

GUIDELINES TO HIGHWAY ACCESS

The following is some guidelines pertaining to accesses to highways (sometimes called approaches). These are intended to only assist applicants in applying for access permits, and do not contain the complete policies and regulations. Additional details can be found at: <https://publications.saskatchewan.ca/#/categories/5079>.

When is a Permit Needed:

The following are some examples of when a permit is required from the Ministry:

- Constructing a New Access: Constructing a new access to a provincial highway.
- Modifying an Existing Access: Modifying an existing access to a provincial highway.
- Utilizing an Existing Access (without modifications): A third party using an existing access to a provincial highway but does not require modifications to the access.
- Removing an Existing Access: Removing an existing access to a provincial highway.
- Relocating an Existing Access: Removing an existing access and constructing it in a new location. Note - To limit the number of accesses to a highway, the existing access typically needs to be removed.
- Constructing a Temporary Access: Constructing a new access to a provincial highway, which will be removed by a specified time.
- Changing Access Use: Changing the use of an existing access, such as a change that will increase traffic volumes. For more information see [RSMM 430-10 - Access Types](#). An access permit is not required, but permission from the Ministry is.

Other General Information:

The following provides general information in regard to accesses to provincial highways.

Costs:

- The one applying for the permit (the Permittee) is responsible for all associated costs. This includes being responsible for the construction, maintenance, and repair of the approach.
- The Ministry may require the Permittee to alter, relocate, or remove the access, which all costs will also be responsibility of the Permittee.

Requirements:

- All approaches shall be constructed:
 - At 90 degrees to the highway centreline;
 - With a top width not less than 8 metres (26 feet) and not greater than 11 metres (36 feet); and

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- To slope away from the highway so that the approach is at least 0.4 metres (16 inches) lower than the highway shoulder edge at 8 metres (26 feet) from the shoulder edge.
- If a culvert is required, either a High-Density Polyethylene Pipe (HDPE), galvanized Corrugated Steel Culvert (CSP) or a Reinforced Concrete Pipe (RCP) may be used. The culvert shall be installed, including specified culvert size, as shown on the attached Figure 1 & 2.
- Having two approaches to one property is only allowed along an Access Management Level 4 or 5 highway, and only if the approaches are Type 2 (contact the Ministry for more details). In these situations, the minimum distance between the approach centrelines shall not be less than 40 metres (128 feet).
- Approaches shall be spaced a minimum of 90 metres (295 feet) and a desirable of 155 metres (508 feet) from the intersection of two public roadways. No approach shall be constructed where sight distance is inadequate or where an approach would create hazardous traffic movements.
- The approach shall be constructed with no resulting damage to the highway shoulder or driving surface.
- The approach and any side slopes or ditch damaged during construction shall be neatly trimmed. The existing drainage patterns shall be preserved.
- The permittee shall be responsible to locate and protect all utilities within the right of way and take whatever precautions necessary to protect them.
- Consent from the ministry does not eliminate the need to comply with requirements of any other government ministry or authority.
- The work site must be signed in accordance with the ministry's standard signing plans.
- The permittee must advise the ministry at least 48 hours prior to beginning any works related to the approach and arrange for final inspection and approval. Contact information will be provided in the permit.
- All construction including final clean up shall be complete within 90 days of the permit date. If final clean-up is not completed within that time limit the ministry may arrange to have the clean-up done and the costs charged back to the permittee.

Application Process:

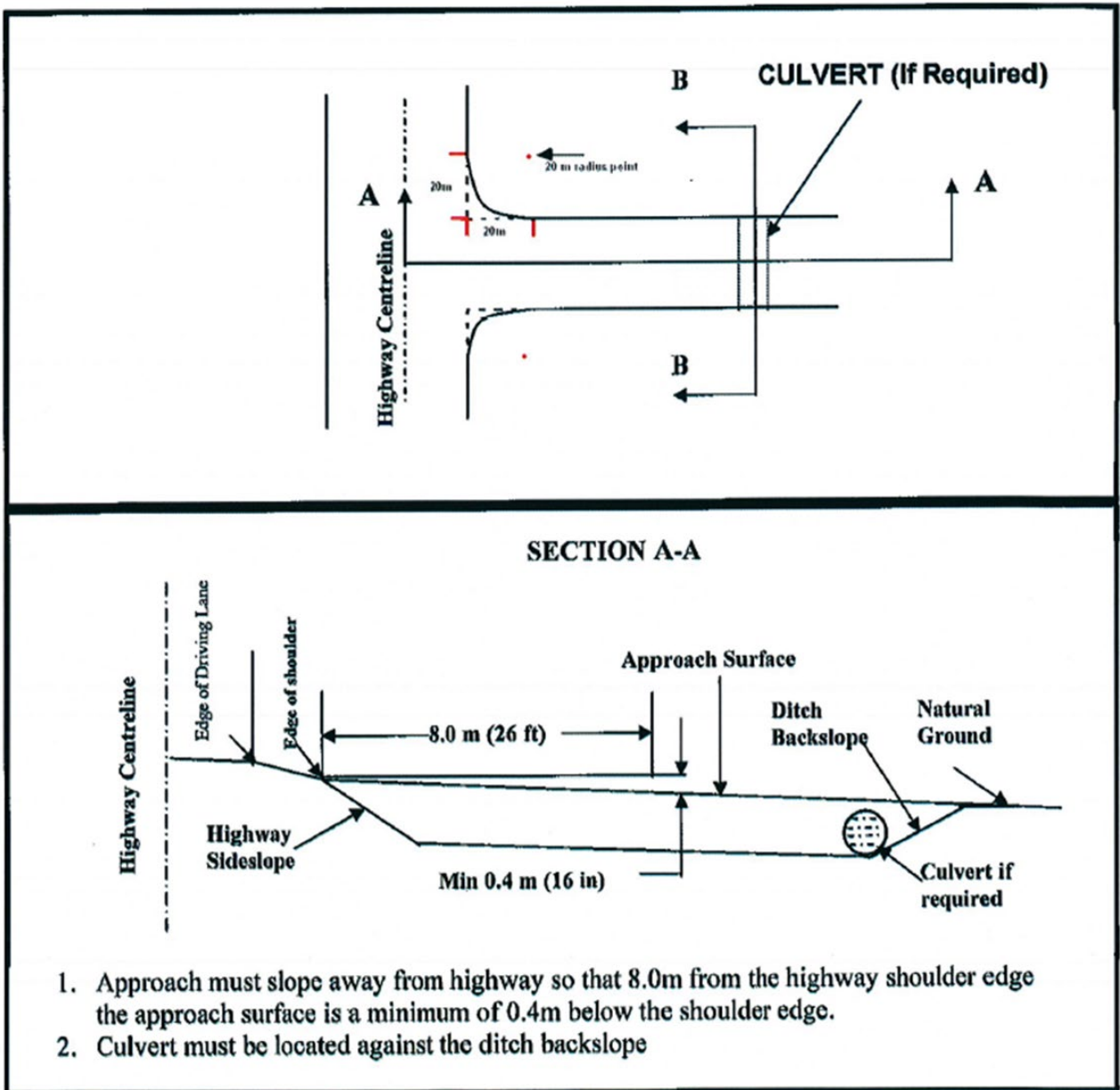
The applicant must complete and submit an online application, available through [Saskatchewan.ca, Permit Application Form](https://www.saskatchewan.ca/Permit-Application-Form). The applicant can first request a pre-submission consultation with the Ministry, by contact the Regional Office responsible for the project location.

In situations where the applicant is not able to use the online portal, they may request an application package from the Ministry. The Ministry's contact information can be found at [Area Contact Map](#).

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TYPICAL LOCATION FOR CULVERT IN APPROACH

Figure 1



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TYPICAL CROSS SECTIONS FOR APPROACHES WITH AND WITHOUT CULVERT

Figure 2

