

# Investing in Canada Infrastructure Program Request for Payment Form

CLAIM #: \_\_\_\_\_

## Recipient Information

Recipient Name:		Project Number:	
Contact Person:		Phone Number:	
Address:		Email:	

All Request for Payment must include copies of all invoices and proof of payment, for all amounts being claimed for actual costs incurred.

## A. Type of Payment

INTERIM CLAIM		
Please note that all claims are subject to a claims review before payment is made	Percentage Complete	Net Eligible Costs claimed should balance to amount on page 2
Eligible Project Costs (including PST)	_____% as of ____ day of _____, 20 ____	\$ _____
Were appropriate permits obtained and the portion of the project being claimed for payment constructed in accordance with the mitigation measures identified in the environmental screening as required by the <i>Impact Assessment Act, 2019</i> and <i>The Environmental Assessment Act (Saskatchewan)</i> and all other regulatory and legal requirements? If no, please provide an explanation for why this work is exempt (i.e. engineering). Please attach a copy if not already submitted.		<input type="checkbox"/> Yes <input type="checkbox"/> No
That all contracts, including Engineering, were awarded in a way that is fair, transparent, competitive, consistent with value for money principles or in a manner otherwise acceptable to Saskatchewan and, if applicable, in accordance with international and domestic trade agreements. If no, provide explanation.		<input type="checkbox"/> Yes <input type="checkbox"/> No
That any additional federal or provincial funding approved or received in respect of Eligible Expenditures of a Project have been disclosed and a detailed accounting of such funding has been provided.		<input type="checkbox"/> Yes <input type="checkbox"/> No
FINAL CLAIM		
Please note that all claims are subject to a claims review before payment is made	Percentage Complete	Net Eligible Costs claimed should balance to amount on page 2
Eligible Project Costs (including PST)	100% Completed as of ____ day of _____, 20 ____	\$ _____
<b>Please attach the following completed documents with the final claim:</b>		
<input type="checkbox"/> Yes	Project Details Declaration	
<input type="checkbox"/> Yes	Confirmation of Final Payment	
<input type="checkbox"/> Yes	Schedule D – Declaration of Completion	
Has the required signage been installed and confirmation/picture submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## B. DECLARATION

On behalf of the ultimate recipient, we declare the project was constructed in accordance with the Investing in Canada Infrastructure Program (ICIP) Ultimate Recipient Agreement terms and conditions and that all cost claimed were **incurred and paid** in relation to the approved ICIP project. We also certify the information supplied in this Request for Payment is accurate.

Mayor/Reeve/CEO: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk/Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Please keep a copy of the completed Request for Payment and email a copy of the form along with attachments to: [infra@gov.sk.ca](mailto:infra@gov.sk.ca)

If you have any questions, please contact the office at (306) 787-1262.

