

How to renew online for Autism Spectrum Disorder Individualized Funding

Parents or guardians eligible to **renew** their Autism Spectrum Disorder Individualized Funding (ASD-IF) benefit can renew online at www.saskatchewan.ca/autism. If you do not have access to a computer or device to renew online, please contact the Ministry of Social Services at 1-833-304-1774 or autismif@gov.sk.ca.

You will need:

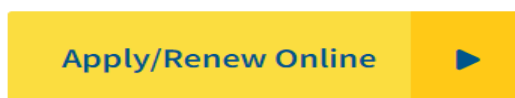
- A computer or other electronic device with Internet, Wi-Fi, or mobile data connection.
- An active e-mail address.
- Ability to scan/take pictures to submit documents electronically.
- Your Social Insurance Numbers (SIN).
- Your child's Health Services Number.
- Proof of Saskatchewan residency (SGI photo ID, a SaskPower, a SaskEnergy or a municipal water/utility bill within the last three months).

Before you renew:

- Ensure you have submitted all proof of expenses for the previous year using the online [Submit an Expense Online](#) tab.
- If you require assistance to submit your expenses, review the [Expense Submission Instructions](#).

How to renew:

1. Log in to the computer, mobile phone, or other device.
2. Visit: www.saskatchewan.ca/autism
3. Click on the 'Apply/Renew Online' button:



4. On the next screen, select 'Yes' to indicate you previously received ASD-IF, then 'Continue'. This also applies if you received a payment in the past. When prompted to confirm you have submitted your expenses for the current approval year, select 'Yes' and then 'Continue'.

**** Ensure you submit your renewal application in your "renewal" month (also called your anniversary month), which can be found on your approval or renewal reminder letter.**

**** Ensure the same recipient from the previous year submits the renewal application. If you are not sure which parent is the funding recipient, please contact autismif@gov.sk.ca.**

Application

Have you previously received Autism Spectrum Disorder Individualized Funding (ASD IF) for your child?

Yes

No


5. On the following screen, you will confirm you have submitted all your expenses for your current funding period. Select 'Yes' to proceed to the renewal application. If you have not submitted all your expenses, select 'No' to be redirected to the expense submission page.

Autism Spectrum Disorder Individualized Funding Yearly Renewal

Before you start

Please ensure you have the following information:

- Proof of Saskatchewan Residency (SGI photo identification, SaskPower, SaskEnergy or a municipal water/utility bill from within the last three months)

I confirm I have submitted all expenses for my current approval year and understand additional expenses will not be accepted once I submit my renewal application. 

- Yes
- No (By selecting no, you will be redirected to the expense submission page. Please ensure all expenses are submitted before completing your renewal application).

6. When you select 'Yes' to the question above, the renewal application will open. Next, enter the parent/guardian and child information and attach your "Proof of Saskatchewan Residency" documentation. Be sure you enter the parent/guardian and child information as you did on your original application.

Parent/Guardian Information

First Name	Middle Name
<input type="text"/>	<input type="text" value="Optional"/>
Last Name	Social Insurance Number (SIN) ?
<input type="text"/>	<input type="text" value="_____-_____-_____-"/>

Proof of Saskatchewan Residency
(SGI photo identification, SaskPower, SaskEnergy or a municipal water/utility bill from within the last three months)

No file chosen

Child's Information

First Name	Middle Name
<input type="text"/>	<input type="text" value="Optional"/>
Last Name	Saskatchewan Health Services Number
<input type="text"/>	<input type="text" value="_____-_____-_____-"/>

Date of Birth (YYYY-MM-DD)

7. If there was a change to the child's name, please click on 'Yes' to the question below:

Has there been a change in the Child's Name?

Yes
 No

Please enter the new information below

First Name	Middle Name
<input type="text"/>	<input type="text" value="Optional"/>
Last Name	Please upload supporting documentation
<input type="text"/>	<input type="button" value="Choose File"/> No file chosen

Enter the child’s new name information and attach any “supporting documentation,” such as Health Services Number, Birth Certificate, or other proof of identity.

8. In the next section you can report a “Change of Circumstance”. Click on the next to the change you wish to make, and the area will expand to submit the change information or circumstance.

Change in Circumstance

Has there been a change in any of the following circumstances?

- Change Saskatchewan Health Services Number
- Change in legal parent/guardian name
- Change in mailing address
- Change in contact information
- Change in primary caregiver (funding applicant)
- Change in direct deposit payment information

9. The final section of the renewal application includes five questions related to the ASD-IF program. Please answer each question to submit your renewal.
10. Once you have completed the questions, you will need to read and agree to the terms and conditions outlined in the “Consent for Collection, Use and Disclosure of Information and Declaration” section. Next, select ‘Apply’ to submit your renewal application.

I agree to the above terms and conditions

Back

Apply

11. Once you select 'Apply', you will be taken to a page that includes a confirmation number. You may want to print or screenshot this page or write down the confirmation number for your records.

Thank you for completing the online application for Autism Spectrum Disorder Individualized Funding (ASD IF).

Your confirmation number(s) are ASDIF-0008017 (James Smith).

Please [print](#) this page or write down the confirmation number for your records, or if you need to contact the ASD-IF program. You will receive an email from the ASD-IF program informing you of the status of your application once it has been processed.

If your application is approved, you will be required to submit receipts and records for all [eligible expenses](#) purchased with ASD-IF funds using the online ASD-IF Expense Submission Form on saskatchewan.ca/autism. You may start submitting expenses once your application is approved.

Tip: Be sure to check your spam or junk email folder as some email filters may block our emails to your inbox.

If you have any questions or concerns, please feel free to contact ASD-IF during regular business hours (Monday-Friday 8:00 a.m. to 5:00 p.m.) by calling 1-833-304-1774 or emailing autismif@gov.sk.ca. Please note the office is closed on all statutory holidays.