

The Canada-Saskatchewan Job Grant

Before you apply

The Canada-Saskatchewan Job Grant (CSJG) helps employers train new or existing employees for available jobs.

Have your application information ready

Review the checklist below before beginning your business' application. These tips will help you have all required documents and information ready.

Completed applications must be submitted at least 10 business days before the training start date. Incomplete applications will not be assessed for funding eligibility.

Business Information

- Only Saskatchewan employers are eligible for funding. Most businesses operating in Saskatchewan require an ISC Sask Corporate Registry Number. You'll need an active number for your application.
 - Not sure if your business is registered with ISC? Visit their [website](#) for further information.
 - Don't have an ISC number? Contact us for additional business verification options.
- The name and contact information for the business' legal authorized representative. This person can legally represent and enter into a contract on behalf of the business, such as officers of the organization.
- The [Direct Deposit Payment Request](#) for the applying business is complete and ready to attach to the application.

Trainee Details

- Trainees must have a valid Social Insurance Number and be a Canadian Citizen, Permanent Resident of Canada, or a temporary resident with authorization for emergency travel holding a valid work permit.
 - Temporary foreign workers and volunteers are not eligible for funded training.
- All Trainees have been chosen and will be new hires to the business or are existing employees. This is employees as defined by Canada Revenue Agency (CRA) (paid salary or hourly wage by the employer from which Income Tax, Canada Pension Plan (CPP) and Employment Insurance (EI) deductions are made and employee is issued a T4 slip).
- As part of final reporting on approved contract activities, the two most recent paystubs or statement of earnings for the employee(s) may be requested. For information that must appear on a pay stub or statement of earnings, visit [Employment Standards](#).

Training Provider:

- Is a third-party to the applicant, that is, they must be independent business entities.

Training Program

- The training program has been chosen and the start/end dates of training have been confirmed.
- The training application is for \$1,000 in training costs or more.
- Training program is:
 - a minimum of 24 hours in length, to a maximum of 52 weeks;
 - will start within 4 months of the application date; and
 - costs a maximum of \$15,000 per trainee, per training program.
- Training program information is publicly posted, including an outline and cost. Customized training programs or programs where the training information is not publicly available require that a [Training Course Outline](#), from the training provider, accompany the application.

Visit the [Applicant Guide](#) for additional eligibility information and guidance to complete your application.