

# Request for Certificate of Eligibility

This application form is for use under the Saskatchewan Chemical Fertilizer Incentive (SCFI) program. This application is made under the provisions of *The Saskatchewan Chemical Fertilizer Incentive Act and Regulations*. Before completing and submitting this application form, please thoroughly review the document *SCFI Program Overview and Application Instructions*.

Financial Programs Branch  
1000 – 2103 11<sup>th</sup> Avenue  
Regina, SK S4P 3Z8  
Phone: 306-787-7632  
Email: [scfi@gov.sk.ca](mailto:scfi@gov.sk.ca)

## SECTION 1: CONTACT PERSON INFORMATION

First Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Last Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_

## SECTION 2: COMPANY INFORMATION

Full legal name of company: \_\_\_\_\_

Address of company: \_\_\_\_\_

Company website address: \_\_\_\_\_

Operating name, if different than legal: \_\_\_\_\_

This request is being submitted for:

A new facility

Expansions to an existing facility

Date of Commissioning: \_\_\_\_\_  
*The date that the facility was brought into normal working condition*

## SECTION 3: COMPLETED CAPITAL EXPENDITURES

The SCFI program requires that a company have new eligible capital expenditures of at least \$10 million in Saskatchewan.

1. Attach a written summary of *new* capital expenditures made in respect to this project. You must be able to demonstrate that *new* capital expenditures were made for the purpose of chemical fertilizer production and increasing productive capacity. This must be prepared by a third party. (mandatory)
  - a. Supplement this summary with a **Compliance Report**, issued by a Chartered Professional Accountant (CPA), operating at arm's length from the applicant. This report audits expenses and identifies eligible versus non-eligible expenditures. (mandatory)

The amount of eligible new capital expenditures to be claimed for the SCFI tax rebate:

2. For expansions to existing facilities, provide an **Efficiency/Productivity Analysis Summary**, issued by a licensed engineer in good standing with their province/territory’s licensing body, operating at arm’s length from the applicant, that verifies the *new* capital expenditures (section 6(2) in Act) were made for the purposes of productive capacity of that facility. This is not required in the case of a new facility.
3. If claiming land as an eligible expenditure, provide an appraisal from an “Accredited Appraiser Canadian Institute (AACI™)” licensed real estate appraiser, operating at arm’s length from the applicant. This report determines the land eligible as a capital expenditure (see 3(1)(a) and (l) in Regulations).

**SECTION 4: ELIGIBLE CHEMICAL FERTILIZER PRODUCTION**

Eligible chemical fertilizer production is defined as: *All processing of mineral or chemical feedstock to create single or multi-nutrient synthetic fertilizer products.* This definition excludes facilities that manufacture potash fertilizer products for which potash is the primary feedstock.

Does the completed eligible chemical fertilizer production vary any from the eligible chemical fertilizer production described in Section 3 of the company’s original SCFI *Application for Conditional Approval*? Yes  
No

Please provide additional information, if applicable.

Approximately how many jobs were created by the construction of the new or expanded facility? Please describe.

Full time construction jobs: \_\_\_\_\_

Part-time construction jobs: \_\_\_\_\_

Approximately how many additional permanent jobs have been created for the operation of the new or expanded facility? Please describe.

Full time operational jobs: \_\_\_\_\_

Part-time operational jobs: \_\_\_\_\_

**SECTION 5: DECLARATION – AUTHORIZED OFFICIAL OF THE APPLICANT COMPANY ACKNOWLEDGEMENTS**

Please check-off each box below before signing; failure to do so renders this application as invalid.

	I declare that the eligible capital expenditures made have increased/contributed to the productive capacity of the applicant’s chemical fertilizer production facility. I understand that a false declaration may result in penalties as listed in <i>The Saskatchewan Chemical Fertilizer Incentive Act and Regulations</i> .
	I declare that this company currently holds an active business registration license.
	I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete and correct to the best of my knowledge.
	I confirm that the individual authorized to sign this application understands all SCFI program requirements and obligations as defined in: <ol style="list-style-type: none"> <li>1. The SCFI Program Overview and Application Instructions document;</li> <li>2. <i>The Saskatchewan Chemical Fertilizer Incentive Act and Regulations</i>;</li> <li>3. <i>The Income Tax Act 2000</i> section 64.8.</li> </ol>
	I understand the program requirements pertaining to sharing any reasonably requested corporate information and documentation, as may be required by the Government of Saskatchewan to determine program eligibility and/or qualifying tax rebate payments.
	I understand that my application to the Government of Saskatchewan is subject to public information requests, as per <i>The Freedom of Information and Protection of Privacy Act</i> .
	I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete and correct to the best of my knowledge.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

*Print the name and title of individual with the signing power/authority to enter into this agreement. Note: This person may be different from the contact person.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The signature of the individual with the signing power/authority to enter into this agreement.*

**Completed Request for Certificate of Eligibility and required supporting documentation must be submitted via email to [SCFI@gov.sk.ca](mailto:SCFI@gov.sk.ca)**