

# Information Sheet for Personal Service Facility Operators

## What are Personal Services?

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A personal service facility is one where services such as electrolysis, hair cutting/styling, manicures, pedicures, body modification, body piercing and tattooing services are provided to or on the body of another person.

## What are the Risks?

Various types of infections may be transmitted through personal service procedures to clients and/or to persons providing personal services. The type of health risks depends on the invasive nature of the service (e.g. surface treatments vs. procedures that puncture the skin).

- Transmission of blood borne diseases, such as HIV, Hepatitis B, and Hepatitis C
- Transmission of Methicillin Resistant Staphylococcus Aureus (MRSA)
- Skin Infections (i.e. warts, fungus, impetigo)
- Allergic reactions to products used during the service
- Indoor air quality concerns (i.e. chemical smells)

## General Operation Requirements

Owners/operators of personal service facilities are responsible to operate their facility in a safe and sanitary manner. For those looking to open a new personal service facility refer to the “Opening a Personal Service Facility Fact Sheet”. It is recommended operators review the Saskatchewan Personal Services Best Management Practices and Saskatchewan personal service fact sheets that outline requirements for different types of services offered.

Materials and equipment not required for the operation of the personal service facility should not be stored in the personal service facility. Washrooms should be cleaned at least daily or more frequently if required. The personal service facility is to be kept clean, in good repair and free of pests. Personal services should not be administered to clients who appear to be under the influence of drugs and/or alcohol or showing signs and symptoms or lab confirmation of a communicable disease.

## Client Record Keeping and Consent

It is recommended that invasive personal service procedures not be administered to persons under the age of 18 years without the written consent of a parent or guardian.

Accurate client records should be kept in permanent ink for invasive procedures including (but not limited to) body piercing, tattooing, body modification and electrolysis. Client records should include full client name, address, and telephone number. Birthdate, driver’s license number (if available), medical conditions/concerns, date, site, and type of procedure, concerns/Issues regarding procedure, and name of service provider should all be captured.

Records are to be kept on-site for **a minimum of two years** and be available for review by the public health inspector.

## Waste Disposal

Waste generated in the personal service facility is to be disposed of appropriately. Waste receptacles are to be located within close proximity of work areas and:

- constructed of impervious, durable materials and lined with a garbage bag;
- uncovered unless lid is designed to open automatically;
- kept in a clean state and in good repair; and
- emptied daily or more frequently if necessary.

All sharps wastes are to be handled and adequately contained to minimize the risk of spreading infection by being discarded immediately into a puncture resistant container. Dispose of container appropriately.

## Health Advisories and Notifications

Personal service facility operators are advised to discontinue use of any instruments that are linked to a Health Canada health advisory or recall notification. In Canada, many instruments used in invasive personal services are classified as medical devices, and licensed by Health Canada. To ensure the safety of the procedure it is strongly recommended that operators use only Health Canada licensed medical devices.

## Operator Health and Wellness

Persons providing personal services are encouraged to ensure their vaccinations are up to date. For more information on vaccinations and health and safety requirements for workers, refer to the Saskatchewan Ministry of Labour Relations and Workplace Safety <http://lrws.gov.sk.ca/guide-vaccinations-workplace> or contact your health care provider or public health office.

## Personal Protective Equipment

Both single-use and re-usable personal protective equipment can be used at personal service facilities.

**Single-use items must be discarded after one use.**

Reusable protective apparel must be cleaned, rinsed, disinfected and air dried.

- **Single use gloves:** Use when performing a procedure. Wash hands before and between. Discard gloves after each use, when gloves become soiled or torn and prior to commencing a different task.
- **Reusable utility gloves (e.g. rubber or neoprene):** use when handling soiled equipment.
- **Gowns/aprons:** Worn to protect the skin and clothing during procedures that may generate splashes (e.g. when mixing chemicals or sprays of blood or body fluids) or handling soiled equipment.
- **Face protection:** worn to protect the skin, eyes, nose and mouth during procedures that may generate splashes (e.g. when mixing chemicals or sprays of blood or body fluids).

### Blood or Body Fluid Exposure (BBFE) Steps

1. First Aid and wash exposed site immediately
2. Inform your supervisor or workplace (as applicable)
3. Review your workplace BBFE procedure (if available)
4. Speak to a healthcare professional (your family physician) or call the Health Line at 8-1-1
5. Follow healthcare recommendations in a timely manner

For Further Information, please contact your local Public Health Inspector (PHI). A list of PHI offices can be found here: <https://www.saskatchewan.ca/residents/health/public-health/public-health-inspectors>

The Saskatchewan Personal Services Best Management Practices and other Saskatchewan personal service fact sheets can be found here: <https://www.saskatchewan.ca/residents/environment-public-health-and-safety/environmental-health/personal-service-facilities>