

FORM B

**Application for Private Investigator
or Security Guard Licence**

Pursuant to *The Private Investigators and Security Guards Act, 1997*
[Subsection 5(2)]

Please complete this Form and include all relevant documentation listed in **Section 4**. Upon completion, please **send this Form**, including all required documentation to the following address:

Private Investigators and Security Guards Program
Ministry of Corrections, Policing and Public Safety
2nd Floor, 515 Henderson Drive,
Regina CANADA S4N 5X1

Or submit it online via email to the address: pisg@gov.sk.ca

Section 1: Licence Type (check appropriate box)

Private Investigator Licence

Security Guard Licence

Dual (Private Investigators and Security Guards) Licence

Are you applying for a new licence or applying for renewal?

New Licence (\$25)

Renewed Licence (\$20) Licence number _____

New Dual Licence (\$50)

Renewed Dual Licence (\$40)

*NOTE: A renewal is only used when the application is received at least 10 working days before the expiry date of the previous licence.

Section 2: Applicant Details (An employee seeking a licence is referred to as the "Applicant")

This Application is made on behalf of the Applicant by:

Name of Business:

Business Address (Which will be the address for service in Saskatchewan):

Number and Street or Box No.

Town, City

Province

Postal Code

Business Email

Business Telephone

Business Fax Number

Contact Person from the Business:

Name of Applicant:

Date of Birth:

Place of Birth:

Surname First Name Middle Name

Day Month Year

Town/City

Province

Country

Address: Number and Street or Box No.

Town, City

Province

Postal Code

Applicant Email

Telephone

Details respecting previous training and experience in investigation, police duties or security guard work of the applicant:

Section 3: Applicant Declarations

1. Have you been convicted of a criminal offence in Canada or in any other state or country?

No Yes. *Please provide details below

2. Do you have any outstanding criminal matters in Canada or in any other state or country?

No Yes *Please provide details below

3. Have you been refused a licence as a private investigator or security guard in Saskatchewan or in any other province, state or country?

No Yes *Please provide details below

4. Have you previously held a licence that became suspended or cancelled in Saskatchewan or in any other province, state, or country?

No Yes *Please provide details below

5. Have you previously used a name other than the one given in this form?

No Yes *Please provide details below

Section 4: Application Requirements

1. Photograph: a recent photograph of the person to be licensed.

- (a) Photograph must have been taken within 90 days before the application and must be in colour.
- (b) Photograph must show a full front view of head and shoulders taken against a plain background.
- (c) If submitted online, it has to be in JPEG Format. Email: pisg@gov.sk.ca
- (d) Do not pin, staple or glue photograph to the application.

Please note that Applicants are required to submit an updated photograph every time they apply for a licence or renewal.

2. Two pieces of identification: two pieces of government issued identification are required when submitting all applications. If the Applicant is not a Canadian citizen and born out of the country – a visa, passport, or an immigration, work or study permit must be included as one of the pieces of identification.

3. Criminal Record Check including Vulnerable Sector Check: if this is an application for a new licence, a copy of a criminal record check dated not more than 30 days before the date the application is submitted is required. Please note that Applicants are required to submit an updated criminal record check every time they apply for a licence or renewal.

Applicants are not required to send a new criminal record check if: (1) they have a temporary security guard licence; and (2) complete an approved training course and attain a grade of at least 75% on the course examination during the period of the temporary licence.

4. Training Course Certificate (only for Security Guard Licence – New Applicants): if this is an application for a new security guard licence, please include the Training Course Certificate.

5. Payment of Application Fee: The fee for this application is dependent on the licence type. Please include with this Application a cheque in the amount identified in Section 1 of this Form, payable to the **“Minister of Finance”**.

Payment of application: Money Orders, Cheques, Visa & Mastercard are accepted.

Do not staple or glue the cheque to this Form.

The information given by me in the attached application is true.

Date

Day	Month	Year

Applicant signature:

1. Forms are valid only 30 days.

2. Incomplete forms will be returned; if no response within 30 days of date above, applicant will have to re-apply.

3. Application fees are non-refundable.