

# Roadside Management

RSM 1240-85-01

**Section:** PRIVATE SIGNING

**Subject:** DIGITAL OR PROJECTED ACTIVE DISPLAYS

APPLICATION FOR PERMISSION TO INSTALL A  
DIGITAL OR PROJECTED ACTIVE DISPLAY (LED BILLBOARD SIGN)

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Application to install a sign(s) within 400 metres of a Provincial Highway at the following location(s):**

Highway #	Parcel #	Legal Land Location or GPS Coordinates	Distance from Highway Centre Line (m)	Landowner Name

I/We certify that permission to install the sign has been obtained from the landowner(s).

\_\_\_\_\_  
Signature of Applicant (If different then the Land owner)

\_\_\_\_\_  
Date

NOTE: It is suggested that a signed letter authorizing the sign installation be obtained from the land owner. This letter should be retained by applicant for future reference.

On a separate sheet of paper, the applicant will provide the following;

1. A diagram, sketch or photo of the proposed sign including:
  - the dimensions of the sign; and how it is installed (Type of Posts, Base, etc.)
  - description of the message displays.
2. A sketch of the proposed location including:
  - distance from highway centerline;
  - distance from property lines (road allowance, blind line, quarter line);
  - direction that the sign faces; and
  - distance from any existing sign.

Applicants are reminded that signs must comply with all local bylaws.

**Submit completed application form and send it to your nearest Regional Office:**

[Link to Regional Office Areas Map](#)