



**DEADLINE:** Applications for pre-approval projects must be received on or before FEB. 15, 2022. Claim forms must be received the earlier of 18 months from written project approval or before DEC. 31, 2022.

**ELIGIBLE APPLICANTS:**

- Conservation Area Authorities more commonly referred to as Conservation Districts (C&D).
- Watershed Association Board (as defined by *The Watershed Associations Act*).
  - C&D or watershed association must include all affected producers within the specified drainage basin.
- Group of producers who have organized to form a legal entity.
  - Due to the long time frame it can take to form a C&D or watershed association, an interim non-profit legal entity that has been created with the specific intent of forming a C&D or a watershed association.

**ELIGIBLE PRE-APPROVAL PROJECTS:**

- Project must be located in a high or extreme vulnerability basin or priority network as identified by Water Security Agency.
- Refer to BMP Guidelines on the website for complete details.

**ELIGIBLE COSTS:**

- All invoices for eligible expenses must be dated April 1, 2018, or later.
- Technical and/or engineering costs (including project management, surveys and design) for conceptual, preliminary and detailed design.
- Technical and/or engineering costs (including project management, surveys and design) for hydrology study and other preliminary work that may be required.
- Construction or forage seeding costs for erosion control in natural waterways without drainage works.
- Erosion control can be paid for in unchannelized sections of natural waterways where drainage works exist above or below the section. Channelized sections of natural waterways are considered C&D infrastructure and should be maintained by funds from the C&D.

**FUNDING:**

- Fifty per cent of eligible project costs to a maximum of \$150,000.

**INELIGIBLE COSTS:**

- Construction costs for drainage works/field drainage.
- Individual farm projects (refer to [Drainage Stewardship BMP](#)).
- Consultant fees to develop applications for drainage approvals which consist solely of mapping drainage works or applying standard mitigation work designs.
- Costs for projects where more than 20 per cent of the proposed project area is new drainage development.
- Projects involving maintenance or redevelopment of previously constructed works or waterways (C&D works).
- In-kind labour and equipment.



# CANADIAN AGRICULTURAL PARTNERSHIP

Innovate. Grow. Prosper.

## FARM STEWARDSHIP PROGRAM (FSP) MULTI-PRODUCER WATER MANAGEMENT BENEFICIAL MANAGEMENT PRACTICE (BMP) PRE-APPROVAL APPLICATION

Note: it is recommended that this application form is saved to your computer before entering in your information.

### Part 1 - APPLICANT INFORMATION

OFFICE USE

**APPLICANT NAME**

**MAILING ADDRESS** (CIVIC, RURAL ROUTE, STN, SITE, BOX, ETC.)

**CITY/TOWN**

**PROVINCE**

**POSTAL CODE**

**CONTACT LAST NAME**

**CONTACT FIRST NAME**

**TELEPHONE** (999-999-9999)

**BUSINESS NUMBER** (FIRST 9 DIGITS OF GST, CRA BN)

**EMAIL ADDRESS**

By completing the optional contact fields you give permission to discuss your application with a third party. This is your consent to release information on the project including personal and financial information. This person may be contacted in the event we require additional information about your application and project.

**ALTERNATE CONTACT LAST NAME**

**FIRST NAME**

**TELEPHONE** (999-999-9999)

### Part 2 - PROJECT INFORMATION

**PROJECT LOCATION** (PROJECT REFERENCE POINT IF MULTIPLE)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
RM	QUARTER	SECTION	TOWNSHIP	RANGE	MERIDIAN

**ENVIRONMENTAL BENEFIT:**

Describe the environmental benefits that will be achieved, such as improvement in water quality, enhanced run-off control, flood prevention, reduced soil/water erosion, etc.:

- Water sources and impact on receiving waterbody.
- Length of eroded channel to be addressed.
- Total drop to be addressed by drop structures.

**PROJECT DIAGRAM:**

Include a diagram or aerial image of the project showing the approximate location of the project and its position with respect to the following features:

- Roads, highways and railways.
- Streams, creeks major waterways.
- Permanent waterbodies (sloughs, lakes, wetlands).

**Part 2 - PROJECT INFORMATION** CONTINUED

**PROJECT DESCRIPTION:**

**Attach a detailed project proposal including the following information:**

- Previous studies done on the project.
- Impacts of drainage being addressed (e.g. erosion length and depth).
- Physical description (e.g. size of the project in acres, topography, soils).
- Presence of Conservation Districts (C&D), landowner leadership (include a list of all landowners involved in project).
- Regulatory status (e.g. approvals in place, types of approvals required).

**Attach a detailed list of the proposed work including the following information:**

- Engineering methods (e.g. all conceptual, preliminary and detailed engineering).
- Construction details (e.g. proposed construction work, including plans and technical details).
- Timeline.
- Budget.
- Map of all lands involved.
- Photos and/or diagrams of impacted areas (e.g. eroded channels).

**Part 3 - PROJECT BUDGET**

LIST THE PROJECT COMPONENTS AND ESTIMATED COSTS. THIS SECTION MUST BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.

Project Components		Estimated Costs(\$)
1		
2		
3		
4		
5		
6		
7		
8		
9		
<b>Total Estimated Project Cost</b>		

**Part 4 - CHECKLIST & REGULATORY REQUIREMENTS** REVIEW ALL REQUIREMENTS. FAILURE TO COMPLY WILL RESULT IN PROCESSING DELAYS OR PROJECT DEEMED INELIGIBLE.

**Approval to Construct Works (ATC) and Approval to Operate Works (ATO):** Water Security Agency's (WSA) two-step approval may be required any time works are constructed to divert, impound, or convey water (not applicable for engineering costs).

**Aquatic Habitat Protection Permit (AHPP):** A WSA AHPP permit is required prior to commencement for any work that occurs in the bed, bank or boundary of a water body or watercourse that flows into other surface waters (not applicable for engineering costs).

**Part 5 - STATEMENT OF DECLARATION**

1. I hereby apply to the Farm Stewardship Program (the "Program"), administered by the Saskatchewan Ministry of Agriculture (the "Ministry") for payment under the Farm Stewardship Program made pursuant to *The Agriculture Administration Act*, for the payment requested in this application.
2. I declare that I am the Applicant or that I am authorized to sign on behalf of the Applicant. I agree that all references to "I", "me" and "my" in this Statement of Declaration shall be deemed to read the "Applicant", with the necessary grammatical changes required; and, that by my signature and delivery of this application, including this Statement of Declaration, to the Program, I understand I will be legally bound by, and I agree to adhere to, the Program guidelines and policies.
3. I declare that:
  - a. the eligible project was commenced on or after April 1, 2018;
  - b. in the case of a corporation, partnership or co-operative, the corporation, partnership or co-operative has its head office in Saskatchewan and/or carries on business in Saskatchewan; and
  - c. in the case of a First Nation, the First Nation has reserve land in Saskatchewan, and the land on which the eligible project is to be undertaken is in Saskatchewan and is controlled by the First Nation.
4. I declare that my project is an eligible project that meets the requirements set out in the Program guidelines and policies and that no other claim has been made, or will be made, for the eligible expenditures that are the subject of this project, to programs administered under the Canadian Agricultural Partnership or any other government grant, rebate or assistance program unless otherwise disclosed in this application.
5. I declare that the information included in this application is true and correct in every respect.
6. I agree to provide further information, including income tax returns or access to project records such as original receipts, proof of payments for costs claimed and photos of the completed eligible project, that the Program may reasonably require. In addition, I agree to inform the Program administration as soon as practicable of any changes to my application information for the purpose of administering this application.
7. I consent to allow:
  - a. the Ministry to request information about me or my project from any federal or provincial government department or agency, including, but not limited to, Saskatchewan Water Security Agency (WSA), Saskatchewan Crop Insurance Corporation (SCIC), Agriculture and Agri-Food Canada (AAFC), which will be collected for the purposes of:
    - i. verifying the application;
    - ii. determining my eligibility for the Program; and
    - iii. verifying that regulatory requirements have been addressed.
  - b. the Ministry to disclose any information contained in this application or provided in relation to me or my project, to any ministry or agency including, but not limited to those mentioned above, for the purposes of:
    - i. processing this application;
    - ii. administering this or any other program offered by the Ministry;
    - iii. advising me about Ministry programs and services;
    - iv. policy and program development and evaluation; and
    - v. research and statistical analytics.
8. I understand that the provision of false, misleading or fraudulent information, or a failure to comply with the policies and guidelines, may result in this application and any other past, current or future applications being denied and any payments issued being declared an overpayment and must be repaid.
9. I understand that I am responsible for any cost overruns or expenditures in excess of the amounts contributed by the Ministry under the Program.
10. I understand that it is my responsibility to be compliant with all laws and orders and have all necessary licences, permits and approvals required to undertake the project.
11. I understand if this project is located on lands protected under *The Environmental Management and Protection Act, 2010 (EMPA)*, *The Wildlife Habitat Protection Act (WHPA)*, identified as Critical Habitat or has a Crown Conservation Easement registered on title that proper approval has been obtained in advance of commencing this project.
12. I understand that the Ministry has the right to set off all or any portion of a Program payment against any debt I have owing to the Government of Saskatchewan.
13. I understand that the Ministry or other government agencies will in no way be liable for anything related to the construction of an approved project. Neither the Ministry, nor the Government of Saskatchewan shall be liable to me for any liabilities that I incur in the performance of the work undertaken by me in this project. I shall indemnify and hold the Ministry, the Government of Saskatchewan, and all government employees, agents and representatives, past or present, harmless from and against all claims, liabilities, losses, damages, costs, expenses and causes of action, including claims:
  - a. arising out of any breach or failure by me to perform any of my obligations under this Program;
  - b. relating to injury (including death) to persons or loss of or damage to property arising out of the negligence or willful misconduct of me or my contractors, officers, agents or employees; or
  - c. arising out of the work undertaken by me related to this project including, but not limited to, claims for builders' liens, workers' compensation, employment insurance, holidays, back pay or any rates or charges.
14. I agree to cooperate with the Ministry in the completion of any audit, evaluation or survey of the project or of the Program.
15. I agree that the Ministry or its designated representatives are authorized to enter the premises identified on the application or any other premises operated by me in order to conduct an inspection of the eligible project, when completed, that is subject of this application.
16. I understand that the personal information in this application is collected under the authority of the regulations and is protected by and subject to the provisions of *The Freedom of Information and Protection of Privacy Act (FOIP Act)* and the federal *Privacy Act*. The Ministry will use the information from this form to determine my eligibility for a benefit under this Program. The Ministry will also use my information for the administration of all other programs delivered by the Ministry, to advise me about Ministry programs and services, for policy and program development and evaluation, and for research and statistical purposes. The Ministry may share my information with Agriculture and Agri-Food Canada and other third parties for the administration of other agriculture programs, for policy and program development and evaluation, and for research and statistical purposes.
17. I understand that if program rebates are used to create improvements on Crown land (within the meaning of *The Provincial Lands (Agriculture) Regulations*), the ministry may take the value of those rebates into consideration upon lease termination.

I acknowledge and accept the terms and conditions as set out above.

Dated (MM/DD/YY): \_\_\_\_\_

Applicant Signature \_\_\_\_\_

If submitting by e-mail, please type your name below, otherwise please sign the printed form.

Submit by email: [agprograms@gov.sk.ca](mailto:agprograms@gov.sk.ca)

For more information: 1-866-457-2377 or [Saskatchewan.ca/CAP](http://Saskatchewan.ca/CAP)

Submit by mail: Farm Stewardship Program

Ministry of Agriculture, Programs Branch  
329 – 3085 Albert Street, Regina SK S4S 0B1

If you have any questions about the collection or use of this information, please contact the Saskatchewan Ministry of Agriculture Privacy Officer at 226 - 3085 Albert St., Regina SK, S4S 0B1 or [accessprivacyagriculture@gov.sk.ca](mailto:accessprivacyagriculture@gov.sk.ca).