down the approval process or result in the investment being denied.

Proof must come in the following forms:

1. A copy of the investor's cheque:

- The cheque must come directly from the investor and be addressed directly to the EB:
 - Investors who use an intermediary to make their investment (another person or organization) may not be eligible for credit.
 - If a cheque is written under the name of a spouse, proof of a joint account must be submitted.
- The cheque must clearly state the name of the investor, the EB and the amount invested:
 - If the investor's name is not clearly stated, submit a bank statement from the investor showing the funds being withdrawn from their account.
- The investor's name on the cheque must match the name on the investment agreement.
- In the case of a wire transfer:
 - Documentation must be submitted showing the funds originated from the investor and that the EB was the recipient
 - E.g., incoming payment document, outgoing wire transfer request, or customer receipt.

2. A bank statement showing the investment was deposited into the EB's account:

- The bank statement must show that the EB owns the account in which the funds were deposited.
- It must be clear which deposit corresponds to which cheque:
 - Cheques from investors should be deposited individually. A lump sum deposit into a bank account is not sufficient proof.
- For wire transfers:
 - The bank statement must demonstrate that the EB received the wire transfer.
- If an escrow account was used:
 - Submit documentation that shows the funds were deposited into the escrow account.
 - Submit documentation that shows the funds from the escrow account were transferred and deposited into an account held by the EB.

Please Note

- Proof of investment documentation must come from a third party (e.g., the bank) to be approved.
- TED reserves the right to deny any investments that do not meet the above requirements or to request additional documentation (e.g., declarations) if it deems it necessary to verify an investment.

Program Structure and Application Process

Eligible Businesses

Step 1: Create a user account through the SMEITC Online Application Portal

- Go to the SMEITC [Online Application Portal](#).
- Create an account with your first name, email address and password.

Step 2: Register as an eligible business

- Once you have signed up for an account, you will be directed to the SMEITC forms page.
- From there, select the Eligible Business Application form.
- Fill out the application. Applicants may save the form at any point and return to it.
- Once the application is submitted, you will receive an email confirming that the form has been received.
- The application will be assessed.
- If all the requirements are met, the EB will receive a Certificate of Eligibility from TED.

Please Note

- EBs should be as detailed as possible in their eligibility applications. Applications that lack detail often face delays in the assessment process and are less likely to be approved.
- If additional information is required to complete the assessment, TED will contact the EB.

Documents Required Upon Registration

- *A shareholder registry (that outlines the percentage of shares held by each shareholder).*
- *Provincial certificate of incorporation/ registration.*
- *Most recent profile report from the Information Services Corporation (ISC).*
- *Business plan.*
- *Statements including:*
 - *The company's most recently completed year-end financial statements (if available);*
 - *The company's most recent income tax return and Notice of Assessment (if available).*

Step 3: Raise Equity Capital

- The EB will seek investment capital from an eligible investor.
- When a willing investor has been identified, an investment agreement or term sheet should be signed between the investor and the EB.
- Share subscription agreements, convertible notes, and simple agreements for future equity are accepted.

Step 4: Apply for a Tax Credit Certificate

- The EB will fill out the Eligible Business Tax Credit form available on the SMEITC [Online Application Portal](#).
- The EB will complete the form and attach all the required documents via the portal.

Read the Proof of Investment Requirements for an overview. Failing to comply with these requirements will slow down the approval process or result in the investment being deemed ineligible.

Step 5: Delivery of Tax Credit Certificates

- All certificates will be sent to the EB via email.
- The EB is responsible for distributing the certificates to its investors.

Please Note

- *Prior to submitting a Tax Credit Certificate Application, the EB must ensure that all investors listed on the application have applied and been approved as Eligible Investors.*
- *If there are any jointly held investments on the application (investments held by more than one person), each participant should be listed as a separate investor, with the investment split between them.*
- *Only applications that include ALL the necessary documentation will be processed.*
- *Applications missing the required documentation will be placed on hold until the necessary documents are received.*

Individual or Corporate Investors

Step 1: Create a user account through the SMEITC Online Application Portal

- Go to the SMEITC [Online Application Portal](#).
- Create an account with your first name, email address and password.

Step 2: Register as an Investor

- Once the account is created, select the Individual and Corporate Investor Application.
- Fill out the application and submit requested attachments (corporate investors only).
- Once the application is submitted, it will be assessed.
- If all the requirements are met, the investor will receive a notification of eligibility from TED.

Please Note

- *Only one taxpayer's name can be listed on the application.*
- *Spouses cannot apply using the same application form. Each spouse must submit their own application.*

Documents Required Upon Registration

Corporate investors will be required to submit the following:

- *Provincial Certificate of Incorporation/ Registration.*
- *Shareholder registry.*

Individual investors will not be required to provide additional documentation.

Step 3: Seek Eligible Businesses

- The investor will seek EBs to invest in.
- Once an EB is found, an investment agreement or term sheet should be signed between the investor and the EB:
 - Share Subscription Agreements, Convertible Notes, and SAFEs are accepted.

Please Note

- *Prior to finalizing an investment, all investors should review the following to ensure they meet the program requirements:*
 - *Investment Requirements (page 5).*
 - *Proof of Investment Requirements (page 10).*

Step 4: Apply for a Tax Credit Certificate

- The EB will submit the application and the required proof of investment documentation to TED via the SME ITC [Online Application Portal](#).

Please Note

- *All investors who wish to receive a tax credit must be approved as an eligible investor before the EB submits the TCCA.*
- *Only applications that include all the necessary documentation will be processed.*
- *Applications missing the required documentation will be placed on hold until the necessary documents are received.*

Step 5: Delivery of Tax Credit Certificates

- TED will email tax credit certificates to the EB.
- EBs will distribute tax credit certificates issued by TED to their investors.

Please Note

- *Only one taxpayer's name can appear on a certificate. Jointly held investments will be split between the participating investors:*
- *E.g., spouses make a joint investment of \$50,000. They will both receive a separate tax credit certificate.*
- *One spouse will receive a certificate for investing \$25,000 and the other will receive a certificate for investing \$25,000.*

Step 6: Claim the Tax Credit

- Apply to the Ministry of Finance for a tax credit.
- See section [How to Claim a Tax Credit](#).

Limited Partnerships

Step 1: Create a user account through the SMEITC Online Application Portal

- A general partner will apply to the program on behalf of its limited partners.
- To apply, a general partner must go to the SMEITC [Online Application Portal](#).
- Create an account with your first name, email address, and password.

Step 2: Register as a limited partnership

- Once you sign up, you will be directed to the SME ITC forms page.
- From there, select the Limited Partnership Investor Application form.

- Fill out the application. You may save the form at any point and return to it.
- Once the application is submitted, it will undergo an assessment:
- If all the requirements are met, the general partner will receive a Certificate of Eligibility from TED.

Documents Required Upon Registration

- *Signed limited partnership agreement*
- *Declaration or amended declaration of limited partnership:*
- *This document must outline the capital contributions and ownership units of all limited partners.*
- *Contact information for each limited partner (must include their mailing address, city, postal code, and email address)*
- *Document outlining each limited partner's ownership percentage in the fund.*
- *Articles of incorporation (for the general partner).*

Step 3: Seek Eligible Businesses

- The LP will seek EBs to invest in.
- Once an EB is found, an investment agreement or term sheet should be signed between the partnership and the EB:
- Share subscription agreements, convertible notes, and SAFEs are accepted.

Please Note

- Prior to finalizing an investment, all investors should review the following to ensure they meet the program requirements:
 - Investment Requirements
 - Proof of Investment Requirements
- Failing to comply with these requirements will slow down the approval process or result in the investment being deemed ineligible.

Step 4: Apply for a Tax Credit Certificate

- The general partner will fill out an LP Tax Credit Certificate Application form through the SMEITC [Online Application Portal](#) on behalf of its partners.
- The general partner will complete the form and attach all the required documents via the portal.

Step 5: Delivery of Tax Credit Certificates

- All certificates will be sent to the general partner via email.
- The general partner is responsible for distributing certificates to its LPs.

Step 6: Claim the Tax Credit

- Apply to the Ministry of Finance for a tax credit.
- See section [How to Claim a Tax Credit](#)

How to Claim the Tax Credit

Step 1: EBs will distribute tax credit certificates issued by TED to their investors.

Step 2: Investors will file their personal or corporate income tax return for the tax year in which the investment was made.

Step 3: Once you have received a Notice of Assessment from the Canada Revenue Agency, complete an [SMEITC Claim Form](#).

Step 4: Submit the following documents to the Saskatchewan Ministry of Finance:

- Tax credit certificate(s);
- [SMEITC Claim Form](#); and,
- Notice of Assessment from the Canada Revenue Agency.

Step 5: The Ministry of Finance will verify the claim and provide a rebate calculation in accordance with the program legislation.

SMEITC Claim Forms and supporting documentation can be:

Emailed to grantincentives@gov.sk.ca or mailed to:
Ministry of Finance Revenue Division
PO Box 200 REGINA SK S4P 1Z6

Processing Time for Claim Forms

The Ministry of Finance is committed to processing SME ITC claims in accordance with the Taxpayer Service Commitments and Standards Code.

To obtain a rebate, an investor must provide complete and accurate information for their claim.

After all information has been received, the Claim Form will be processed within 21 business days. If your rebate is not paid within this timeframe, please contact the Ministry of Finance at grantincentives@gov.sk.ca

If your refund claim is denied, you will receive a letter explaining the reason.

Processing Time for Claim Forms

An SME ITC Claim Form must be received by the Ministry of Finance within three years of the end of the tax year being applied for.

- For individuals, the tax year ends on December 31 (e.g., a claim form for the 2025 taxation year must be received by December 31, 2028).

- For corporations, the tax year ends on the corporation's fiscal year end (e.g. if your corporation's fiscal year ended on June 30, 2025, the claim form must be received by June 30, 2028).
- The credits for investments made between July 1, 2025, and June 30, 2028, can be claimed over a seven-year period:
- Year one is the Applicable Taxation Year stated on the certificate (e.g., the tax year in which the investment was made). Investors will have another six years after that to claim their credit.

Carry Forward Procedure

After submitting an [SMEITC Claim Form](#), an investor will receive an SMEITC Rebate Letter from the Ministry of Finance. This letter will state the amount of money the investor is eligible to carry forward.

Investors will need to submit an [SMEITC Claim Form](#) and the associated documents to the Ministry of Finance each year until the total credit amount is utilized or the carry forward period expires.

The taxation year a credit amount is utilized must be received by the Ministry of Finance within three years of the tax year being applied for.

Reporting Requirements

Reporting Requirements for Eligible Businesses

Investment Reporting Requirements

- An EB is required to notify TED if any investors:
- Dispose of their equity shares or convertible rights within three years of the investment date.
- Require the EB to repay the investment amount or repurchase the investor's shares or convertible rights within three years of the investment date.
- Require the EB to pay any interest associated with the shares or convertible rights within three years of the investment date.
- EBs are responsible for reporting to TED immediately once they have reached the following SME ITC cap amounts:
- \$4 million under the SMEITC program per the SMEITC Regulations.
- EBs are subject to full repayment of approved tax credits that were applied after the date they exceeded the investment limits.

Annual Return

- An EB must submit an Annual Return in the four years after its most recent investment under the program.
- Within six months of its fiscal year end, an EB must complete an Annual Return through the SMEITC [Online Application Portal](#). A reminder will be sent 30 days before the due date.
- An EB must upload the following attachments:
 - Updated shareholder registry/capitalization table (must outline the percentage of shares held by each shareholder);
 - Most recent financial statements;
 - Most recent annual return filed with the Corporate Registry (ISC); and,
 - Tax Returns:
 - GST and PST returns (if available);
 - Corporate T2 tax returns (if available); and,
 - T4 summaries for employees (if available).
- 30 days before the submission deadline, EBs will be sent a reminder to complete the Annual Return.
- Failing to submit an Annual Return may result in the suspension of an EB's eligibility or the revocation of tax credits from its investors.

Reporting Requirements for Limited Partnerships

- An LP must submit an Annual Return through the SME ITC [Online Application Portal](#) every four years after its most recent investment under the program.

- Within six months of its fiscal year end, a general partner must complete an Annual Return through the SMEITC [Online Application Portal](#). A reminder will be sent 30 days before the due date.
- An LP must upload the following attachments:
 - Most recent declaration or amended declaration of limited partnership
 - Document outlining each limited partner's ownership percentage
- Failing to submit an Annual Return may result in the suspension of a partnership's eligibility or the revocation of tax credits from its limited partner.

Please Note

- *Financial documents submitted with an Annual Return must be:*
 - *Prepared in accordance with generally accepted accounting principles, published by The Chartered Professional Accountants of Canada.*
 - *Reviewed by a member in good standing of a recognized accounting profession.*

Additional Information

For any questions regarding the program, please contact the Ministry of Trade and Export Development at smeitc@gov.sk.ca

Program Legislation

[SMEITC Act](#)

Appendix A

Eligible and Ineligible Businesses and/or Activities

Food and Beverage Manufacturing

<i>Eligible businesses and/or activities</i>	<i>Ineligible businesses and/or activities</i>
• Manufacturers of sugar and confectionery products, fruit and vegetable preserving and specialty foods, dairy products, seafood products, snack foods, seasonings, etc. • Manufacturers of meat products (e.g. animal slaughtering and processing) • Manufacturers of animal food • Grain and oilseed millers • Commercial bakeries • Greenhouses • Soft drink producers, breweries, wineries and distilleries • Coffee and tea manufacturing	• Facilities dedicated to cleaning, bagging, handling, or storing unprocessed agricultural or aquatic products • Businesses exclusively operating as food service operators (e.g., restaurants, grocery stores, caterers, food service operators) • Retail bakeries • Retail franchises • Cannabis-based food product processing facilities • Cannabis-based beverage processing facilities • Retail operations, such as bars, pubs, or tasting rooms • Facilities primarily engaged in distribution

Machinery Manufacturing

<i>Eligible businesses and/or activities</i>	<i>Ineligible businesses and/or activities</i>
• Manufacturers of agricultural, construction, mining, and oil and gas field machinery, industrial machinery, commercial and service industry machinery, ventilation, heating, air-conditioning and commercial refrigeration equipment, metalworking machinery, engine, turbine and power transmission equipment manufacturing, and other general purpose machinery manufacturing	• Repair, maintenance, rebuilding or refurbishment of existing machinery or equipment • Retail, wholesale or service operations related to machinery maintenance or sales

Transportation Equipment Manufacturing

<i>Eligible businesses and/or activities</i>	<i>Ineligible businesses and/or activities</i>
Manufacturers of motor vehicles (including ambulances), motor vehicle body and trailers, motor vehicle parts, aerospace product and parts manufacturing, and other transportation equipment manufacturing	- Repair, modification, or customization of vehicles or equipment for resale or individual use - Fabrication of generic metal or structural components not specific to a transportation system - Retail, wholesale or service operations related to vehicle maintenance or sales