

Industry Tip

Facility Licence Expiry: Expiry Automation, Facility Licences Expiry Warnings and Facility Licence Cancelled Notifications.

Date	Module/Application/Functionality	Notes
February 8, 2023	Facility Licence Application/Facility Licences Expiry Warnings and Facility Licence Cancelled Notifications	

Background

When a new Facility Licence is approved by Energy and Resources (ER), Licensees have a 2-year period to complete the Facility Licence ‘Report Construction Complete’ obligation in IRIS. Prior to this enhancement, when the two-year period expires the licence is not automatically cancelled and the notification to the Licensee is manually communicated by ER.

Pursuant to the *OGCR* and *PNG001 Facility Licence Requirements*, this enhancement is implemented to automatically cancel/expire facility licences when its’ ‘Report Construction Complete’ obligation is not completed within the 2-year period. In addition, Industry Facility Licence notifications are now subscribable in IRIS.

Process

With this change, the following are now in place,

- If the ‘Report Construction Complete’ obligation in IRIS is not completed 60 Days before the obligation due date, the licensee will receive *First Notification for Facility Licence Expiring* (if subscribed).
- If the ‘Report Construction Complete’ obligation in IRIS is not completed 30 Days before the obligation due date, the licensee will receive *Second Notification for Facility Licence Expiring* (if subscribed).
- If the ‘Report Construction Complete’ obligation in IRIS remains unfulfilled past the due date, the licensee will receive *Facility Licence Cancelled* notification (if subscribed).
- If ‘Report Construction Complete’ obligation is not completed within the 2-year period, the licence will automatically be cancelled.

The screenshot displays the 'Ministry of Energy and Resources Integrated Resource Information System' interface. The main header includes the government logo and navigation tabs for 'Licence', 'Infrastructure', 'Reporting Facilities', 'LLR', 'Reclamation', 'Obligations', 'Attachments', 'Work Items', 'Authorized Organizations', 'Associated Entities', and 'Petroleum'. The 'Obligations' tab is active, showing a table with columns: Detail, Component Type, Identifier, Proposed, Unfulfilled, Fulfilled, Waived, N/A, and Due Date. A red box highlights the 'Obligations' tab and a row in the table with 'Facility Infrastructure' and 'SK FI' identifier. To the right, a 'Proposed Obligation #' form is shown, with a red box around the 'Obligation Type' field containing 'Report Construction Complete'. Below this, the 'Obligation Dates' section shows a 'Due Date' of '2024-11-01' and a 'Status' of 'Proposed'.

To subscribe to the notifications, the user will require one of the following permission sets.

- I.INF.FacilityLicence.Notification.Receive
- I.INF.LicenceApplications.Administrator
- I.INF.LicenceApplications.Applicant

These permission sets allow the user to subscribe to: 'First Notification for Facility Licence Expiring', 'Second Notification for Facility Licence Expiring', and 'Facility Licence Cancelled' notification from their Notification Preferences screen.

The screenshot shows the 'Ministry of Energy and Resources Integrated Resource Information System' interface. The 'Support' menu is highlighted with a red box. Below the menu, there are two columns of links: 'Miscellaneous' and 'Pipelines'. Under 'Miscellaneous', the 'Notifications Preferences' link is highlighted with a red box. The 'Pipelines' column contains 'Pipe Material Limitations' and 'Standard Pipe Material'.

If additional time to complete the 'Report Construction Complete' obligation is needed, or if there are circumstances which warrant extension, please reach out to ER to discuss options before the due date of the obligation.

Questions? ER Service Desk Phone: 1-855-219-9373 Email: ER.ServiceDesk@gov.sk.ca