

Provincial Capital Commission



Annual Report for 2018-19

Saskatchewan 

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Letters of Transmittal



*The Honourable Ken
Cheveldayoff
Minister Responsible for the
Provincial Capital
Commission*

Office of the Lieutenant Governor of Saskatchewan.

I am pleased to present the Annual Report of the Provincial Capital Commission for the fiscal year March 31, 2019.

The Government of Saskatchewan is committed to increased accountability, to honouring its commitments, and to responsibly managing expenditures.

A handwritten signature in blue ink, reading "Ken Cheveldayoff".

Ken Cheveldayoff
Minister Responsible for the Provincial Capital Commission



*Monique Goffinet Miller
Chief Executive Officer
Provincial Capital
Commission*

The Honourable Ken Cheveldayoff
Minister Responsible for the Provincial Capital Commission

Dear Minister:

I have the honour of submitting the Annual Report for the Provincial Capital Commission for the fiscal year ending March 31, 2019.

The Provincial Capital Commission is committed to contributing to the high quality of life in Saskatchewan and pride in the Capital City by providing enhanced visitor experiences and educational programming at Wascana Centre and Government House, while being good stewards of the land and assets.

I acknowledge responsibility for the Provincial Capital Commission's financial administration and reporting, and ensure the information contained within this report is complete, accurate and reliable.

A handwritten signature in blue ink, reading "Monique Goffinet Miller".

Monique Goffinet Miller
Chief Executive Officer

Introduction

This annual report for the Provincial Capital Commission (PCC) presents the organization's results for the fiscal year ending March 31, 2019. It provides results of publicly committed strategies, key actions and performance measures identified in the Provincial Capital Commission's *Plan for 2018-19*. It also reflects progress toward commitments from the Government Direction for 2018-19, the *Saskatchewan Plan for Growth – Vision 2020 and Beyond*, throne speeches and the Organization.

The annual report demonstrates the Organization's commitment to effective public performance reporting, transparency and accountability to the public.

Alignment with Government's Direction

The PCC's activities in 2018-19 align with Saskatchewan's vision and four goals:



Together, all organizations support the achievement of Saskatchewan's four goals and work towards a secure and prosperous Saskatchewan.

Organization Overview

The Provincial Capital Commission, in partnership with the Government of Saskatchewan, City of Regina and the University of Regina, is committed to ensuring Wascana Centre and Government House continue to be top tourism attractions within the Capital City. It is important that residents connect with both properties as places of significance and pride.

The Provincial Capital Commission's vision, mission and mandate are as follows:

Vision

Inspiring pride and fostering connections to Saskatchewan's Capital City.

Mission

To enhance quality of life by creating community partnerships, promoting visitor experiences and providing stewardship of the land and assets within the Provincial Capital Commission (PCC).

Mandate

Enhance the quality of life for our citizens through the celebration and creation of opportunities, stewardship of the land, and engagement of our youth about our democracy and provincial history. Promote, preserve and strengthen our diverse heritage and culture to ensure that Saskatchewan's Capital City is a source of provincial pride and significance.

Organizational Description

The Provincial Capital Commission Act was legislated in 2017 by the Government of Saskatchewan. The Provincial Capital Commission (PCC) Board of Directors contains three representatives from the Government of Saskatchewan and one each from the City of Regina and University of Regina. PCC provides management oversight and stewardship of Wascana Centre, Government House and the Territorial Building.

The Provincial Capital Commission is an agent of the Crown within the Province of Saskatchewan.

The purpose of the Provincial Capital Commission is to:

- Preserve and promote the history and culture of Saskatchewan and to ensure that Saskatchewan's capital continues to remain a source of pride for the people of Saskatchewan and a source of interest to visitors to Saskatchewan;
- Inform and educate, and to collect and disseminate information, with respect to the importance of Saskatchewan's capital and its place in the life and history of Saskatchewan and Canada;
- Prepare plans for and assist in the development, conservation and improvement of the capital region in order that the nature and character of the seat of Government of Saskatchewan is appreciated for its significance;
- Organize, sponsor or promote public activities and events in the capital region that will enrich the cultural and social fabric of Saskatchewan, taking into account the heritage and diversity of the people of

Saskatchewan;

- Administer and manage Wascana Centre, having regard to educational research and development opportunities, the advancement of the cultural arts, the improvement of recreational facilities and the conservation of the environment within Wascana Centre;
- Coordinate, develop, promote and implement policies and programs of the Government of Saskatchewan relating to the promotion of the Legislative Building and the Conexus Arts Centre, and the land on which they are situated; and international, national, provincial and regional special events and anniversaries to be commemorated within Saskatchewan's capital;
- To be responsible for the operation and management of Government House and the Territorial Building;
- To work together with businesses, communities, governments, agencies, ministries and the people of Saskatchewan to support the purposes of the PCC.

Wascana Centre includes 2,300 acres of urban land that provides countless functions and services to tenants, landowners and community resulting in an area of immeasurable value as a place of work, education, recreation and natural preservation.

- There are more than five million visitors to Wascana Centre annually. The centre is recognized as one of the top tourist and resident attractions in the City and many other attractions are within the centre's boundaries such as Candy Cane Park, the Royal Saskatchewan Museum, the Saskatchewan Science Centre, etc.
- In the heart of the City of Regina, Wascana Centre is one of the largest urban parks in North America providing a quality of life to the citizens of Regina that is not available in many other communities due to the proximity, the quantity and the variety of green space.
- Wascana Centre is the host facility of over 700 events annually, including flagship events like the Queen City Marathon, Dragon Boat Festival, Canada Day and Bazaart. Many of the events are low cost, with some being free.
- Wascana Centre boasts 8.7 kilometres of paved pathway and 5.6 kilometres of natural paths including the TransCanada Trail promoting a healthy active lifestyle for families and community.
- Numerous City facilities are located within the centre including the Wascana Pool and Douglas Park. The Provincial Capital Commission provides oversight and stewardship of these lands representing a level of continuity in its development and progression. Essential maintenance services are coordinated by the Ministry of Central Services to ensure surroundings are safe, beautiful and welcoming.
- The Habitat Conservation Area is a marsh ecosystem located in the heart of Wascana Centre that hosts environmental based programs and educational opportunities. Unique to the City of Regina, Wascana marsh is the habitat for many species including the western painted turtle.
- Top educational and research facilities are hosted including the University of Regina, Saskatchewan Polytechnic, First Nations University and Innovation Place (Regina).

Government House is a National Historic Site and multi-use public facility with 8.5 acres of manicured Edwardian Gardens. The building provides visitors an accessible historic location that preserves, promotes and celebrates Saskatchewan's living heritage at the home of the Crown in the province.

- Government House is a Provincial Heritage Property that serves over 35,000 visitors annually to its museum, conference facilities, art gallery and floral conservatory.
- Government House Museum and Programming opportunities are offered to the public in both official languages and free of charge.
- Since 1984, Government House has served as the Lieutenant Governor of Saskatchewan's working office and privately hosts dignitaries' multiple times a year, including Royal Family visits to the province.
- Government House is a tourism attraction known for its exceptional seasonal displays, public events, award ceremonies, citizenship ceremonies, historic tours and meeting facilities.
- Partnerships with community groups and other tourism attractions allow Government House to offer extended programming to tell the holistic story of Saskatchewan's heritage and culture.

- First-person interpretive tours and interactive displays give visitors the opportunity to interact with artifacts and learn more about their history as they tangibly engage with the site and its heritage collections.
- Government House is the home and steward to a collection of over 10,000 artifacts linked to the formation of the province of Saskatchewan in 1905, the role of the Lieutenant Governor, and Saskatchewan's formative years during the Victorian and Edwardian eras.
- 8.5 acres of wheelchair accessible manicured Edwardian Gardens welcome visitors year-round.
- Collaborative PCC ecology programming was established for the Government House Edwardian Gardens to highlight the PCC's mandate for land stewardship.

PCC's core function is to ensure Wascana Centre and Government House remain safe, beautiful and accessible places for all citizens to enjoy. In this capacity, PCC provides countless functions and services to the tenants, landowners and community.

Services and functions are as follows:

Development and Stewardship

PCC works closely with its participating parties on development projects from conception to completion and supports the work of the engineering and architectural advisory committees. Oversight is provided by this area in consultation with the Ministry of Central Services on all major projects within Wascana Centre, Government House and the Territorial Building including but not limited to roadways, lighting, playground equipment, etc. Our full-time Ecologist is responsible for conservation, education and environmental management throughout Wascana Centre and the Edwardian Gardens. Environmental programming is also a major focus as we provide youth an opportunity to connect with nature.

Events and Visitor Experience

This visitor centered area oversees event coordination, facility/grounds rentals and youth programming throughout Wascana Centre and Government House. The PCC focus on free historical, ecological and educational opportunities creates pride in the Capital City and promotes, preserves and strengthens our heritage.

Forestry and Horticulture

PCC is responsible for the maintenance and future of the urban forest located in Wascana Centre and in the Edwardian Gardens at Government House. The urban forest is monitored continually for disease, pruned, repaired and moved or replaced as required. Horticulture includes a nursery and greenhouses used to grow trees, plants and flowers. PCC plans, grows, plants and maintains the floral beds throughout Wascana Centre. Pest control is also part of our work and includes insects, rodents and noxious weeds.

Planning and Engagement

This diverse area includes executive management, operation planning and reporting, records management, human resource support, board support, policies, safety, committee and advisory services, strategic planning and community engagement activities.

Security and Enforcement

Focusing on education, prevention and enforcement, Special Constables will assist in ensuring Wascana Centre remains a safe and enjoyable place for everyone. Primary functions will include bylaw, traffic and parking enforcement within Wascana Centre.

Progress in 2018-19

Government Goals

Sustaining growth and opportunities for Saskatchewan people

Meeting the challenges of growth

Securing a better quality of life for all Saskatchewan people

Delivering responsive and responsible government

Organization Goal

Preserve and enrich Provincial Capital Commission (PCC) assets.

Strategy

Engage in collaborative planning to make sustainable, informed decisions.

Key Actions and Results

Ongoing implementation of the Master Plan for Wascana Centre.

In 2018-19, the PCC continued implementation of the Master Plan throughout Wascana Centre as part of our commitment to development and stewardship. This involved numerous smaller reviews on minor improvements such as landscaping and permanent signage and the continuation of two substantial building design reviews. The Architectural Advisory Committee has been renewed as part of this process, providing both orientation of Wascana Centre, roles and responsibilities of the committee, and background information on various projects and proposals. The process model for development reviews has also been defined with further clarification on the necessary review steps for proponents. Continued work with appropriate committees and stakeholders to implement the Wascana Centre Master Plan will be an ongoing task for the foreseeable future.

Implement environmental efficiencies to be responsible stewards of the land.

In 2018-19, the PCC has initiated and completed a study detailing a Riparian Zone Assessment and Water Quality Effects of Wascana Lake. This study has identified short, medium and long term planning options for water quality improvements within the Wascana Lake Watershed. Eight viable projects ranging in a variety of impacts and budget levels have been identified. Planning was initiated for a pilot project to be implemented in the 2019-20 year. The project will increase the volume of riparian zone in the Wascana East Lake through a shoreline improvement initiative, providing a positive effect on the water quality in Wascana Lake.

Continue alignment with the Ministry of Central Services to develop and implement a long-term plan for Wascana Centre and Government House.

The PCC and the Ministry of Central Services are closely aligned. Additional work and collaboration to identify and formalize the services provided by the Ministry of Central Services will clarify roles and responsibilities in the areas of: maintenance, corporate services, communications, accommodation and Information Technology.

Increase resources to create responsible stewardship.

To direct a stronger focus on stewardship, additional partnerships were sought for the facilitation of balanced workloads and the ability to work with participating parties within Wascana Centre. Staffing needs will continue to evolve as the PCC moves forward.

Strategy

Improve business operations to optimize government assets and resources.

Key Actions and Results

Review core business operations and service delivery to ensure efficiency and future sustainability.

A continued focus on core business and the development of the 2018-19 Operational Plan for the PCC has created an ongoing commitment and concentration on the mandate and mission of the PCC.

Develop a strong and consistent strategic communications and marketing plan.

Work to provide a strong communication and marketing plan for the PCC has begun and will be complete in 2019-20. Additionally, Government House has created a marketing plan to be implemented in the summer of 2019. Wascana Centre is now creating their marketing plan to be complete in 2019-20.

Collaborate with the Ministry of Central Services on the detailed design and construction of the Wascana Centre Maintenance Depot.

The PCC is working with Central Services and SaskBuilds on design parameters of the maintenance depot which is in need of replacement. The implementation will be determined based on funding approval and further design detailing from the Ministry.

Strategy

Maintain, restore and conserve heritage collections and places of significance for future generations.

Key Actions and Results

Follow heritage preservation policy and procedures to achieve conservation best practices.

Government House's acquisitions, loan and collections maintenance policies were reviewed and updated to reflect the new recommendations provided by the Museum Association of Saskatchewan's policy guidelines. Policies are being reviewed biannually to ensure Government House continually meets conservation standards.

Create consistent digital documentation to inventory heritage collections and places of significance within the PCC.

Using specialized software, resources have been dedicated to begin documenting the over 10,000 unique artifacts, collection pieces and heritage information at Government House. Maintenance and/or additional information on individual pieces is ongoing with an artifact condition report targeted for 2019-20.

Strategy

Protect and enhance the ecological integrity and natural beauty of PCC land and assets.

Key Actions and Results

Increase ecological programming to connect citizens to nature and their capital city.

In 2018-19, over 100 ecological programs were offered in Wascana Centre. These programs were offered through different classroom and field activities within Wascana Centre and included school programs, like the Junior Naturalist Program, guided walks, and summer day camps.



Additionally, Wascana Centre and Government House have collaborated to create new eco-programming at Government House for the 2019 summer season.

Collaborate with the Ministry of Central Services on the Irrigation Replacement Project within Wascana Centre.

The first phase of the overall project has been initiated and is nearing completion. The replacement project is divided into four planned phases.

Performance Measures

Percentage of Heritage Assets and Collections Digitally Documented

Government House is proud of its 10,000 strong artifact collection. This valuable collection of history and heritage is a way to connect visitors to this prominent attraction in the Capital City. Specialized database software, has been purchased to accommodate the digital information for generations to come. Resources have been allocated to this important task and in 2017-18 13% of the collection was digitally documented and in 2018-19 15%.

Percentage of Urban Forest

The tree inventory at Government House now has 319 trees identified, located, classified and a cost analysis complete. Elm pruning was completed in the winter of 2019, focusing on elm trees that had a potential safety issue or concern. Further work will be done to incorporate the tree canopy into the overall PCC regular maintenance schedule and increase diversification as an overall management plan throughout the 2019-20 season.

The PCC Forestry and Horticulture Branch will continue to work on the assessment and review of the urban forest canopy and planting beds within Wascana Centre. Currently we have 40% of the tree canopy in Wascana Centre identified and assessed at the end of 2018-19.

Government Goals

Sustaining growth
and opportunities for
Saskatchewan people

Meeting the
challenges of
growth

Securing a better
quality of life for all
Saskatchewan people

Delivering
responsive and
responsible
government

Organization Goal

Citizens feel pride and connection to their capital city.

Strategy

Develop innovative partnerships to create collaborative programming and service delivery.

Key Actions and Results

Deliver high quality educational experiences to promote the Capital City as the seat of government.

A Day in the Legislative Assembly

During the spring and fall Legislative sittings, the Provincial Capital Commission hosted, *A Day in the Legislative Assembly*. This educational program aligns with the Grade 8 curriculum and provides students an insider's view of the Legislative Building to learn about the democratic system of government. Students toured the Legislative Building, watched House in Session and attended a Panel Session hosted by the Speaker of the Legislative Assembly. The Speaker, Government MLA, Opposition MLA and Clerk of the Legislative Assembly explained their roles in the House, followed by a question period. In 2018-19 the Provincial Capital Commission welcomed over 100 students to their Legislative Building from the Sunwest and Prairie Spirit School Divisions. The program has been offered since 2012 with over 490 students attending.



Students from Beechy, Eaton and Kyle, Saskatchewan

Charles Knight Youth Mentorship Program

The Provincial Capital Commission hosted 32 high school students and their teacher chaperones from Black Lake, Cumberland House, Deschambault Lake, Dillon, La Loche, La Ronge, Southend and Stony Rapids for the ninth annual Charles Knight Youth Mentorship Program from May 6-9, 2018.

This program offered students from northern Saskatchewan an opportunity to learn about their democratic system of government, explore post-secondary education opportunities, careers in government and learn about the history of our province.

The students met with Cabinet Ministers, MLAs, government officials and participated in a Mock Parliament in the Chamber of the Legislative Building with the Honourable Mark Docherty, Speaker of the Legislative Assembly. The students were introduced in the House and watched the House in Session. They toured the Legislative Building, Government House, University of Regina, First Nations University of Canada, Saskatchewan Polytechnic-Regina Campus and the RCMP Depot Division. The students stayed in residence at the University of Regina which allowed them an opportunity to see what it would be like as a student.



Students with The Honourable W. Thomas Molloy,
Lieutenant Governor of Saskatchewan



First Nations University of Canada
Ceremonial Tipi

Organize or promote public activities and events that ensure the Capital City is a source of pride.

PCC unveiled a number of new initiatives within Wascana Centre in 2018 including the Visitor Information Kiosk where visitors are encouraged to stop by to find out what events and activities are happening across the city. This was an initiative delivered in partnership with Tourism Regina and resulted in almost 400 people using this new kiosk.



The PCC organized various activities with our Wascana Centre partners, including the Royal Saskatchewan Museum, MacKenzie Art Gallery and Saskatchewan Science Centre and activities such as yoga in the park, sculpture garden sketching and running clinics encouraged citizens to visit and enjoy the park.



Boat tours of Wascana Lake occurred weekly over the summer with over 550 people enjoying this fun, outdoor activity.

A collaborative initiative called “Vision 2020” has been spearheaded in partnership with Tourism Regina. This initiative will include ten (10) different attractions including Government House across the Capital City. The collaboration will create a “Tourism Regina Attractions Passport” available to promote the venues and exhibits throughout the summer of 2020.

Provide new visitor experiences at Wascana Centre and Government House to increase visitation and awareness to the Capital City.



Government House piloted a new first-person interpretive program called, *If These Walls Could Talk*. This station tour had visitors step back in time with characters that came to life around them in the Amedée Forget Museum. Over one weekend, Government House hosted 400 new visitors with this summer program.

Another initiative with the Regina Public Library allowed for a four-part, *Write Your Own Family History*, writing workshop at Government House to promote literacy.

The QEII Art Gallery at Government House hosted four new installations by local Saskatchewan artists throughout the year. Each exhibit launch had an “Artist Meet and Greet” afternoon tea where visitors could engage with the artist to learn new techniques.

New bilingual resources were completed in 2018-19 that included pamphlets, exhibits and programming in both official languages at Government House.



A fun, new initiative at Government House was the Board Game Family Day event held on February 18, 2019 (Family Day) to provide visitors with an education on old time family traditions.

The inaugural National Indigenous Peoples' Day event at Government House was held on June 21, 2018. This event celebrated the Crown's connection to the First Peoples and provided educational awareness of Indigenous culture.



To attract visitors to Wascana Centre, amenities such as segway rentals, canoe/kayak rentals and food trucks were available on a regular basis.



Utilize continuous improvement tools to evaluate program effectiveness and achieve efficiencies.

Based on best practices and a goal to improve customer service standards and streamline our facilities booking processes, the PCC purchased and installed software that will accommodate booking boardrooms, sites and locations at both Wascana Centre and Government House. Working with the Ministry of Central Services, a continuous improvement study on our booking processes was undertaken to ensure a seamless operation going forward. However, the current internet connectivity at Wascana Place has impeded this work and as such an investment in a dedicated fibre optics line was required and is being implemented in 2019 to continue this improvement for visitors.

Gather data on visitation numbers and visitation satisfaction at Wascana Centre and Government House to determine future direction and scope.

A partnership between Tourism Regina and Government House provided the opportunity to gather feedback from visitors on their experience at Government House. Every guest entering Government House was asked a series of questions regarding their visit to strategically address any gaps and direct future exhibits, programming and marketing. As a result, social media marketing strategies and new programming were identified and provided investment.

Monthly visitation numbers are captured all year long by staff and analyzed monthly by demographic group at Government House. Wascana Centre documented the number of visitors to the new Tourism Kiosk at Wascana Place which resulted in 376 inquiries and the number of Wascana Lake Boat Tours resulted in 587 visitors using this exclusive programming feature. Additional data will be collected in 2019 that will solicit ideas about further services in Wascana Centre and at Government House.

Support the Provincial Military Liaison in recognizing and paying tribute to our citizens and Saskatchewan's military history.

The PCC actively supports the Provincial Military Liaison and contributes towards initiatives that the province recognizes and promotes. A committee co-chaired by the Provincial Military Liaison was struck earlier in the year that involved military, community, and government to organize the 2018 Armistice Ball in recognition of the 100th Anniversary of the end of the fighting in the First World War. The gala was a huge success with over 400 people in attendance with military elements to the dinner and evening that added to the military education of attendees. First World War exhibits displayed at the Legislative Building since 2014 were removed and displayed at the gala along with many military exhibits.

The Provincial Archives of Saskatchewan released the fifth and final video as part of the five-part video series created to commemorate the 100th Anniversary of the First World War. This final video launch and reception was organized at the MacKenzie Art Gallery in the Shumiatcher Theatre and was attended by over 150 people. This video series began in 2014 to highlight the beginning of the 100th Anniversary of the First World War.



Linda McIntyre, Provincial Archivist, addresses the audience at the video launch.

Additionally, a Wall of Honour was created to showcase the 15 Saskatchewan recipients of the Victoria Cross. The plaques were on display in the Rotunda of the Legislative Building for the Service of Remembrance in November and moved to the Cumberland Gallery until mid-December. Following that, the collection was at Government House from December to late January to be shown during the popular New Year's Day Levee hosted

by the Lieutenant Governor before being moved to Room 218 of the Legislative Building for permanent display.

Strategy

Ensure programs and services are accessible to all.

Key Actions and Results

Develop a Government House website to host information on programs and services to foster a vibrant and connected capital city.

Government House designed and launched its new website in August 2018. The website will continue to be updated and now includes an event calendar that allows for quick and easy information sharing, and streamlined booking options.

Review programs and services to ensure relevancy and accessibility.

During this fiscal year, all programming at Wascana Centre and Government House was reviewed to ensure relevancy and to adopt financial efficiencies while developing marketing and outreach strategies to increase visitation. During the year, Wascana Centre delivered just over 100 environmental programs ranging from school programs to special holiday themed events. Based on evaluations, the PCC was able to better streamline educational programs at Wascana Centre and Government House into a more effective and efficient process. By focusing on our primary programs and taking elements from others, the PCC is now able to offer educational programs that meet curriculum links in an engaging and interactive way. Wascana Centre introduced a pilot program for high school grades that provides students with hands-on fieldwork experience. Based on the success and feedback from educators, four different high school programs were successfully introduced. We also introduced *Watt Gone Wild* at Government House which is a nature-based program that combines ecology with the history of the grounds.

The Government House website, to increase accessibility, has been linked to a new on-site digital panel to provide visitors current information at the front door. This new digital display will have updates on what the visitor can find at the House any given day and will include: way finding, programming, partnership promotions, videos and an opportunity for the visitor to engage with games and historical information. The digital technology also offers audio elements to visitors with sight challenges.

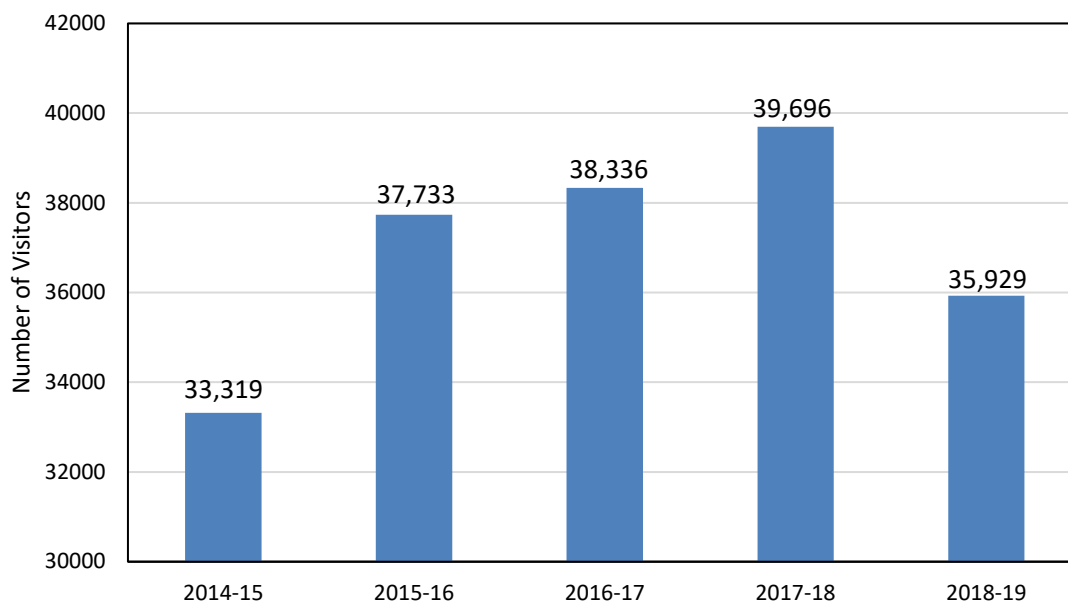
Performance Measures

Visitation Numbers

In partnership with Tourism Regina and the opening of the new Visitor Information Kiosk at Wascana Place, 376 visitors took advantage of this opportunity. As well, 587 Wascana Lake Boat Tours were given during the summer season.

Environmental educational programming offered at Wascana Centre was presented to approximately 2,400 students and another 2,800 citizens enjoyed public programs that included guided walks, park point programs or special events.

Number of Visitors to Government House



Source: Provincial Capital Commission - Government House

Government House is a significant historic site of the provincial capital. Built in 1891, the building first served as the official residence of the Lieutenant Governor of the North-West Territories. Restored to the period of the Lieutenant Governor Amédée Forget, who was in office from 1898-1910, the museum, gives visitors a glimpse of life at Government House at the turn of the 20th century. Surrounded by the majestic 8.5 acre Edwardian Gardens, Government House is promoted as a diverse education centre and a premier tourist attraction open throughout the year. Government House is both a designated National Historic Site and Provincial Heritage Property.

In 2018-19 Government House experienced reduced visitation after the completion of Canada 150 programming.

Visitation Satisfaction

In collaboration with Central Services Communications Staff and tourism partners, an iPad survey for summer 2019 is being created for both Wascana Centre and Government House. Data being pulled from this research will include visitor satisfaction, demographics and improved services.

Additionally, data collected regarding the Charles Knight Youth Mentorship Program found that:

- In 2017 – 97% of students/teachers would recommend the program to others and in 2018 – 100%;
- In 2017 – 89% thought the Mock Parliament with the Speaker of the Legislative Assembly to be good/excellent and in 2018 – 95%;
- In 2017 – 69% of students indicated that participating in the tours and staying in residence at the University of Regina influenced their decision to attend a post-secondary institution after graduation, and in 2018 – 82%.

Government Goals



Organization Goal

Foster a culture of integrity and innovation, strengthening employee engagement and commitment to excellence.

Strategy

Support greater employee engagement and productivity.

Key Actions and Results

Create and implement an employee engagement action plan.

Employees, both out-of-scope and in-scope, developed work plans based on the 2018-19 Operational Plan for the Provincial Capital Commission. This encouraged manager/supervisor and employee discussions about the organizational changes and provided needed information flow to determine priorities, workload, and opportunities within the organization. An all staff appreciation was held on August 22, 2018 that brought together employees from all areas of the organization to serve as a team building exercise. As well, on January 29, 2019 PCC staff met to discuss our strategic plan and provide input. Another piece of our employee engagement action plan was to develop clear roles and responsibilities for employees in the new organization and that work is continuing. The transition of employees from Wascana Centre Authority to the Provincial Capital Commission has provided opportunities but also challenges as roles, responsibilities, services and work sharing has been identified.

Additionally, employees participated in their first Employee Engagement and Culture Survey in November 2018 that provided the organization valuable input with areas of focus going forward.

Performance Measures

Employee Survey

In November 2018, the Provincial Capital Commission conducted the Employee Engagement and Culture Survey. The Provincial Capital Commission is focused on creating a positive work culture and has identified values such as team work, integrity and respect that support an engaged workforce.

The overall results of the survey are positive with 60% of our employees participating. For the first year, given the transition of employees moving from Wascana Centre Authority into the Provincial Capital Commission and Wascana Centre maintenance employees moving to the Ministry of Central Services, some of the outcomes and areas of focus were expected.

Positive results show that 92% of employees receive a sense of accomplishment in the work they do and 88% think their job is a good fit with their skills and interests. The priority matrix of the survey helps identify areas of focus by analyzing the correlation between “drivers” and their impact. For example, the matrix indicates that employees receive meaningful recognition for work well done, yet comments received indicate that employee recognition is an area of targeted improvement. Other areas for improvement are: Communication; learning and development; and innovation.

2018-19 Financial Overview

In the 2018-19 fiscal year, the Provincial Capital Commission's financial position remained stable with status quo operating funding from the City of Regina and University of Regina, and an increase of funding from the Province of Saskatchewan of \$500,000. In addition, the City of Regina approved the capital funding request.

The Provincial Capital Commission realized a significant surplus for the year which is designated for future projects for landscape maintenance, landscape construction and specific projects.

The majority of expenditures remain in salaries and benefits and contractual services and materials required to deliver the continued level of services and maintenance to maintain Wascana Centre and Government House operations.

Statement of Financial Position

As at March 31, 2019

Financial Assets

Due from General Revenue Fund	\$ 8,842,321
Cash	300
Accounts receivable	45,166
	<u>8,887,787</u>

Liabilities

Accounts payable and accrued liabilities	940,893
Unearned revenue	23,813
	<u>964,706</u>

Net financial assets	<u>7,923,081</u>
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Non-financial assets

Capital assets	3,427,164
Prepaid expenses	2,507
	<u>3,429,671</u>

Accumulated surplus	<u>\$ 11,352,752</u>
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Statement of Operations and Accumulated Surplus

For the year ended March 31, 2019

Grants	\$ 10,636,700
Service and other revenue	1,138,062
Donations	9,632
	<hr/> 11,784,394
Salaries and benefits	4,462,746
Contractual services and materials	2,391,636
Accommodations	2,120,002
Amortization	232,212
Utilities	276,468
	<hr/> 9,483,064
Surplus for the year	2,301,330
Accumulated surplus – beginning of year	<hr/> 9,051,442
Accumulated surplus – end of year	<hr/> <hr/> \$ 11,352,752

Please see www.saskatchewan.ca/provincial-capital-commission for complete audited financial statements.

For More Information

Provincial Capital Commission

For general information about the Provincial Capital Commission, please visit www.saskatchewan.ca/provincial-capital-commission

Wascana Centre

For specific inquiries about Wascana Centre, please visit www.wascana.ca

Government House

For specific inquiries about Government House, please visit www.governmenthousesk.ca

Government of Saskatchewan

For more information about the Government of Saskatchewan, please visit www.saskatchewan.ca

For specific inquiries related to this report, please contact:

Provincial Capital Commission
2900 Wascana Drive
Box 7111
REGINA SK S4P 3S7
Phone: 306-522-3661
Fax: 306-565-2742

Provincial Capital Commission

Payee Disclosure

2018-19 Fiscal Year

Salaries and Benefits

Listed are payees who received \$50,000 or more for salaries, wages, honorariums, etc. and for pension and public sector benefits.

JACOBSON, GWEN E	\$	119,585
GOFFINET MILLER, MONIQUE V		118,374
COULTHARD, PATRICK W		116,927
WHIPPLER, RYAN J		114,233
DEBERT, CHAD D		74,061
ROSS, CARRIE		72,393
CUDDINGTON, DONNA M		71,081
MCEWEN, RON A		65,018
HILL, ELIZABETH C		61,377
WEIR, STEVEN SCOTT		57,877
BARR, DEREK H		54,513
ROMULD, SARAH L		53,832

Goods and Services

Listed by payee are expenses of \$50,000 or more for the provision of goods and services, including travel, office supplies, communications, contracts, and equipment.

MINISTER OF FINANCE-MINISTRY OF CENTRAL SERVICES	\$	5,315,369
MINISTER OF FINANCE-MINISTRY OF FINANCE		454,525
SASKPOWER CORPORATION		106,992
SCOTIABANK VISA		103,648
BMO PURCHASE CARDS-PROVINCIAL CAPITAL COMMISSION		90,065
R & D PAVING & LANDSCAPING		69,516
REGINA, CITY OF		55,790
PHOENIX ADVERTISING GROUP INC.		54,472

Salaries and Benefits

Listed are payees who received \$50,000 or more for salaries, wages, honorariums, etc. and for pension and public sector benefits.

JACOBSON, GWEN E	119,584.84
GOFFINET MILLER, MONIQUE V	118,374.00
COULTHARD, PATRICK W	116,927.28
WHIPPLER, RYAN J	114,232.82
DEBERT, CHAD D	74,061.00
ROSS, CARRIE	72,393.01
CUDDINGTON, DONNA M	71,081.16
MCEWEN, RON A	65,018.39
HILL, ELIZABETH C	61,377.00
WEIR, STEVEN SCOTT	57,876.79
BARR, DEREK H	54,513.07
ROMULD, SARAH L	53,831.63

Goods and Services

Listed by payee are expenses of \$50,000 or more for the provision of goods and services, including travel, office supplies, communications, contracts, and equipment.

ABADOO PROMOTION GROUP	176.21
ABCO ELEVATOR	2,575.80
ACCESS COMMUNICATIONS CO-OPERATIVE LTD	2,168.47
ACCESS INFORMATION MANAGEMENT OF CANADA ULC	1,225.65
ACKLANDS - GRAINGER INC	21.20
ACTION SEWER & DRAIN SERVICES LTD.	15,972.25
ADT SECURITY SERVICES CANADA INC	937.23
ADVANTAGE VM CORP	3,650.08
AGILEWALLS INC	6,017.32
ALSCO	1128.39
ANDREW, DONALD F	116.59
ASRES, NAVIT	1,040.00
ATCO STRUCTURES & LOGISTICS LTD	6,672.70
ATLAS SANITARY SEWER SERVICES	16,715.05
ATS TRAFFIC - SASKATCHEWAN LTD	31,545.89
BACHELOR VALET LAUNDRY SERVICE	1,247.30
BAKKE, COLLEEN	194.24
BALL SUPERIOR LTD - T-6013	33,251.33
BARR, DEREK H	321.00
BAXTER, JANINE	226.75
BAXTER, KIRK	226.75
BILL'S TRENCHING & CONSTRUCTION LTD	1,350.00
BIOFOREST	567.53
BL SOLUTIONS INC	2,842.89
BMO PURCHASE CARDS-PROVINCIAL CAPITAL COMMISSION	90,064.94
BOARD OF EDUCATION OF THE PRAIRIE SPIRIT SCHOOL DIVISION NO. 206 OF SASKATCHEWAN	1,364.12
BOARD OF EDUCATION OF THE REGINA ROMAN CATHOLIC SEPARATE SCHOOL DIVISION NO. 81 OF SASKATCHEWAN	192.21
BOARD OF EDUCATION OF THE SUN WEST SCHOOL DIVISION NO. 207 OF SASKATCHEWAN	752.91
BOLT SUPPLY HOUSE LTD	324.19
BOYDEN CALGARY INC	24,000.00
BRANSCOMBE, BRENDEN J	281.23
BRETT YOUNG SEEDS LTD	2,192.55
BUGERA, COURTNEY C	105.99
BUI, TAI T	127.17
BURNABY LAKE GREENHOUSES LTD	851
CANADA POST CORPORATION	789.00
CANADIAN CAPITAL CITIES ORGANIZATION	500.00
CAPITAL FIRE PROTECTION LTD	4,396.15
CAPITAL PETROLEUM SERVICES LTD	435.76
CARY'S MOVING & STORAGE (2005)	660
CHARLIE'S CHARTERS LTD	3,958.41
CHERPUSCHAK, DON & CHERPUSCHAK, DEE	500.00
CHRISTIE MAINTENANCE SERVICES LTD	1,151.24
CNT MANAGEMENT GROUP INC	400.00
COLLEGE WINDOW WASHERS	1,060.00
COMFORT MECHANICAL (2012) LTD	9,660.26

CONNOLLY, CANDICE	395.45
COULTHARD, PATRICK W	784.52
COUTTS COURIER CO. LTD.	233.53
CROP PRODUCTION SERVICES (CANADA) INC.	2506.6
CROSBY HANNA & ASSOCIATES	10,763.28
CROWN ENTERPRISES LTD.	500.54
CROWN ENTERPRISES/SECURE SHRED	473.86
DATA COMMUNICATIONS MANAGEMENT CORP.	2,633.44
DEBERT, CHAD D.	441.59
DEBRUYNE, NICOLE K	52.97
DENNIS WEIST PIANO TUNING AND SALES	392.20
DMA BUILDING SERVICES LTD.	286.12
DONE RIGHT COMMERCIAL CLEANING INC	1864.8
DR. JOHN ALPORT MEDICAL PROFESSIONAL CORPORATION	500.00
DUROCHER, NORMAN	592.01
EARLY'S FARM & GARDEN CENTRE	3,024.33
EASHAPPIE, ELMER EMMETTE	50.00
EECOL ELECTRIC (SASK) INC	1119.36
EVANS, GARETH	581.75
EVENTPRO SOFTWARE	9,929.10
EXPLORE REGINA	1,770.00
FEDERATED CO OPERATIVES LTD	583.48
FIEGE, KIRK D.	-
FIEGE, KIRK DANIEL	170.00
FOSSENEUVE, AARON	276.15
FRANCES ANDREW SITE FURNISHINGS LTD.	48,761.80
GALES WHOLESALE LIMITED	143.48
GDI SERVICES (CANADA) LP	33,930.60
GENSOREK, JASMINE	199.00
GFL ENVIRONMENTAL INC	1578.09
GOFFINET MILLER, MONIQUE V	2,475.38
GOLDEN, CHLOE	800.00
GOLUBOVIC, DR. DRAGAN	40.00
GOVERNMENT HOUSE FOUNDATION	5,000.00
GOVERNMENT HOUSE HISTORICAL SOCIETY INC.	10,000.00
GREEN, NAOMI	395.45
HANKE, MEL	226.75
HARLOS, COURTNEY RAE	54.39
HBI OFFICE PLUS INC.	2,199.06
HEATH WATER HEATER RENTALS LTD	1,547.60
HERITAGE SASKATCHEWAN	250.00
HIGH Q GREENHOUSES	1611.28
HJS WHOLESALE LTD.	12,785.01
HOPE, LAUREN A.D.	200.00
HUNTLEY, THERESA L.	576.66
HY POWER SYSTEMS INC	306.78
IMAGINE THAT! CREATIVE COMMUNICATION	1,550.00
IMPACT PRINTERS	3,742.90
INDULGENCE FINE FOODS & CATERING	14,740.34
INLAND AGGREGATES LIMITED	-2.95
INNOVATION PLACE	1,259.00
J & T FIRST AID CONSULTING INC	230
JACOBSON, GWEN E	296.80
JD INDUSTRIAL SUPPLIES	475.15
JEFFRIES NURSERIES	5,865.35
JR'S WELDING LTD	1855
KAY, SIDNEY	100.00
KAYE, ROLAND	50.00
KGS GROUP CONSULTING ENGINEERS	2855.84
KGS GROUP CONSULTING ENGINEERS & PROJECT MANAGERS	12,123.23
KIMOSOM PWATINAHK COLLEGIATE	517.60
KINCART, BROOKE	187.75
KINDRACHUK AGREY ARCHITECTS LTD.	19,261.05
KONTZAMANIS GRAUMANN SMITH MACMILLAN INC.	28,576.60
LAKESHORE TREE FARMS LTD.	2,328.84
LANIGAN, MASON ANDREW	201.76
LAWRENCE, GREGORY	5,502.02
LEGISLATIVE FOOD SERVICE	867.20

LEONARD NOVAK LANDSCAPE ARCHITECT LTD.	5,200.00
LOBITANA, GAMALIEL	499.20
LUX, THOMAS R.	286.93
M. VAN NOORT & SONS BULB CO. LTD.	1,369.77
MAINLINE FLEET SERVICE LTD.	(475.48)
MALAGRIDE, MICHAEL	125.00
MARSHALL, TY	390.00
MCCONNELL TRANSPORT LTD.	12,000.00
MCKENNA, BETTY	200.00
MCNAB, LANCE	200.00
MIKEY'S AWARDS & PROMOTIONS INC.	31.27
MIKULCIK, LARRY J.	480.43
MILLER THOMSON LLP	16,735.09
MINISTER OF FINANCE-MINISTRY OF CENTRAL SERVICES	5,315,369.13
MINISTER OF FINANCE-MINISTRY OF FINANCE	454,524.97
MINISTER OF FINANCE-MINISTRY OF TOURISM, PARKS, CULTURE & SPORT	2,301.18
MINISTER OF FINANCE-PUBLIC SERVICE COMMISSION	2,610.00
MISTER PRINT PRODUCTIONS LTD.	384.78
MOHR, DESIREE T	99.89
NAISMITH, ADAM	395.45
NAZARCHUK'S FURNITURE REFINISHING & REPAIR	2,692.40
OAKCREEK DEVELOPMENTS INC	718.6
OFFICE OF THE LIEUTENANT GOVERNOR	10,000.00
OH! MEDIA	14,806.88
OIL PAINTINGS BY CHARLENE DOUGLAS	904.00
ON CUSTOM AUDIO VIDEO ENTERTAINMENT	2,512.63
PANIKEESICK, DANIEL	500.00
PETERS, CHAD	226.75
PHOENIX ADVERTISING GROUP INC.	54,471.78
PLAINSVIEW ELECTRIC LTD.	3,813.35
PRAIRIE PERCHERONS	450.00
PRO AV-PROFESSIONAL AUDIO VISUAL LTD.	420.08
Prokop, Valerie J	186.17
PUBLIC DESIGN - ARCHITECTURE & COMMUNICATION INC	2433.75
PUBLIC EMP DISABILITY PLAN	312.54
PUBLIC EMPLOYEES DENTAL PLAN	342.56
PUBLIC EMPLOYEES GROUP LIFE	285.13
PUBLIC EMPLOYEES PENSION PLAN	6125.97
PUNTER, DEVAN	395.45
PUROLATOR COURIER	67.68
PURPLE LOOSESTRIFE PROJECT OF MANITOBA	400.00
QUEEN CITY TREE SERVICE	3,826.60
QUEEN'S PRINTER REVOLVING FUND	98.00
R & D PAVING & LANDSCAPING	69,516.00
RE:SOUND	18.5
RECEIVER GENERAL FOR CANADA	12151.37
RECEIVER GENERAL FOR CANADA INNOVATION, SCIENCE AND ECONOMIC DEVELOPMENT CANADA	82.00
REGINA CANADA DAY COMMITTEE INC.	15,000.00
REGINA FASTPRINT	171.19
REGINA HEARING SERVICES INC.	465.00
REGINA POLICE SERVICE	3500
REGINA TEACHERS' CONVENTION	250.00
REGINA, CITY OF	55,789.62
REINDEER LAKE SCHOOL	679.84
RESOUND MUSIC LICENSING COMPANY	499.66
RILEYS	78.44
ROCON INDUSTRIES INC.	1755
ROY, SYLVIE	75.00
ROYAL BANK OF CANADA	921.74
ROYAL CANADIAN LEGION POPPY FUND	10,491.00
ROYAL UNITED SERVICES INSTITUTE	10,000.00
RYZER DOOR SERVICES	3556.3
SASK GOVT EMPLOYEES UNION	766.69
SASK WORKERS COMPENSATION BD	2328.58
SASK. BLUE CROSS	9,661.85
SASKATCHEWAN WORKERS' COMPENSATION BOARD	848.58
SASKENERGY INCORPORATED	49,978.34
SASKPOWER CORPORATION	106,991.75

ŠASKTELĭ	7,133.02
ŠASKTEL - MOBILITYĭ	8,398.90
ŠCOTIABANKĭVISA	102,073.36
ŠSECURITY KEY & LOCK SERVICE LTDĭ	170.96
SGI	9726.44
ŠSHAW, CAREYĭ	2,000.00
ŠSILVERTHORNE, JUDITHĭ	125.40
SPI HEALTH & SAFETY INC	46.43
ŠSPRUCE HILL TREE MOVERS LTDĭ	3,710.00
ŠSRG SECURITY RESOURCE GROUP INCĭ	3,434.40
ŠST. GODARD, PEGGYĭ	21.00
STERLING PLUMBING & HEATING LTD.	661.3
ŠSTONEFIELD SYSTEMS GROUP INCĭ	2,247.20
ŠSTREAMLINE CONTRACTING LTDĭ	202.81
ŠSUPREME BASICŚ	4,562.96
SUPREME OFFICE PRODUCTS LTD	4468.13
ŠSURVEYGIZMOĭ	2,030.05
ŠTAYLOR, JENNAĭ	25.00
ŠTAYLORSON, SCOTT ĭ	293.59
TECHNICAL SAFETY AUTHORITY OF SASKATCHEWAN	200
TOSHIBA	2095.32
TOSHIBA BUSINESS SOLUTIONS	357.23
ŠTOSHIBA OF CANADA LTDĭ	8,035.67
ŠTOSHIBA TEC CANADA BUSINESS SOLUTIONS INCĭ	1,549.88
ŠTRANSWEST AIRĭ	10,500.00
ŠTWISTED PAIR PRODUCTIONS LTDĭ	10,684.80
ŠULTRA PRINT SERVICES LTDĭ	558.62
ŠUNIFIRST CANADA LTDĭ	5,220.78
ŠUNIVERSAL FIELD SUPPLIES INCĭ	-
ŠUNIVERSITY OF REGINAĭ	105.00
VAN NOORT BULB CO. LTD.	395.58
VERMEER SALES & SERVICE	-948.43
ŠVIRTUS GROUP CHARTERED PROFESSIONAL ACCOUNTANTS & BUSINESS ADVISORS LLPĭ	8,260.00
ŠWAHL, MAXINE ANNĭ	2,619.74
ŠWALTER'S INDUSTRIAL MECHANICAL LTDĭ	367.95
ŠWATCHEL, RHONDAĭ	370.26
ŠWHIPPLER, RYAN ĭ	609.14
ŠWHITTAKER, G. DANIELĭ	7,246.48
ŠWINDSOR PLYWOODĭ	1,705.25
ŠWMW PUBLIC: ARCHITECTURE + COMMUNICATION INCĭ	1,155.00
ŠWSP CANADA GROUP LIMITEDĭ	27,115.20
(blank)	
	7,053,376.44

PROVINCIAL CAPITAL COMMISSION

FINANCIAL STATEMENTS

March 31, 2019

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL STATEMENTS

The accompanying financial statements of the Provincial Capital Commission have been prepared by management in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting policies and making objective judgements and estimates affecting the measurement of transactions.

In discharging its responsibilities for the integrity and fairness of financial statements and for the accounting systems from which they are derived, management maintains the necessary system of internal controls designed to provide assurance that transactions are authorized, assets are safeguarded and proper records are maintained.

The Board of Directors is responsible for overseeing the performance of management's financial reporting responsibilities and for the approval of these financial statements.

The Provincial Auditor of Saskatchewan audited the financial statements; their report follows.

A red ink signature consisting of several overlapping loops and a long horizontal stroke.

Monique Goffinet Miller
Chief Executive Officer

A blue ink signature that appears to read 'Michelle Paetsch' in a cursive style.

Michelle Paetsch, CPA, CGA
Director, Financial Services, Ministry of
Central Services



INDEPENDENT AUDITOR'S REPORT

To: The Members of the Legislative Assembly of Saskatchewan

Opinion

We have audited the financial statements of the Provincial Capital Commission, which comprise the statement of financial position as at March 31, 2019, and the statement of operations and accumulated surplus, statement of changes in net financial assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Provincial Capital Commission as at March 31, 2019, and the results of its operations, changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Provincial Capital Commission in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for Treasury Board's approval, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Provincial Capital Commission ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Provincial Capital Commission or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Provincial Capital Commission's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



PROVINCIAL AUDITOR
of Saskatchewan

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Provincial Capital Commission's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Provincial Capital Commission's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Provincial Capital Commission to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control identified during the audit.

Regina, Saskatchewan
June 17, 2019

Judy Ferguson, FCPA, FCA
Provincial Auditor
Office of the Provincial Auditor

Provincial Capital Commission

Statement of Financial Position

As at March 31, 2019

	2019	2018
		(Note 11)
Financial assets		
Due from General Revenue Fund (Note 3)	\$ 8,842,321	\$ -
Cash	300	5,700,513
Accounts receivable	45,166	64,151
	<u>8,887,787</u>	<u>5,764,664</u>
Liabilities		
Accounts payable and accrued liabilities	940,893	367,585
Unearned revenue	23,813	27,475
	<u>964,706</u>	<u>395,060</u>
Net financial assets	<u>7,923,081</u>	<u>5,369,604</u>
Non-financial assets		
Tangible capital assets (Schedule 1)	3,427,164	3,659,376
Prepaid expenses	2,507	22,442
	<u>3,429,671</u>	<u>3,681,818</u>
Accumulated surplus (Note 4)	<u>\$ 11,352,752</u>	<u>\$ 9,051,422</u>

Contractual rights and obligations (Note 6)
See accompanying notes to the financial statements.

Approve by the Board:

Member Barbara Young

Member Michael Blain

Provincial Capital Commission

Statement of Operations and Accumulated Surplus

For the year ended March 31

	2019 Budget	2019	2018
	(Note 10)		(Note 11)
Revenue			
Grants			
Government of Saskatchewan – Ministry of Central Services	\$ 7,118,000	\$ 7,118,000	\$ 3,618,000
City of Regina	2,119,000	2,119,000	2,119,000
University of Regina	799,700	799,700	799,700
Other	-	-	190,263
City of Regina – Capital grant	600,000	600,000	600,000
Service revenue	1,000,000	780,627	1,084,462
Rental revenue	210,000	222,981	243,372
Development and application fees	17,000	6,800	14,700
General donations	20,000	9,632	16,520
Interest	50,000	116,937	49,328
Loss on asset disposal	-	-	(2,258)
Miscellaneous	10,000	10,717	18,042
	<u>11,943,700</u>	<u>11,784,394</u>	<u>8,751,129</u>
Expense			
Salaries and benefits (Note 5)	5,096,839	4,462,746	4,892,001
Contractual services and materials (Note 5)	3,816,100	2,391,636	3,045,545
Accommodation	2,120,000	2,120,002	-
Amortization	232,377	232,212	232,377
Utilities	215,000	276,468	201,595
	<u>11,480,316</u>	<u>9,483,064</u>	<u>8,371,518</u>
Surplus (deficit) for the year	463,384	2,301,330	379,611
Accumulated surplus – beginning of year	9,051,422	9,051,422	-
Transfer of net assets upon establishment	-	-	8,671,811
Accumulated surplus – end of year (Note 4)	\$ 9,514,806	\$ 11,352,752	\$ 9,051,422

See accompanying notes to the financial statements.

Provincial Capital Commission

Statement of Changes in Net Financial Assets

For the year ended March 31

	2019 Budget	2019	2018
	(Note 10)		
Net financial assets – beginning of year	\$ 5,369,604	\$ 5,369,604	\$ -
Transfer of net financial assets	-	-	4,952,162
Surplus for the year	463,384	2,301,330	379,611
Net acquisition of tangible capital assets	-	-	(182,630)
Amortization	232,377	232,212	232,377
Use (purchase) of prepaid expenses	22,442	19,935	(11,916)
Net financial assets – end of year	<u>\$ 6,087,807</u>	<u>\$ 7,923,081</u>	<u>\$ 5,369,604</u>

See accompanying notes to the financial statements.

Provincial Capital Commission

Statement of Cash Flows

For the year ended March 31

	2019	2018
		(Note 11)
Cash provided by (used in)		
Operating activities:		
Surplus for the year	\$ 2,301,330	\$ 379,611
Amortization	232,212	232,377
Loss on sale of assets	-	2,258
Decrease in accounts receivable	18,985	8,818
Decrease (increase) in prepaid expense	19,935	(11,916)
Increase (decrease) in accounts payable	573,308	(205,065)
(Decrease) in unearned revenue	(3,662)	(5,195)
	<u>3,142,108</u>	<u>400,888</u>
Investing activities:		
Capital asset additions	-	(351,858)
Capital asset sale proceeds	-	166,970
	<u>-</u>	<u>(184,888)</u>
Increase in cash	3,142,108	216,000
Transfer of cash upon establishment	-	5,484,513
Cash and cash equivalents – beginning of year	<u>5,700,513</u>	<u>-</u>
Cash and cash equivalents – end of year	<u><u>\$ 8,842,621</u></u>	<u><u>\$ 5,700,513</u></u>
 Cash and cash equivalents consist of:		
Due from General Revenue Fund	\$ 8,842,321	\$ -
Cash	<u>300</u>	<u>5,700,513</u>
	<u><u>\$ 8,842,621</u></u>	<u><u>\$ 5,700,513</u></u>

See accompanying notes to the financial statements.

Provincial Capital Commission

Notes to the Financial Statements

For the year ended March 31, 2019

Note 1. Description of operations

On June 12, 2017 Bill 50 – Provincial Capital Commission Act (the Act) was proclaimed, establishing the Provincial Capital Commission (the Commission) as an incorporated agent of the Crown. The funding partners are the Government of Saskatchewan, the City of Regina and the University of Regina. The partners nominate members to the Board of Directors of the Commission whom are appointed by the Lieutenant Governor in Council.

The Commission's purpose is to:

- preserve and promote the history and culture of Saskatchewan and the importance of Saskatchewan's capital;
- assist in the development, conservation and improvement of the capital region in order that the nature and character of the seat of the Government of Saskatchewan may be in accordance with its provincial significance;
- organize, sponsor and promote public activities and events in the capital region to enrich the cultural and social fabric of Saskatchewan;
- administer and manage Wascana Centre, having regard to educational research and development opportunities, the advancement of the cultural arts, the improvement of recreational facilities and the conservation of the environment within Wascana Centre;
- promote the Legislative Building, Saskatchewan Centre of the Arts and Wascana Centre;
- coordinate, develop, promote and implement policies and programs related to special events and anniversaries to be commemorated within Saskatchewan's capital; and
- be responsible for the operation and management of Government House and the Territorial Building.

Under the Act, the Commission establishes a master plan for Wascana Centre and ensures all developments are consistent with the plan; approves all exterior improvements, including buildings, facilities and landscape; establishes bylaws; provides special services; and undertakes construction and maintenance within the boundaries of the Centre. Developments within the Centre such as buildings, roadways and landscaped areas are owned and are the responsibility of the titled landowner.

Note 2. Significant accounting policies

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards for provincial reporting entities established by the Canadian Public Sector Accounting Board. A Statement of Remeasurement Gains and Losses has not been prepared since the Commission does not have any remeasurement gains or losses. The following accounting policies are considered significant.

Revenue recognition

Government transfers are recognized as revenue in the period during which the transfer is authorized and eligibility criteria are met, except when and to the extent that the transfer stipulations give rise to an obligation that meets the definition of a liability.

Provincial Capital Commission

Notes to the Financial Statements

For the year ended March 31, 2019

Note 2. Significant accounting policies - continued

Revenue from the sale of goods and services are recognized in the period earned or received.

Tangible capital assets

Tangible capital assets owned by the Commission are recorded at cost less accumulated amortization. Amortization is provided on the straight-line basis over the following periods:

Buildings and land improvements	20 to 45 years
Water infrastructure	40 years
Heavy equipment	20 years
Equipment	10 years
Vehicles	10 years
Office equipment	5 years

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from the estimates.

Financial instruments – Recognition and measurement

All financial instruments are initially recognized at fair value. The Commission has the following financial instruments: due from General Revenue Fund, accounts receivable and accounts payable and accrued liabilities. The fair value of a financial instrument is the amount of consideration that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act. The carrying amount of these instruments approximates fair value due to their short-term nature.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

Note 3. Due from General Revenue Fund

The Commission's bank account is included in the Consolidated Offset Bank Concentration arrangement for the Government of Saskatchewan. The Commission earns interest on a quarterly basis, calculated on the Government's thirty-day borrowing rate and the Commission's average daily bank account balance. The Government's average thirty-day borrowing rate for 2019 was 1.54%.

Provincial Capital Commission

Notes to the Financial Statements

For the year ended March 31, 2019

Note 4. Accumulated surplus

The accumulated surplus represents grants designated for future projects for landscape maintenance, landscape construction, specific projects or designated donations. Advance funds received from the City of Regina are intended to fund operations in the subsequent fiscal period. The Board has designated a special project reserve that may be used for any purpose approved by the Board. During the year the Commission also received other grants totaling \$600,000 (2018 - \$790,263) dedicated to projects and landscape construction.

Accumulated surplus is designated as follows:

	2019	2018
Funding advanced for future fiscal year	\$ 2,119,000	\$ 2,119,000
Special projects reserve – restricted	158,162	158,162
Projects & landscape construction	4,932,668	2,434,126
Master Plan	134,819	99,819
Fine arts	59,448	59,448
Invested in tangible capital assets	3,427,164	3,659,376
Designated surplus - internal	521,491	521,491
	<u>\$ 11,352,752</u>	<u>\$ 9,051,422</u>

Note 5. Expense allocations

Salaries and benefits	2019	2018
		(Note 11)
Commission staff:		
Executive Office & Planning	\$ 505,821	\$ 1,165,385
Government House	432,148	-
Maintenance	-	1,897,559
Horticulture & Forestry*	-	997,896
Horticulture	470,298	-
Forestry	511,516	-
Development & Stewardship	185,459	386,909
Events and Visitor Experience	510,061	444,252
	<u>2,615,303</u>	<u>4,892,001</u>
Contracted staff – Ministry of Central Services:		
Maintenance	1,756,080	-
Development & Stewardship	91,363	-
	<u>1,847,443</u>	<u>-</u>
	<u>\$ 4,462,746</u>	<u>\$ 4,892,001</u>

*In prior years Horticulture and Forestry were operated as one department. Upon transition these departments were operated and reported separately as presented in 2019.

Provincial Capital Commission

Notes to the Financial Statements

For the year ended March 31, 2019

Note 5. Expense allocations - continued

Contractual services and materials

	2019	2018 (Note 11)
Core:		
Executive Office & Planning	\$ 267,366	\$ 248,761
Government House	159,836	-
Maintenance	874,070	745,699
Horticulture & Forestry	-	71,072
Horticulture	53,189	-
Forestry	52,969	-
Development & Stewardship	70,398	166,807
Events and Visitor Experience	166,358	88,600
	<u>1,644,186</u>	<u>1,320,939</u>
Non-Core:		
Service fees	108,888	401,118
Development and Infrastructure Projects	638,562	1,323,488
	<u>747,450</u>	<u>1,724,606</u>
	<u>\$ 2,391,636</u>	<u>\$ 3,045,545</u>

Note 6. Contractual rights and obligations

At March 31, 2019, the contractual rights for rental revenue for the upcoming year were \$30,881 (2018 - \$76,320).

At March 31, 2019, the contractual obligations for consulting and construction services, to be received by the Commission for the upcoming year, were \$76,361 (2018 - \$8,499).

Note 7. Related party transactions

These financial statements include transactions with related parties. The Commission is related to the University of Regina, City of Regina and all Saskatchewan Crown Agencies such as ministries, corporations, boards, and commissions under the common control of the Government of Saskatchewan, as well as its key management personnel and their close family members. Additionally, the Commission is related to organizations where they have key management personnel and/or their close family members in common. Transactions with these related parties are in the normal course of operations and are settled on normal trade terms.

The Ministry of Central Services provides certain administrative services at no charge to the Commission.

Provincial Capital Commission

Notes to the Financial Statements

For the year ended March 31, 2019

Note 7. Related party transactions - continued

Major sources of grant funding are from the funding partners for landscape maintenance and operations. The Commission received \$7,118,000 (2018 - \$3,618,000) from the Government of Saskatchewan (Ministry of Central Services), \$2,119,000 (2018 - \$2,119,000) from the City of Regina and \$799,700 (2018 - \$799,700) from the University of Regina.

The Commission also received designated funding in the amount of \$600,000 (2018 - \$600,000) from the City of Regina for capital development.

Note 8. Financial risk management policy

The Commission is exposed to various risks through financial instruments. The Commission's financial instruments and the nature of the risk which they may be subject to are as per the following descriptions.

Credit risk

The Commission is exposed to credit risk from the potential non-payment of accounts receivable. The majority of accounts receivable are from funding partners and other related parties. Therefore, the credit risk on accounts receivable is minimal and no allowance for doubtful accounts has been set up.

Liquidity risk

Liquidity risk is the risk that the Commission will not be able to meet all cash flow obligations as they come due. The Commission manages its liquidity risk through monitoring projected and actual cash flows and accounts receivable management. As the Commission has sufficient cash on hand to meet all obligations, the risk is minimal.

Note 9. Pension plan

The Commission made contributions to a defined contribution plan (Public Employees Pension Plan) totaling \$161,621 (2018 - \$627,616) and are included in salaries and benefits in the Statement of Operations and Accumulated Surplus. The Commission's financial obligation is limited to making required payments to match the amount contributed by the employees for current services.

Note 10. Budget figures

The budget figures are presented for comparison purposes. The budget was approved by Provincial Capital Commission's Board of Directors on November 8, 2018.

Provincial Capital Commission

Notes to the Financial Statements

For the year ended March 31, 2019

Note 11. Comparative figures

Certain of the prior year comparative figures have been reclassified to conform with the current year's presentation. Also, the Commission did not receive funding for, operate, or manage Government House or Territorial Building in 2017-18. Comparative figures report only Wascana Centre operations. For 2018-19 expenses related to Government House include accommodations of \$2,120,002, contracted services and materials of \$159,836 and salaries and benefits of \$432,148.

Note 12. Subsequent events

Subsequent to year end the Commission's tangible capital assets (Schedule 1) will be transferred to the Ministry of Central Services at book value.

Provincial Capital Commission

Schedule 1 – Tangible capital assets

	Assets from Partners	Land	Buildings & Land Improvements	Water Infrastructure	Heavy Equipment	Equipment	Vehicles	Office Equipment	2019 Total	2018 Total
Cost										
Opening Balance	\$ 1	\$ 1,669,894	\$ 4,968,996	\$ 145,858	\$ 876,890	\$ 2,188,099	\$ 1,128,214	\$ 47,411	\$ 11,025,363	\$ -
Transfers upon establishment	-	-	-	-	-	12,803	-	-	12,803	10,943,973
Additions	-	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-	351,858
Closing Balance	1	1,669,894	4,968,996	145,858	876,890	2,200,902	1,128,214	47,411	11,038,166	11,025,363
Accumulated Amortization										
Opening Balance	-	-	4,186,435	97,480	770,117	1,385,446	897,542	28,967	7,365,987	-
Transfers upon establishment	-	-	-	-	-	12,803	-	-	12,803	7,234,850
Amortization	-	-	50,675	1,706	7,414	118,040	48,229	6,148	232,212	232,377
Disposals	-	-	-	-	-	-	-	-	-	(101,240)
Closing Balance	-	-	4,237,110	99,186	777,531	1,516,289	945,771	35,115	7,611,002	7,365,987
	\$ 1	\$ 1,669,894	\$ 731,886	\$ 46,672	\$ 99,359	\$ 684,613	\$ 182,443	\$ 12,296	\$ 3,427,164	\$ 3,659,376