



# Saskatchewan Housing Benefit Application

## About the Saskatchewan Housing Benefit

The Saskatchewan Housing Benefit helps eligible renters with their rent and utility costs. The benefit is co-funded by the Government of Canada and the Government of Saskatchewan under the National Housing Strategy and is delivered by Saskatchewan Housing Corporation (SHC).

You are eligible for the benefit if you:

- rent and live in Saskatchewan;
- have before-tax household income at or below the Annual Income Limit (see table below);
- spend 35% or more of your before-tax household income on rent and utilities; and
- have less than \$300,000 in assets.

	Single or couple	Single or couple with one dependant	Single or couples with two or more dependants
Annual Income Limit	\$43,100	\$52,900	\$63,800

The benefit you receive is based on your household size and the percentage of your income you spend on shelter:

	Single or couple	Single or couple with one dependant	Single or couples with two or more dependants
Households that spend 35% to 45% of their income on shelter	\$175	\$225	\$275
Households that spend more than 45% of their income on shelter	\$225	\$275	\$325

You are not eligible for the benefit if you:

- receive support from another Government of Saskatchewan income assistance or training program, including SIS, SAID or SRHS;
- rent from a housing authority under the Social Housing Program;
- are a newcomer to Canada who receives financial sponsorship; or
- are a full-time post-secondary student.

# Required Documents Checklist

*As part of your application, SHC requires documents to verify your income and eligibility. Income verification must be provided for all household occupants 18 and over.*

## Annual Before-Tax Household Income

You must attach your most recent Notice of Assessment or tax return; and

- verification of any income that was not reported on your tax return, such as veterans' benefits, income earned on reserve, income earned outside Canada or child support payments.

The most recent Notice of Assessment or tax return must be provided for all household members 18 and over.

If you (or your spouse/common-law partner) did not file taxes last year, please contact Saskatchewan Housing Benefit at 1-844-787-4177 or at [SaskHousingBenefit@gov.sk.ca](mailto:SaskHousingBenefit@gov.sk.ca) to learn about other documents you can use to declare your income.

## Rental Information

Provide a copy of your rent receipt (last month) or your lease agreement.

## Residency Information

If you are NOT a Canadian citizen, provide copies of documents pertaining to your immigration status:

- Permanent Resident card (front side of card only);
- Refugee Protection Claimant document;
- Notice of Decision; or
- Work Permit.

# How to Apply

Send your completed application and required documents to SHC:

- Email: [SaskHousingBenefit@gov.sk.ca](mailto:SaskHousingBenefit@gov.sk.ca)
- Fax: 1-306-798-3110
- Mail: 11th Floor – 1920 Broad Street, Regina SK, S4P 3V6

If you have questions or would like more information, contact SHC toll free at 1-844-787-4177.

# Personal Information

## Applicant Information

Applicant:

\_\_\_\_\_  
*First name*

\_\_\_\_\_  
*Middle name(s)*

\_\_\_\_\_  
*Last name*

Current address:

\_\_\_\_\_  
*Street address*

\_\_\_\_\_  
*PO Box*

\_\_\_\_\_  
*City/Town*

\_\_\_\_\_  
*Province*

\_\_\_\_\_  
*Postal code*

Social Insurance Number:

\_\_\_\_\_

Birthday:

\_\_\_\_\_  
*MM/DD/YYYY*

Telephone number:

\_\_\_\_\_

Email:

\_\_\_\_\_

Gender:

F       M       X

Marital status:

Single/Widowed/Separated/Divorced       Married/Common-law

Canadian residency status:

Canadian Citizen       Permanent resident       Temporary resident       Refugee claimant

Are you a full-time post-secondary student?

Yes       No

I choose to declare as:

Indigenous       A visible minority       A person with a disability

*(optional)*

## Co-applicant Information

(a co-applicant may be a spouse, common-law partner, and/or any household member 18 or over)

If there is no co-applicant, go to Eligibility Information.

Co-applicant:

\_\_\_\_\_  
*First name*

\_\_\_\_\_  
*Middle name(s)*

\_\_\_\_\_  
*Last name*

Relationship to applicant:

\_\_\_\_\_

Social Insurance Number:

\_\_\_\_\_

Birthday:

\_\_\_\_\_  
*MM/DD/YYYY*

Telephone number:

\_\_\_\_\_

Email:

\_\_\_\_\_

Gender:

F       M       X

Marital status:

Single/Widowed/Separated/Divorced       Married/Common-law

Canadian residency status:

Canadian Citizen       Permanent resident       Temporary resident       Refugee claimant

Are you a full-time post-secondary student?

Yes       No

I choose to declare as:

Indigenous       A visible minority       A person with a disability

*(optional)*

## Eligibility

Does anyone in your household receive income or housing support from another Government of Saskatchewan program, such as SIS, SAID, or SRHS?

Yes

No

Are you or the co-applicant a refugee or sponsored immigrant receiving financial assistance from the Government of Canada or a private sponsor?

Yes

No

## Household

### Household Member Information

Provide details for each additional person who will live in the household, including children.

*If you require additional space, please attach a page to your application.*

First Name	Last Name	Birthdate (MM/DD/YYYY)	Gender (F/M/X)	Relationship to Applicant
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Will household size increase within the four months?

Yes

No

If yes, please explain \_\_\_\_\_

### Assets & Other Income

What is the total approximate value of your household assets?

\$ \_\_\_\_\_

*Include the assets of all household members 18 years and older.*

- cash and bank account balances
- retirement savings
- savings and investments
- real estate (equity only)

Do you receive child support?

Yes

No

*You must answer Yes or No. The Canada Child Benefit is not child support.*

If yes, how much per month?

\$ \_\_\_\_\_

Do you receive spousal support?

Yes

No

*You must answer Yes or No.*

If yes, how much per month?

\$ \_\_\_\_\_

### Utility Information

What are your monthly utility costs?

*Do not list any utilities that are included in your rent. SHC might contact you to request proof of your utility payments.*

Water/Sewer \$ \_\_\_\_\_

Power/Electricity \$ \_\_\_\_\_

Energy \$ \_\_\_\_\_

# Declaration and Consent

*The applicant and co-applicant must read the declaration and consent. By signing this page, each person agrees to the statements below.*

I give consent to SHC to collect, use, and share information that I or another party provides during my application and any period of time I receive the Saskatchewan Housing Benefit (Benefit) to:

- determine if I am eligible for the Benefit; this includes confirming my household income with my employer, the Government of Saskatchewan, and/or the Government of Canada;
- confirm my continued eligibility if I am approved for the Benefit; and
- contact my landlord to confirm my continued eligibility for the Benefit as part of any eligibility review.

I give consent for my information to be used and disclosed by:

- the Government of Saskatchewan (or a third party contracted by the Government of Saskatchewan) for analysis and research of its programs and services. This might involve my information being combined with information from other Government of Saskatchewan Ministries and/or agencies, even if I do not receive the Benefit; and
- the Government of Canada and its agents, including Statistics Canada and the Canada Mortgage and Housing Corporation (or a third party contracted by the Government of Canada), for analysis and research of national housing programs.

I understand:

- if any information in my application is found to be false, my application might not be considered, or if I am approved for the Benefit, I might be required to return any overpayment;
- SHC may contact me for feedback regarding the Benefit program;
- SHC will use my SIN to verify if I am in receipt of income or housing support from the Government of Saskatchewan and for debt collection purposes if applicable;
- must be in good standing with SHC to continue receiving the Benefit;
- this application does not require SHC to provide me with assistance through the Benefit;
- SHC must handle my information as required by The Freedom of Information and Protection of Privacy Act, The Health Information Protection Act, and The Archives and Public Records Management Act;
- I may end my consent for SHC to disclose my information by completing a Withdrawal of Consent form, and this might impact my eligibility for the Benefit; and
- if I end my consent, SHC will no longer collect my information and disclose my information if required by law.

If I am approved for the Benefit, I understand that I must use program benefits to pay for shelter costs like rent and/or utilities, and I must contact SHC immediately if my household circumstances change. Further, I understand that failure to contact SHC could result in my Benefit being cancelled, or I might be required to repay any overpayments if:

- I receive income support from another Government of Saskatchewan income assistance or training program, including Saskatchewan Income Supplement (SIS), Saskatchewan Assured Income for Disability (SAID), or Saskatchewan Rental Housing Supplement (SRHS);
- I rent from a housing authority under the Social Housing Program;
- I am no longer legally allowed to reside in Canada;
- I move:
  - out of Saskatchewan;
  - into a licensed care facility or dwelling not covered under The Residential Tenancies Act, 2006 (not including co operative housing);
  - into a home I purchased; or
  - to a First Nation reserve.

**I declare the information in this application is true and complete to the best of my knowledge.**

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*Signature of applicant*

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*Signature of co-applicant*

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*Date*