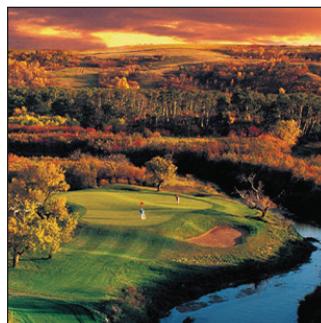


# Saskatchewan Multitype Library Board



## Annual Report for 2018-19

# Table of Contents

<b>Letters of Transmittal .....</b>	<b>1</b>
<b>Board Overview .....</b>	<b>2</b>
Board Members.....	2
2018-19 Board Members .....	2
Multitype Library Board Overview .....	4
Mandate and Role .....	4
Partners.....	4
<b>Progress in 2018-19.....</b>	<b>6</b>
Feature Event - Truth and Reconciliation .....	6
Multitype Library Board Projects .....	7
Library Toolshed .....	7
Multitype Database Licensing Program (MDLP) .....	7
Saskatchewan Digital Alliance.....	8
<b>For More Information .....</b>	<b>9</b>
<b>Appendix .....</b>	<b>10</b>
Appendix A – MDLP Partners (Financial Contributors).....	10

This annual report is also available in electronic format at [publications.gov.sk.ca](http://publications.gov.sk.ca).

# Letters of Transmittal



*The Honourable  
Gordon S. Wyant, Q.C.  
Minister of Education*

Office of the Lieutenant Governor of Saskatchewan

I respectfully submit the Annual Report of the Saskatchewan Multitype Library Board for the fiscal year ending March 31, 2019.

A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

Gordon S. Wyant, Q.C.  
Minister of Education



*James Hope Howard  
Chair, Multitype Library  
Board*

The Honourable Gordon S. Wyant, Q.C.  
Minister of Education

Dear Minister:

I have the honour of submitting the Annual Report of the Saskatchewan Multitype Library Board for the fiscal year ending March 31, 2019.

A handwritten signature in black ink, appearing to read 'J. H. Howard' with a stylized flourish at the end.

James Hope Howard  
Chair, Multitype Library Board

# Board Overview

## Board Members

The Minister of Education, responsible for libraries, appoints members of the Multitype Library Board as outlined in *The Libraries Co-operation Act*.

### 2018-19 Board Members

James Hope Howard was appointed Board Chair in January 2018.

### Information Providers

Marilyn Belhumeur, Librarian, Gabriel Dumont Institute, Regina; representing Indigenous library services.

Tim Hutchinson, Head, University Archives & Special Collections, University of Saskatchewan Library, Saskatoon; representing the archive community.

Colleen Murphy, Associate University Librarian, Teaching, Learning, and Research, University of Regina Library, Regina; serving in the position of a person chosen from a list of persons nominated by the Saskatchewan Library Association.

### Post-Secondary Education Library Sector

Rian Misfeldt, Director, Library & Testing Services, Saskatchewan Polytechnic, Regina; serving in the position of library director from a post-secondary library or post-secondary library system.

William Sgrazzutti, Strategic Initiatives Coordinator, University of Regina Library, Regina; serving in the position of one other person employed by a post-secondary library in any capacity.

### Public Library Sector

James Hope Howard, Library Director, Pahkisimon Nuye?áh Library System, La Ronge; serving in the position of a library director from a public library or public library system.

Sandra MacArthur, Wheatland Regional Library, Osler; serving in the position of a person chosen from a list of persons nominated by the Saskatchewan Library Trustees' Association.

### School Library Sector

Charlotte Raine, Curriculum Coordinator, Good Spirit School Division, Langenburg; serving in the position of a library director from a school library or school library system.

Giselle Wilson, School Board Trustee, Prairie South School Division; serving in the position of a person chosen from a list of persons nominated by the Saskatchewan School Boards Association.

## **Special Library Sector**

Melanie Hodges Neufeld, Director of Legal Resources, Law Society of Saskatchewan Libraries, Regina; serving in the position of a library director from a special library or special library system.

Nancy Young, Librarian, Saskatchewan Parks and Recreation Association, Regina; serving in the position of one other person employed by a special library in any capacity.

## **Provincial Library**

Alison Hopkins, Provincial Librarian, Regina.

## **Board Secretariat**

Teresa Wright Eastley, Multitype Library Services Coordinator, Provincial Library and Literacy Office, Regina.

# Multitype Library Board Overview

## Mandate and Role

The Multitype Library Board (the board) was established by *The Libraries Co-operation Act* in 1996. Its mandate is to advise and make recommendations to the Minister of Education on the development of the multitype library system and to facilitate the co-operative development of the multitype library system in Saskatchewan. The board provides a forum for appointed representatives of library sectors and information providers in Saskatchewan to meet and discuss ways in which they can co-operate to enhance their capacity and services.

In a multitype library system, the jurisdictional boundaries and separate administrative structures of libraries and information providers remain intact, but co-operative initiatives and working relationships enable them to collectively acquire information products and develop services that they could not achieve independently.

## Partners

The partners in the multitype library system include:

- the public, school, post-secondary and special library sectors;
- the Provincial Library and Literacy Office, which has traditionally played a coordination role in the Saskatchewan library community; and,
- other information providers, such as archives, museums and Indigenous libraries.

Each partner has a unique role, mandate and client group that it serves. Partners vary in size, structure, governance, facilities, resources, functions and related government ministries. Dialogue facilitated by the board can help the partners to understand the nature of their differences as well as their similarities to co-operate more effectively.

## Information Providers

Other information providers have a variety of roles, mandates and client groups depending on their organizations. Archivists, for example, bring a wide range of expertise and experiences to a partnership with libraries, which makes their contributions particularly valuable, especially in the area of digital initiatives.

## Post-Secondary Education Libraries

The role and mandate of post-secondary education libraries is to provide information and services supporting the information needs of students, faculty, researchers and staff of educational institutions, and to educate clients in the use and evaluation of information resources.

## Provincial Library

*The Libraries Co-operation Act* mandates the Provincial Library to act as secretariat to the board and to support the multitype library system through such activities as research, planning, program support and the establishment of policies and procedures.

## Public Libraries

The role and mandate of public libraries is to provide people of all ages with equitable access to informational, cultural, recreational and educational materials and services. The public library system provides library service in over 300 branch libraries across Saskatchewan through seven regional library systems, a federated library system in the north and three municipal libraries in the cities of Prince Albert, Regina and Saskatoon.



## **School Libraries**

The role of school libraries is to support the learning program of the school and to meet the individual needs and interests of staff and students. School libraries play an integral role in supporting curricula by providing appropriate resources and actively involving students in the location, evaluation and use of information, ideas and resources.

## **Special Libraries**

The role and mandate of special libraries is to provide specialized information services for staff, students or members of a parent organization. Special libraries in Saskatchewan include government, corporate and private libraries, with specialized collections and subject-knowledgeable staff.

# Progress in 2018-19

The board held the required three meetings in 2018-19. During these meetings, the board developed a work plan and discussed issues of importance to the multitype community, such as the community meeting, Multitype Database Licensing Program (MDLP), and the Saskatchewan Digital Alliance (SDA). The board also prepared a submission to the Public Libraries Engagement Panel.

## Feature Event – Truth and Reconciliation

The board periodically hosts one-day community events for the Saskatchewan multitype library and information provider community. These events can be used to inform the library community of the work of the board, offer training or professional development on topics relevant to Saskatchewan libraries, and share best practices. The events have the added value of providing networking opportunities.

In October 2018, the board hosted a noteworthy and successful gathering of the multitype library community in support of Truth and Reconciliation. The event took place at Wanuskewin Heritage Park just outside of Saskatoon, with more than 40 participants, including library staff, library directors, trustees, archivists, and other stakeholders.

The meeting was themed around the Canadian Federation of Library Associations' (CFLA-FCAB) Truth and Reconciliation Report and Recommendations<sup>1</sup>, and the day was shared with the official signing ceremony of a strategic alliance between Saskatchewan public libraries and the Office of the Treaty Commissioner (OTC). The board was thrilled to partner with the Saskatchewan Committee on Indigenous Library Services, and the OTC to combine the two Indigenous events. This strategic alliance, or memorandum of understanding, will bring resources for Treaty awareness and education to public libraries in the province.

Following the signing ceremony, participants learned about and discussed the report of the CFLA-FCAB's Truth and Reconciliation Committee. This provided an opportunity to talk about libraries, archives and other memory institutions, and the efforts to develop and promote initiatives that support reconciliation with Indigenous peoples. The day also included practical means by which the report's Calls to Action could be addressed in the library and archival community.

Mary Culbertson, Treaty Commissioner of Saskatchewan, presented the morning keynote. A panel of local experts shared their insights and experiences with local initiatives for decolonization and indigenization. Nancy MacKenzie (Regina Public Library), Janna Sampson (Saskatoon Public Library), Tim Hutchinson (University of Saskatchewan Archives and Special Collections), Camille Callison (University of Manitoba Library) and Christina Winter (University of Regina Library) provided insights into copyright and Indigenous knowledge management. Breakout sessions allowed participants to explore opportunities to support indigenization and respond to the CFLA-FCAB's report in their own organizations in the short- and long-term.

Participants shared their appreciation for the networking opportunity, which brought together people from across the province. Others noted that the information shared by speakers was insightful and inspirational. It was broadly agreed that the event raised awareness, fostered dialogue and allowed for the creation of a vision for Indigenous library services in Saskatchewan.



<sup>1</sup> Callison, Camille 2017. "Canadian Federation of Library Associations: Truth and Reconciliation Report and Recommendations." Retrieved from <http://cfla-fcab.ca/wp-content/uploads/2018/10/Truth-and-Reconciliation-Committee-Report-and-Recommendations-ISBN1.pdf>

# Multitype Library Board Projects

## Library Toolshed

The Library Toolshed ([librarytoolshed.ca](http://librarytoolshed.ca)) is a joint initiative of Alberta, British Columbia, Manitoba and Saskatchewan libraries. It provides a space for library staff to share, download and comment on library training, programming and promotion resources. All of the materials in the repository are shared using a Creative Commons license which allows library staff to re-purpose any of the content. Over 60 new training resources were added in 2018-19, roughly one-third of which were from Saskatchewan libraries.

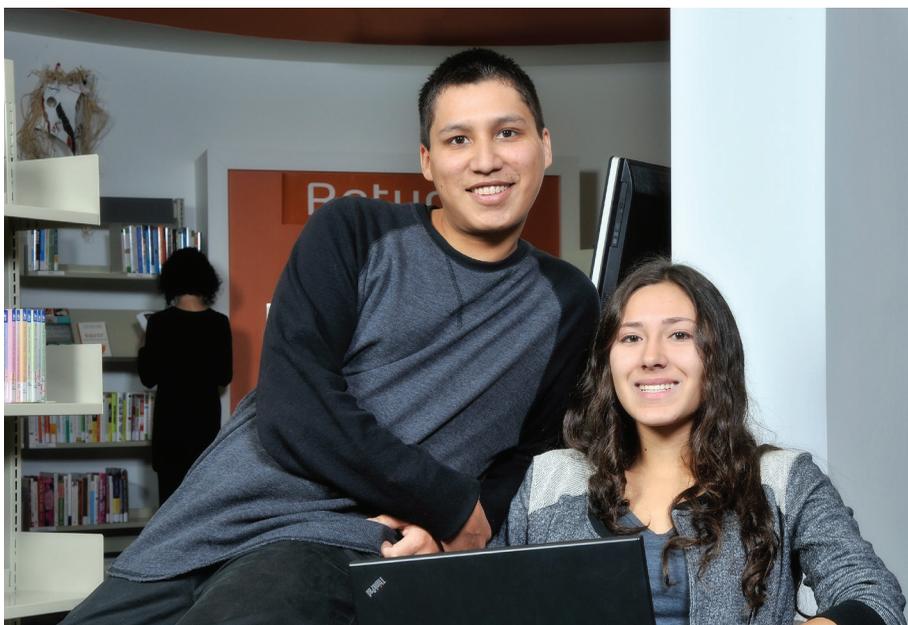
## Multitype Database Licensing Program (MDLP)

The MDLP is the longest running program of the board. It is a province-wide program in which participating libraries pool funds to purchase access to electronic information resources (see Appendix A for a list of partners). Libraries participating in this group purchasing and cost sharing program are able to access online resources they could not otherwise afford to subscribe to on their own.

The MDLP supports equitable access to electronic library resources for Saskatchewan residents, including those who live in small urban, rural and remote areas. Through the MDLP, libraries are helping to close the digital divide, and are working to ensure that all citizens have access to reputable information, a necessity for education, work and leisure in a global, knowledge-based economy.

## MDLP Collection Highlights

The MDLP includes the Core Collection, composed of databases that can be accessed by all partners, as well as the Supplemental Collection, which includes databases that are not desired in the Core Collection. The MDLP Core Collection was unchanged in 2018-19. Partner contribution rates increased by 2.5 per cent but this did not cover the entire cost of the Core Collection. \$534,092.93 was the total cost of the MDLP Core Collection in 2018-19 and the total MDLP Core Revenue from partner libraries was \$524,176.00. \$9,917.03 was covered by a program contingency fund.



## MDLP Usage Highlights

- Magazine, journal, eBook, and reference database searches in 2018 decreased 18.47 per cent from the previous year. The search cost per use is \$0.57<sup>2</sup>. The cost in 2017 was \$0.49.
- Result clicks in 2018 increased 9.93 per cent from the previous year and the result clicks cost per use is \$1.90<sup>3</sup>. The 2017 cost per use was \$2.15.
- Record views in 2018 decreased 11.03 per cent from the previous year and the record views cost per use is \$1.85<sup>4</sup>. The 2017 cost per use was \$1.82.
- Full-text magazine/journal articles, documents and media retrieved in 2018 decreased 10.07 per cent from the previous year. The full-text cost per use is \$0.47.
- 331,538 newspaper issues from PressReader were read in 2018, a 36.18 per cent increase from 2017. The cost per issue read is \$0.32. The 2017 cost per issue was \$0.48.

<sup>2</sup>Search usage and cost data excludes: ProQuest 360, Repère and PressReader databases.

<sup>3</sup>The result click usage and cost excludes: ProQuest 360, Repère, PressReader and Britannica Online.

<sup>4</sup>The record views usage and cost excludes: ProQuest 360, Repère, PressReader, Auto Repair Reference Center and Britannica Online.

## MDLP Planning and Development Committee

At the 2018 annual general meeting, the MDLP partners reviewed the report findings and recommendations outlined in “*A program review concerning the Multitype Library Database Program (MDLP): final report*” which reports on the program evaluation conducted during the prior year. Recommendations were made for the program’s governance structure, program communication and assessment, collection management and the development of a transparent funding formula. Partners agreed to form a new MDLP committee composed of two representatives from each of three main library sectors and from the Ministry of Education.

The new MDLP Planning and Development Committee (the committee) has two key functions: complete work assigned by the partners or conceived by the committee, and keep each sector informed about the progress of the committee and decisions made. During 2018-19 the committee met to develop terms of reference and a multiyear work plan, revise program principles and develop a communications plan.

## Webinar Series

An annual series of MDLP webinars was launched in 2015. These webinars have highlighted the features and content of online information resources. This training is offered to provide database orientation for new users, practical usage and search techniques for educators and library staff, as well as refreshers for more experienced searchers.

Provincial Library and Literacy Office staff and database vendor trainers presented eight webinars in 2018-19. The webinars showcased:

- *Kids InfoBits*
- *Introduction to the Multitype Database Licensing Program for Schools*
- *Gales health databases [Health & Wellness Resource Center and Health Reference Center Academic]*
- *Provincial Library and Literacy Office’s Library Science Collection*
- *Library Toolshed*
- *Repère*
- *Twayne’s Author and Scribner Writer Series*
- *Universalis Junior & Senior*

Over 200 participants registered for these webinars and the archived recordings received over 1,000 page views.

Webinar recordings may be viewed on the:

- Library Toolshed repository: [librarytoolshed.ca](http://librarytoolshed.ca); and,
- Multitype Library Board website: [mlb.libguides.com/MDLP/training](http://mlb.libguides.com/MDLP/training).

## Saskatchewan Digital Alliance

The Saskatchewan Digital Alliance (SDA) is a cross-sector, co-operative body that exists to promote and facilitate the development of digital collections in Saskatchewan. The SDA was established by the Multitype Library Board to develop a locus of knowledge and support that enables the public to locate and utilize Saskatchewan knowledge and information created through co-operative Saskatchewan digitization initiatives. The group selected a new Chair, Craig Harkema, to lead the SDA during 2018-19.

Following consultation in 2017 with stakeholders in Saskatchewan archives, museums and libraries, the SDA acted on recommendations to review and revise the terms of reference. Goals identified included:

- improve the quality, visibility, long-term access and preservation of digital collections in Saskatchewan, especially those with Saskatchewan content;
- encourage collaboration and co-operation and facilitate communication among information sectors such as libraries, archives, museums and other institutions that create and/or preserve cultural content; and,
- provide guidance for Saskatchewan institutions interested in matters relating to digitization and the management of digital collections.

# For More Information

Information on the Multitype Library Board is available at [mlb.libguides.com](http://mlb.libguides.com).

## **Contact the board's secretariat:**

### **Provincial Library and Literacy Office**

409A Park Street

REGINA SK S4N 5B2

Tel: 306-787-2976

Fax: 306-787-2029

# Appendix

## Appendix A: MDLP Partners (Financial Contributors)

### Post-Secondary Education Libraries

- Briercrest Family of Schools, Archibald Library
- Gabriel Dumont Institute Library
- RCMP Learning Resource Centre
- Saskatchewan Polytechnic Library
- St. Peter's Abbey and College Library
- University of Regina, Dr. John Archer Library
- University of Saskatchewan, University Library

### Provincial Library and Literacy Office

#### Public Libraries

- Chinook Regional Library
- The City of Prince Albert Public Library Board
- Lakeland Library Region
- Pahkisimon Nuye?áh Library System
- Palliser Regional Library
- Parkland Regional Library
- Regina Public Library
- Southeast Regional Library
- Wapiti Regional Library
- Wheatland Regional Library

#### School Libraries

- All K-12 school divisions and First Nation schools in Saskatchewan through the Saskatchewan Ministry of Education

#### Special Libraries

- Law Society of Saskatchewan Library
- Ministry of Health, Strategy and Innovation Branch
- Ministry of Labour Relations and Workplace Safety
- Saskatchewan Legislative Library
- Saskatchewan Parks and Recreation Association
- Saskatchewan Research Council, Information Services
- Saskatchewan Teachers' Federation, Stewart Resources Centre
- SaskCentral