

Kit #13

Preparing an Answer and Counter-Petition Self-Help Kit*

You can use this kit to prepare an Answer and Counter-petition in response to being served with a Petition.

If you have any questions, please feel free to contact:

Family Law Information Centre

1-888-218-2822

(306) 787-5837

svp@gov.sk.ca

*This self-help kit is not a substitute for professional legal advice. It does not address all possible situations nor does it cover all areas of applicable legislation. You use this kit entirely at your own risk. The legal process can be complicated and ***it is recommended that you consult with a lawyer*** before filing any documents and proceeding to court.

INDEX

I.	Is this kit for me? -----	3
II.	What do I need to do? -----	5
III.	What happens next? -----	11
IV.	What if I have questions when I am using this kit? -----	11
	Judicial Centres in the Province of Saskatchewan -----	12
	Checklist -----	13

FORMS AND TABLES

	Notice of Intent to Answer -----	14
	Answer -----	15
	Answer and Counter-Petition -----	18
	Financial Statement-----	23
	Property Statement -----	33
	Affidavit of Service-----	43
	Acknowledgment of Service -----	45

I. Is this Kit for Me?

This kit is designed to help a person who has been served with a Petition. A Petition is a court document commencing a legal action in the Family Law Division of the Court of Queen's Bench.

If you wish to dispute any of the claims made in the Petition, you must file an Answer. If you wish to make additional claims of your own, you must file an Answer and Counter Petition. Both of these forms are contained within this kit. You will only need to complete one of these two forms.

Your Answer (and Counter-Petition if applicable) must be served on the Petitioner or their lawyer at the address for service given in the Petition. You must also file the Answer with the Court. This must be done WITHIN 30 DAYS after the Petition is served on you, if you are served in Canada or in the United States. Before serving and filing an answer, you may serve and file a Notice of Intent to Answer in Form 15-14B. This will entitle you to ten more days within which to serve and file your answer.

You may also obtain an extension of time if it is agreed upon by the Petitioner or the Petitioner's lawyer. It is common practice for lawyers to extend the courtesy of allowing additional time to prepare, serve, and file your Answer and Counter-Petition. You may wish to have this extension of time in writing to ensure that there are no misunderstandings.

The Petition with which you have been served may contain a claim for any number of items. IF YOU FAIL TO SERVE AND FILE AN ANSWER, a judgment may be granted in your absence and without further notice to you on any claim in this petition. Essentially, the Petitioner can obtain all of those things claimed within the Petition if you do not respond with an Answer.

If you have also been served with a Notice of Application, you will need another kit to reply to the court application that is being brought. Pay close attention to the court date set out on the Notice of Application. You will have to reply to the Notice of Application by serving and filing your material in response to the application at least 7 DAYS BEFORE the date set for hearing the motion, and come to court on the date set in the application. There is a separate package available at the Family Law Information Centre to reply to this type of application.

Where can I find out about all of my options?

If you wish to obtain further legal information you can contact the **Family Matters Program** (1-844-863-3408) to find out whether there is material that we might be able to send out to you. You can also call the **Family Law Information Centre** (1-888-218-2822 ext. 2) to speak to their lawyer to get general legal information or a self-help kit if you are choosing to represent yourself.

Legal information is also provided by the **Public Legal Education Association** of Saskatchewan (PLEA). You can visit their website to view their resources online, or order copies of the pamphlets: <http://www.plea.org/>

If you are interested in trying to resolve any outstanding issues with the help of a **mediator**, you can contact the Dispute Resolution Office at (306) 787-5747.

You may decide that you would like to **retain a lawyer** to provide you with legal advice, or to represent you in your family law matter. If you want to find a lawyer, check the yellow pages listings in the telephone book, or speak to family or friends for recommendations. The Family Law Information Centre cannot provide referrals to specific lawyers or firms. When choosing a lawyer, you can research any past disciplinary proceedings against lawyers by the Law Society of Saskatchewan on their website, here: <http://www.lawsociety.sk.ca/>

If you are a low income earner or do not earn any income at all, you may qualify for **Legal Aid**. Consult your telephone book for the Saskatchewan Legal Aid Commission office nearest you, or visit their website: <http://www.legalaid.sk.ca/>

Pro Bono Law Saskatchewan (PBLs) is an organization that coordinates pro bono (free) legal services to persons of limited means. You can find out more about their programs by calling 1 (855) 833-7257 or here:

<http://www.pblsask.ca/pdf/LegalServicesSK.pdf>

When deciding how to proceed, you may also wish to consider **Collaborative Law**, which is a process for resolving issues with the advice and assistance of lawyers but without going to court. You can find more information about this, or a list of Collaborative Law professionals, by calling Collaborative Lawyers of Saskatchewan at 1-866-347-8545, or visiting their website: <http://www.collabsask.com/>

Do I need a lawyer?

You have the right to go to court without a lawyer. However, you need to know that in court you will be treated the same as a person who has a lawyer. Do not expect any special or different treatment. If you do not know and follow the court rules, your application may be dismissed, or there may be other consequences.

Even if you decide not to hire a lawyer to represent you in court, it is still a good idea to consult a lawyer before using this kit. A lawyer can advise you about the law, help you evaluate your chances of success and tell you the cost of a court application, if you decided to hire a lawyer. The lawyer will likely charge you for their advice.

II. What do I need to do?

There is a checklist later in this kit that will summarize the steps to take.

What court documents do I have to prepare?

To respond to the Petition, you must prepare an Answer. You may also wish to make claims of your own, by preparing the Answer and Counter-Petition. You may also have to file and serve a Financial Statement or Property Statement. Copies of forms for these documents are attached to this kit.

What do I put in each of the documents?

Let's go through these documents one at a time. You should keep in mind that these documents will take you a lot of time to complete. You will probably not be able to complete these documents in one sitting. Do not get frustrated. Read the instructions carefully and do your best. *Please remember that the court staff cannot complete these documents for you.*

You can fill out the forms in pen, or complete these forms electronically by typing your information into the form templates included. The documents must be neat so that the Court and the Petitioner can read them. All of your documents must have a heading at the top of the first page which includes: the file number; the judicial centre (city where your court file is located), the names of the parties (the other party is the Petitioner, you are the Respondent).

A) **Notice of Intent to Answer**

You have 30 days after being served with a Petition to prepare your Answer, and to have it served on the other party and filed with the Court. Before serving and filing an Answer, you may serve and file a Notice of Intent to Answer. This will entitle you to ten more days within which to serve and file your Answer. This form is available in this kit.

If you need more time to complete your Answer, you may also obtain an extension of time if it is agreed upon by the Petitioner or the Petitioner's lawyer. It is common practice for lawyers to extend the courtesy of allowing additional time to prepare, serve, and file your Answer (and Counter-Petition). You may wish to have confirmation of this extension of time in writing to ensure that there are no misunderstandings.

This form is optional. If you need more time, fill in the names of the parties, sign and date the form, fill in your address for service, serve a copy of the form on the Petitioner or their lawyer, and file a copy of the form with the Local Registrar's office at the Court of Queen's Bench.

B) Answer

The document that is used to reply to a Petition is called an Answer. There are six paragraphs to complete at a minimum in the Answer. You should make sure that you have the Petition nearby when you are completing the Answer.

The Petition contains a section (near the beginning) that has a list of the claims that are being made.

- 1) In Paragraph 1 of the Answer, list the claims in the Petition to which you are not opposed. These are claims with which you are agreeing.
- 2) In Paragraph 2 of the Answer, list the claims which you are disputing. These are the claims to which you are opposed.

The next section of the Petition contains the Particulars of the claims of the Petitioner. Review all of the Paragraphs in the Petition. All of the paragraphs in the Petition should be sorted and listed in the below categories:

- 3) In Paragraph 3 of the Answer, list the paragraphs of the Particulars in the Petition with which you are in agreement.
- 4) In Paragraph 4 of the Answer, list the paragraphs of the Particulars in the Petition with which you disagree.
- 5) In Paragraph 5 of the Answer, list the paragraphs of the Particulars in the Petition of which you have no personal knowledge.

If there is a claim for child support or spousal support in the Petition, you will have to complete a Financial Statement also. The form for this is found later in this kit.

- 6) In Paragraph 6 of the Answer, check one of the two boxes to indicate whether you are also filing a Financial Statement.

If there is a claim for property division in the Petition, you will have to complete a Financial Statement also. The form for this is found later in this kit.

- 7) In Paragraph 7 of the Answer, check one of the two boxes to indicate whether you are also filing a Property Statement.

The remainder of the Answer can be used to briefly give an overview of why you are disputing any or all of the claims that are in the Petition. This is not meant to be a detailed summary of all the facts. This is meant to be a brief outline of why you are contesting any of the claims in the Petition.

C) Answer and Counter-Petition

If you are making claims of your own which have not already been made in the Petition, you will complete the Answer and Counter-Petition. The Answer portion of this form can be completed using the instructions for completing the Answer form separately.

Moving on to the Counter-Petition, you will need to check off the applicable options on the first page of the Counter-Petition. You do not need to make any claim for something that has already been claimed in the Petition and you have already opposed in the Answer.

Some of the commonly cited provincial Acts that govern the claims being made are:

Children's Law Act

Family Maintenance Act

Family Property Act

Queen's Bench Act

You can find the above legislation here: <http://www.publications.gov.sk.ca/legislation.cfm>

The Divorce Act is federal legislation and you can find it here: <http://laws.justice.gc.ca/PDF/D-3.4.pdf>

If you are married to the other party, then you will be selecting claims for custody, access, child support and/or spousal support from the choices under *the Divorce Act*.

If you are not married to the other party, then you will choose custody and access options under *The Children's Law Act, 1997* and child support and spousal support options under *The Family Maintenance Act, 1997*

If you have any property to be divided, you will select the options under *The Family Property Act, 2001*.

If you have any questions regarding the other options for making claims in your Counter-Petition, please contact us at the Family Law Information Centre.

If you are making a claim for support or property division in your Counter-Petition, go back to the Answer section to ensure you have checked off the correct boxes for the options under paragraphs 6 and 7 of the Answer section.

The remainder of the Counter-Petition can be used to briefly give an overview of why you are asking for the claims that you have selected. You will need to set out in separate, consecutively numbered paragraphs each material fact upon which your Counter-petition relies. Use the Petition as a guide to structuring your own presentation of facts. Try to group your facts into subject areas, such as "Particulars of Property Claim", "Particulars of Relationship", "Children", etc.

D) Financial Statement

If there is a claim for child or spousal support in the Petition or Counter-Petition, you will need to prepare a Financial Statement (included at the back of this kit).

Read the instructions on the Financial Statement carefully as you go along.

Start by completing the top of the first page of the Financial Statement in the same way as the top of the Answer. Fill in the rest of the information on the first page of the Financial Statement, but DO NOT sign the document yet. When the form is completely finished, you will need to sign your financial statement in front of a Commissioner for Oaths, who will fill in the section to the left of your signature.

The second page of the Financial Statement only needs to be completed if pursuant to the *Indian Act* of Canada, your income is tax exempt and you are not required to file an income tax return.

Complete Part 1 of the Financial Statement. This is three pages long. Not all categories on these three pages will apply to everyone. It is very common that most people will have blanks left for most of the categories of income, and the various adjustments. Do not forget to attach the financial information requested in Section 3 of Part 1. (i.e. personal income tax returns). It is usually acceptable to attach your Notices of Assessment, provided to you after you file your income tax return. In some situations, the court will require a complete copy of your tax returns as filed with Canada Revenue Agency.

Complete Part 2 of the Financial Statement. This section outlines your annual expenses. Give your best estimate of each expense for a one year period. You can take your average monthly expense in a particular category and multiply that amount by 12 to obtain your estimated annual expense.

If you are claiming reimbursement for any child care expenses, medical/dental expenses, or extracurricular activity expenses, list them in Part 3.

If you are making a claim for a support amount different from the Child Support Guideline tables because that amount would cause undue hardship, complete Parts 4 & 5.

Part 6 is not required, unless ordered by a judge. As such, it is not included in this kit.

Any parts that are not applicable can be removed from the kit.

Now, when the form is completely finished, you will need to sign your financial statement in front of a Commissioner for Oaths who will ask you to swear or attest to the truth of the information you have provided in the financial statement. The Commissioner for Oaths will fill in the section to the left of the space for your signature. Some of the staff at the Local Registrar's Office are Commissioners for Oaths and you may swear or affirm your completed affidavit before them. This service is free. Remember to bring photo ID for this service.

E) Property Statement

If there is a claim for property division in the Petition or Counter-Petition, you will need to prepare a Financial Statement (included at the back of this kit).

Read the instructions on the Property Statement carefully as you go along.

Start by completing the Style of Cause at the top of the first page of the Property Statement in the same way as the Style of Cause on the Answer. Fill in the rest of the information on the first page of the Property Statement, but DO NOT sign the document yet. When the form is completely finished, you will need to sign your Property Statement in front of a Commissioner for Oaths. The Commissioner for Oaths will fill in the section to the left of the space for your signature.

Go through the Property Statement and list all of the assets and debts of which you are aware, whether they are in your possession or in the possession of the Petitioner. All of your assets and debts should be listed in one of the tables in the Property Statement.

Some of your property or debts may be excluded from the division of family property. Some of these exemptions will be calculated on Table III and some will be listed in Table IV. You can read about the exemptions in the *Family Property Act*.

Now, when the form is completely finished, you will need to sign your Property Statement in front of a Commissioner for Oaths who will ask you to swear or attest to the truth of the information you have provided. The Commissioner for Oaths will fill in the section to the left of the space for your signature.

Some of the staff at the Local Registrar's Office are Commissioners for Oaths and you may swear or affirm your completed affidavit before them. This service is free. Remember to bring photo ID for this service.

I have completed all of the documents. Now what do I do? How do I give my documents to the other party?

Once you have completed the documents, you will need to serve them. This means that you have to give a copy of all of the documents to the other party, or to their lawyer. You must give a second copy of all of the documents to the court. You should keep a third copy of all of the documents for your records.

You can give or “serve” the documents on the other party in a number of ways:

- If the Petition was prepared by a lawyer, their contact information will be at the bottom of the last page of the Petition. This allows you to serve your documents on the other party’s lawyer. You will also need to provide the opposing lawyer with a form to fill out called an Acknowledgment of Service. This form is in this kit.

- You can hire a professional process server to give the documents to the other party directly if they are not represented by a lawyer. The names of process servers are listed in the yellow pages of the telephone book. The process server will charge you a fee.
- You can ask any other adult to give the documents to the other party. This person must know or be able to identify the other party or obtain proof of identification from them.
- You can have the Sheriff serve the documents. Sheriffs are available at any Queen's Bench Court. You will be charged a fee for this service. You can find the Sheriff in the blue pages of the telephone book under "Courts".

The person "serving" the documents should hand the documents to the other party. If the other party will not accept the documents, the person should set the documents down in front of the other party and verbally advise him or her of the type of document being served on them.

Are there any time limits for serving documents?

You will have 30 days after you are served with the Petition to provide your documents to the other party or their lawyer. Earlier in this kit, it was mentioned that you may be able to obtain an extension of time from the other party or their lawyer. It is always best to have this extension confirmed in writing.

Do I have to prove to the court that the documents were served on the other party?

Yes. The court will need to know that the other party has received a copy of all of your documents. If you had the Petitioner served personally, then the person who served your documents on the other party will complete an "Affidavit of Service" and sign it in front of a Commissioner for Oaths. If there is a lawyer that is representing the Petitioner and you served the lawyer with the documents, then that lawyer will sign the Acknowledgment of Service in this kit and return it to you.

What do I do after the documents have been served on the other party?

Once you have served the first copy of all of your documents on the other party, you must file the second copy with the court. You must give the court a copy of all of your documents, and also your affidavit of service.

There will be a filing fee charged by the court. If the proceedings are pursuant to the *Divorce Act*, this fee will be \$150 and must be payable by cash. If the proceedings are not pursuant to the *Divorce Act*, then the fee will be \$80 (cash only).

III. What happens next?

Once the other party reads the documents you have served on them, then you will have the opportunity to negotiate a settlement of the claims.

If you are unable to settle the issues outside court, then either party may bring a court application to have a judge resolve any interim issues. To do this, you will need a different kit.

If negotiations do not lead to a resolution of all matters, then eventually your matters may proceed to a Pre-Trial Conference at a future date. A Pre-Trial Conference is the first step towards a trial. The pre-trial conference is not a trial. Going to a Pre-Trial Conference does not mean that you are definitely going to trial. If there is to be a trial, it will be determined at a later date.

At a Pre-Trial Conference, you and the other party (and possibly lawyers representing either side), will sit down with a judge to discuss the possibility of reaching a settlement. If you do not reach a settlement at the Pre-Trial Conference, then a trial may be scheduled.

For more information about Pre-Trial Conferences, you can contact the Family Law Information Centre for more information.

VII. What if I have questions when I am using this kit?

For any questions, you can contact:

Family Law Information Centre (306) 787-5837 or 1-888-218-2822 (ext. 2)

svp@gov.sk.ca

Room 323, 3085 Albert Street

Regina, SK S4S 0B1

The staff at the Family Law Information Centre cannot give you legal advice or appear in court for you. *Before you contact them, read this kit carefully from beginning to end.*

Remember, neither the staff at the Family Law Information Centre nor the court staff can fill out this kit for you.

JUDICIAL CENTRES IN SASKATCHEWAN

Battleford

Box 340, 291-23rd Street West
Battleford, Saskatchewan
S0M 0E0

Tel: (306) 446-7675
Fax: (306) 446-7737

Estevan

1016 – 4th Street
Estevan, Saskatchewan
S4A 0W5

Tel: (306) 637-4527
Fax: (306) 637-4536

Melfort

Box 6500, 409 Main Street
Melfort, Saskatchewan
S0E 1A0

Tel: (306) 752-6265
Fax: (306) 752-6264

Moose Jaw

64 Ominica Street West
Moose Jaw, Saskatchewan
S6H 1W9

Tel: (306) 694-3602
Fax: (306) 694-3056

Prince Albert

1800 Central Avenue
Prince Albert, Saskatchewan
S6V 4W7

Tel: (306) 953-3200
Fax: (306) 953-3210

Regina

2425 Victoria Avenue
Regina, Saskatchewan
S4P 3V7

Tel: (306) 787-5377
Fax: (306) 787-7217

Saskatoon

520 Spadina Crescent East
Saskatoon, SK
S7K 3G7

Tel: (306) 933-5174
Fax: (306) 975-4818

Swift Current

121 Lorne Street West
Swift Current, Saskatchewan
S9H 0J4

Tel: (306) 778-8400
Fax: (306) 778-8581

Yorkton

29 Darlington Street East
Yorkton, Saskatchewan
S3N 0C2

Tel: (306) 786-1515
Fax: (306) 786-1521

CHECKLIST

- read through the instructions for this kit

- Contact the opposing party or their lawyer to tell them that you are going to be serving them with an Answer. Request an extension of time to provide an Answer if you think you need it. Get confirmation of an extension in writing if possible. Fill out the Notice of Intent to File Answer and serve on other party and file with court to give yourself extra 10 days.

Complete one of the following two options:

- To contest claims made in the Petition, complete Form 15-14A (Answer).
- To contest claims, and also make claims of your own, you must complete Form 15-15 (Answer and Counter-Petition).

- If there is a claim in the Petition or Counter-Petition for child support or spousal support, you must complete a Financial Statement. This must be signed in front of a Commissioner for Oaths.

- If there is a claim in the Petition or Counter-Petition for property division, you must complete a Property Statement. This must be signed in front of a Commissioner for Oaths.

- Serve one copy of your documents upon the other party, or their lawyer.

Obtain one of the following two proofs of service:

- If the Petitioner is personally served, then the person serving the documents must sign the Affidavit of Service form in front of a Commissioner for Oaths.
- If the Petitioner's lawyer is served with the documents, then the lawyer fills out and signs the Acknowledgment of Service.

- You must then file all documents at the Court of Queen's Bench at the judicial centre where the Petition was filed (Filing fee is \$150 in cash to answer a divorce petition; \$80 to answer any other family law petition).

Form 15-14B
(Subrule 15-14(3))

COURT FILE NUMBER _____
COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)
JUDICIAL CENTRE _____
PETITIONER _____
RESPONDENT _____



NOTICE OF INTENT TO ANSWER

TO: The Petitioner, _____
(name)

TAKE NOTICE that I, _____, intend to contest this proceeding.
(name of respondent)

DATED at _____, Saskatchewan, this _____ day of _____, 201__.

(signature)

CONTACT INFORMATION AND ADDRESS FOR SERVICE

Address for service and contact information of party filing this document:

Name of party: _____
Address for service: _____
(set out the street address)
Telephone number: _____
Fax number (if any): _____
E-mail address (if any): _____

Form 15-14A
(Subrule 15-14(1))

COURT FILE NUMBER _____
COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)
JUDICIAL CENTRE _____
PETITIONER _____
RESPONDENT _____



ANSWER

- 1** I do not oppose the granting of the following remedies sought in the Petition:
(Set out claims that are not opposed.)
- _____
- _____
- _____
- 2** I oppose the following claims for a remedy:
(Set out claims that are opposed.)
- _____
- _____
- _____
- 3** I admit the particulars contained in paragraphs _____
of the Petition.
- 4** I deny the particulars contained in paragraphs _____
of the Petition.
- 5** I have no knowledge of the particulars contained in paragraphs _____
of the Petition.
- 6** My Financial Statement in Form 15-26A is filed in this proceeding.
(Include if the Petition or Counter-petition contains a support claim)
- My Financial Statement in Form 15-26A is NOT filed in this proceeding.

7 My Property Statement in Form 15-26B is filed in this proceeding.
(Include if the Petition or Counter-petition contains a property claim)

My Property Statement in Form 15-26B is NOT filed in this proceeding.

(Set out in separate, consecutively numbered paragraphs a statement of the material facts relied on for contesting the Petition, but not the evidence by which those facts might be proved.)

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____

DATED at _____, Saskatchewan, this ____ day of _____, 201__.

(signature of respondent)

CONTACT INFORMATION AND ADDRESS FOR SERVICE

Address for service and contact information of party filing this document:

Name of party: _____

Address for service: _____
(set out the street address)

Telephone number: _____

Fax number *(if any)*: _____

E-mail address *(if any)*: _____

Form 15-15
(Subrule 15-15(2))

COURT FILE NUMBER _____
COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)
JUDICIAL CENTRE _____
PETITIONER _____
RESPONDENT _____



ANSWER AND COUNTER-PETITION

ANSWER

1 I do not oppose the granting of the following remedies sought in the Petition:
(Set out claims that are not opposed.)

2 I oppose the following claims for a remedy:
(Set out claims that are opposed.)

3 I admit the particulars contained in paragraphs _____
of the Petition.

4 I deny the particulars contained in paragraphs _____
of the Petition.

5 I have no knowledge of the particulars contained in paragraphs _____
of the Petition.

6 My Financial Statement in Form 15-26A is filed in this proceeding.
(Include if the Petition or Counter-petition contains a support claim)

My Financial Statement in Form 15-26A is NOT filed in this proceeding.

7 My Property Statement in Form 15-26B is filed in this proceeding.
(Include if the Petition or Counter-petition contains a property claim)

My Property Statement in Form 15-26B is NOT filed in this proceeding.

(Set out in separate, consecutively numbered paragraphs a statement of the material facts relied on for contesting the Petition, but not the evidence by which those facts might be proved.)

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____

16 _____

17 _____

COUNTER-PETITION

1 I, _____, claim the following remedy:
(name of respondent)

- (a) *Divorce Act (Canada)*
 - Divorce
 - Custody
 - Access
 - Spousal Support for myself in the amount of \$_____ per month
 - Child Support for children in an amount determined in accordance with the Federal Child Support Guidelines
 - Child Support for children in the amount of \$_____ per month (if different from table amount under the Federal Child Support Guidelines)
- (b) *The Family Property Act*
 - Exclusive possession of family home
 - Division of family home: equal unequal
 - Division of family property: equal unequal
- (c) *The Children's Law Act, 1997*
 - Custody
 - Access
 - Guardianship over children's property
 - Declaration of parentage
 - Other (specify)
- (d) *The Family Maintenance Act, 1997*
 - Maintenance for myself in the amount of \$_____ per month
 - Maintenance for children in an amount determined in accordance with the Federal Child Support Guidelines
 - Maintenance for children in the amount of \$ _____per month
 - Other (specify)
- (e) Judicial separation under *The Queen's Bench Act, 1998*
- (f) Nullity of marriage
- (g) Relief under *The Dependants' Relief Act, 1996*
- (h) Relief between the persons who have lived together as spouses
 - Interest in property
 - Monetary compensation
 - Other (specify)
- (i) Other (Specify Act if any)
- (j) Costs (Specify particulars of the amount and basis for the claim.)

on the grounds and in the circumstances set out below:

(Set out in separate, consecutively numbered paragraphs each allegation of material fact relied on to substantiate the Counter-petition. Complete the applicable numbered paragraphs of Form 15-6, the facts of which have not been admitted in paragraph 3 of the answer. If you seek to incorporate provisions of a separation agreement in the judgment, refer to the specific provisions to be incorporated)

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____

16 _____

17 _____

DATED at _____, Saskatchewan, this
_____ day of _____, 2_____.

(signature of respondent)

CONTACT INFORMATION AND ADDRESS FOR SERVICE

Address for service and contact information of party filing this document:

Name of party:

Address for service:

(set out the street address)

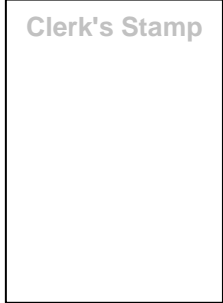
Telephone number:

Fax number *(if any)*:

E-mail address *(if any)*:

Form 15-26A

COURT FILE NUMBER _____



COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)

JUDICIAL CENTRE _____

PETITIONER _____

RESPONDENT _____

FINANCIAL STATEMENT OF _____

I, _____, of _____, Saskatchewan, swear or affirm that:

- 1. The information set out in this financial statement is true and complete to the best of my knowledge and belief, and sets out my financial situation as of: _____.
- 2. I do not anticipate any significant changes in the information set out in this financial statement.
OR
 I anticipate the following significant changes in the information set out in this financial statement: _____
- 3. Attached are the following:

<input checked="" type="checkbox"/> Part 1: Income	<input type="checkbox"/> Part 4: Undue Hardship
<input checked="" type="checkbox"/> Part 2: Annual Expenses	<input type="checkbox"/> Part 5: Income of Other Persons
<input type="checkbox"/> Part 3: Extraordinary Expenses	<input checked="" type="checkbox"/> Part 6: Property

SWORN (OR AFFIRMED) BEFORE ME
at, _____ Saskatchewan,
this _____ day of _____,
201_____



(signature)
**(MUST BE WITNESSED BY
COMMISSIONER FOR OATHS)**

Commissioner for Oaths
for Saskatchewan

CONTACT INFORMATION AND ADDRESS FOR SERVICE
Address for service and contact information of party filing this document:

Name of party:
Address for service:

Telephone number:
Fax number (if any):
E-mail address (if any):

DECLARATION:

This declaration is to be filled out if your income is tax exempt because of your Indian status.

My name is _____
full legal name

I live in _____
municipality and province

AND I DECLARE THAT THE FOLLOWING IS TRUE:

1. I am an Indian within the meaning of the *Indian Act* of Canada.
2. Because of my status, my income is tax exempt and I am not required to file an income tax return.
3. I have therefore not filed an income tax return for the last three years.

Declared before me at _____
municipality

in _____
province, state or country

on _____
date _____
Signature

 Commissioner for Oaths
 for Saskatchewan

Instructions

*Please read the instructions (in italics) carefully. **You may not have to complete the Financial Statement at all or, you may only have to complete parts of it.** The instructions tell you what parts of the form you must complete, according to the type of claim involved. When you complete those parts of the form, leave blank any lines that do not apply to you. If there is more than one claim in the proceeding (for example, a claim for spousal support and a claim for child support), you must complete each of the parts of the Financial Statement that apply to you. If you are required to complete a part in relation to one claim, you need not redo that part if the same part is required in relation to a different claim.*

Important Note: if during the course of the proceeding you find out that the information in this Financial Statement is incorrect or incomplete, or there is a material change in your circumstances that affects the information in this Financial Statement, you MUST serve on every other party to this case and file with the Court the correct or complete information, or a new Financial Statement with updated information, together with any documents that back up that information..

PART 1 – INCOME

Complete this Part if:

- you are making a claim for child support, or are seeking to vary an order for child support, **and** the amount claimed differs from the table amount in the Federal Child Support Guidelines (e.g. A claim for add-ons, a child is 18 years of age or more, a claim for undue hardship, a case of split or shared custody, the payor’s annual income is over \$150,000, the payor stands in the place of the parent);
- there is a claim against you for child support; or
- there is a claim, either by you or against you, for spousal or parental support or you or another party are seeking to vary an order for spousal or parental support.

- 1** I am:
- employed as: *(describe occupation)* _____
by: *(name and address of employer)* _____
and I am paid:
 weekly monthly
 every 2 weeks other *(specify)*
 twice a month
 - self-employed, carrying on business as: _____
 - a partner in the partnership known as: _____
 - a farmer
 - unemployed since: *(date when last employed)* _____
 - a shareholder, director or officer of a corporation, in which I have an interest
(name and address of corporation) _____
 - a beneficiary under a trust: *(identify trust agreement)* _____

2 The total income declared on my last income tax return in 201__ was \$ _____,
and my net taxable income was \$ _____.

- 3** I have attached to or served with this form: *(check applicable boxes)*
- a copy of every personal income tax return filed by me for each of the 3 most recent taxation years, together with a copy of all material filed with the returns and a copy of every notice of assessment or reassessment issued to me for each of those years.
 - a statement from the Canada Revenue Agency that I have not filed any income tax returns for the past 3 years.
 - a declaration that I am not required to file an income tax return because of the *Indian Act* (Canada). *(Use the declaration above.)*
 - a Canada Revenue Agency consent in Form 15-57B signed by me, for the disclosure of my tax returns and assessments for the past 3 years.

IMPORTANT NOTE: If you are a party to a claim for child support and you are required to fill out Part 1 of this form, the clerk of the Court will NOT allow you to file this Financial Statement unless you have checked one of the boxes in paragraph 3 above and have attached the required document(s).

Non-monetary benefits: List all non-monetary benefits from all sources, *that are not included in total income (line A)*. Include such items as use of a company car, or board and room provided for you, and other expenses paid on your behalf. Give your best estimate of the value of the benefit where you cannot find out the actual value.

Medical or dental insurance coverage: Is medical or dental insurance coverage for your children available to you through your employer or otherwise at a reasonable rate? Yes No

Do you have medical or dental insurance coverage for your children? Yes No

ADJUSTMENTS TO ANNUAL INCOME

Give the current actual amount if you know it or can find it out. If you can't find out, give your best estimate.

- Refer to Schedule III of the Federal Child Support Guidelines. Section numbers included below are references to Schedule III of the Federal Child Support Guidelines.
- If necessary attach an extra sheet to show calculations.

Replacements in income:

(Where applicable) Recalculate the annual income shown as amount A above, after making the following replacements:

Total Income		(A):												
<ul style="list-style-type: none"> • Replace taxable amount of dividends from Canadian corporations (line 6) with the actual amount of dividends: (See s.5) 		--												
<ul style="list-style-type: none"> • Replace taxable capital gains (line 10) with the actual amount of capital gains realized in excess of the actual capital losses: 		--												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: none;">Gains:</td> <td style="border: none;"> </td> <td style="border: none;">- Losses:</td> <td style="border: none;"> </td> <td style="border: none;">= Excess:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;"></td> <td style="border: none;"></td> <td style="border: none;"></td> <td style="border: none;"></td> <td style="border: none;"></td> </tr> </table>	Gains:		- Losses:		= Excess:									--
Gains:		- Losses:		= Excess:										
Recalculated annual income: A¹		=												

Deductions from income:

1. Union, professional association or like dues (if you are an employee): s.1	+	
2. Other employment expenses: s.1 (Specify)	+	
	+	
3. Taxable amount of child support I receive: s.2	+	
4. Spousal support I receive from the other party: s.3(1)	+	
5. Social assistance I receive for other members of my household: s.4	+	
6. Actual amount of business investment losses suffered during the year: s.7	+	
7. Carrying charges and interest expenses paid by me and deductible under the Income Tax Act: s.8	+	
8. Prior period earnings included in self-employment income, net of reserves: s.10	+	
9. Portion of partnership or sole proprietorship income property required for capitalization: s.12	+	
Total deductions from income: B		=

Additions to income:

10. Payments to non-arm's length persons: s.9	+	
11. Allowable capital cost allowance with respect to real property: s.11	+	
12. Value of exercised employee stock options in Canadian-controlled private corporations: s.13	+	
Total additions to income: C		=
Annual Income or Recalculated annual income: <input type="text"/> (A) or <input type="text"/> (A'):		
Subtract Total deductions from income	(B): -	
Add Total additions to income	(C): +	
ADJUSTED ANNUAL INCOME	D =	

CHILD SUPPORT:

The Adjusted Annual Income (D) is to be used to calculate child support in accordance with the applicable child support table set out in the Federal Child Support Guidelines.

The Annual Income to be used where special or extraordinary expenses are claimed:

Adjusted Annual Income	(D)=	
Add Spousal support received from the other party (if any)	+	
Subtract Spousal support paid to the other party (if any)	-	
ADJUSTED ANNUAL INCOME (SPECIAL):	E =	

SPOUSAL OR PARENTAL SUPPORT:

The Annual Income to be used where spousal or parental support is claimed:

Adjusted Annual Income	(D)	
Add Total child support I receive	+	
Add Social assistance I received for other household members	+	
Add Child tax benefits or credits	+	
Add GST/HST credit	+	
ADJUSTED ANNUAL INCOME (SPOUSAL):	F =	

PART 2 – ANNUAL EXPENSES

You must set out your TOTAL living expenses. If you cannot find out the actual amount, give your best estimate.

Source Deductions

1. Canadian Pension Plan contributions _____
2. Employment Insurance premiums _____
3. Employee pension contributions to a registered pension plan _____
4. Medical and dental insurance premiums (*Deducted at source*) _____
5. Income tax _____

Housing

6. Rent or mortgage _____
7. Property taxes _____
8. Homeowner's/Tenant's insurance _____
9. Condominium fees _____
10. Water, Sewer and garbage _____
11. House repairs, maintenance, yard care _____
12. Heat _____
13. Electricity _____
14. Telephone _____
15. Other (*Specify*) _____

Household expenses

16. Food _____
17. Meals outside the home _____
18. General household supplies _____
19. Hair care, toiletries and sundries _____
20. Dry cleaning and laundry _____
21. Furnishings and equipment _____
22. Other (*Specify*) _____

Transportation

23. Public transit, taxis _____
24. Car insurance, registration and license _____
25. Gas and Oil _____
26. Parking _____
27. Car repairs and maintenance _____
28. Other (*Specify*) _____

Health

29. Medical and dental insurance premiums (*Not deducted at source*) _____
30. Health care (*physiotherapy, etc.*) _____
31. Drugs, prescriptions _____
32. Dental care (*including orthodontist*) _____
33. Optical care (*eyeglasses, contact lenses*) _____
34. Other (*Specify*) _____

Personal

35. Clothing, footwear _____
36. Educational expenses (self) (*Specify*) _____
37. Other (*Specify*) _____

Children

38. Clothing, footwear _____
39. Children's allowances, gifts _____
40. School fees, books and supplies _____
41. School activities (*field trips, etc.*) _____
42. Activities, lessons and supplies (*music lessons, clubs, sports, bicycles*) _____
43. Child care, babysitting _____
44. Other (*Specify*) _____

Savings for the future

45. RRSP _____
46. RESP _____
47. Other (*Specify*) _____

Support payments (*Specify for whom, whether tax deductible, voluntary or pursuant of order*)

48. Support being paid in this case _____
49. Support being paid in any other case _____

Debt payments (*other than mortgages*)

50. _____

Other

51. Life or term insurance premiums _____
52. Banking, legal, accounting _____
53. Church, charitable donations _____
54. Entertainment and recreation _____
55. Vacation _____
56. Alcohol / tobacco _____
57. Other (*Specify*) _____

G Total annual expenses **G=** _____

Adjusted annual income (D, E or F) _____

Subtract
Total annual expenses (G) _____

ANNUAL SURPLUS / (DEFICIT) _____

PART 3 – SPECIAL OR EXTRAORDINARY EXPENSES

- **Complete this Part only if you claim special or extraordinary expenses as part of a child support claim.** Refer to Section 7 of the Federal Child Support Guidelines.

I am claiming an amount to cover special or extraordinary expenses for one or more of the following reasons:
(Indicate which of the following you are claiming.)

- child care expenses incurred as a result of my employment, illness, disability, education or training for employment;
- that portion of the medical and dental insurance premiums attributable to child;
- health related expenses that exceed insurance reimbursement by at least \$100 annually per illness or event, including orthodontic treatment, professional counselling provided by a psychologist, social worker, psychiatrist or any other person, physiotherapy, occupational therapy, speech therapy and prescription drugs, hearing aids, glasses and contact lenses;
- extraordinary expenses for primary or secondary school or for any educational programs that meet the child's particular needs;
- expenses for post-secondary education;
- extraordinary expenses for extracurricular activities.

- State the child's name that each expense relates to, the details of each type of expense you are claiming, and the total annual amount of each expense.
- If the child contributes to payment of the expense, please indicate that contribution and its amount.
- If you are claiming for a health related expense, please indicate that amount of insurance reimbursement.

CHILD'S NAME	DETAILS OF EXPENSE	TOTAL AMOUNT	CONTRIBUTION / REIMBURSEMENT

- Receipts or other documentation which shows the amount of the expenses I am claiming for each child are attached to this financial statement.

OR

- I cannot obtain receipts or other documentation to show the amount of the expense I am claiming because: *(please explain why)*
- I am eligible to claim or I receive the following subsidies, benefits or income tax deductions or credits relating to the above expenses: *(provide details)*

PART 4 – UNDUE HARDSHIP

- **Complete this Part only if you claim a different amount of child support on the basis of undue hardship.** Refer to Section 10 of the Federal Child Support Guidelines. (Indicate which of the following you are claiming.)

- Responsibility for unusually high level of debts reasonably incurred to support the family prior to the separation or to earn a living;

Owed to	Purpose	Date incurred	Terms of debt	Annual amount

- Unusually high expenses for exercising access to a child.

Details of expense	Annual amount

- Legal duty under a judgment, order or written separation agreement to support another person:
- Legal duty to support a child, other than a child for whom support is claimed in this application, who is under the age of 18, or at or above the age of 18 but unable to support himself or herself because of illness, disability or other cause:
- Legal duty to support a person who is unable to support himself or herself because of illness or disability:
- *Attach a copy of any judgment, order or written agreement under which the legal duty arises.*

Name of person	Relationship	Nature of duty	Annual amount

- Other undue hardship circumstances:

Details	Annual amount

PART 5 – INCOME OF OTHER PERSONS IN HOUSEHOLD

- **Complete this Part only if either party is making a claim for a different amount of child support on the basis of undue hardship.**

The following are the names, occupations or sources of income, annual incomes and amount of federal and provincial taxes payable thereon, of:

- (a) any person who has a legal duty to support me or whom I have a legal duty to support;
- (b) any person who shares living expenses with me or from whom I otherwise receive an economic benefit as a result of living with that person; and
- (c) any child whom I or the person described in paragraph (a) or (b) has a legal duty to support.

Other person's name	Occupation or Source of Income	Annual income*	Taxes payable

** Where the information on which to base the income determination is not provided, the court may impute income in the amount it considers appropriate.*

Form 15-26B
(Rule 15-26)

COURT FILE NUMBER _____
COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)
JUDICIAL CENTRE _____
PETITIONER _____
RESPONDENT _____



PROPERTY STATEMENT OF _____
(name)

I, _____ of
(name) *(address)*
_____,
(city) *(province)*

swear (or affirm) that:

1 The information set out in this Property Statement is true and complete to the best of my knowledge and belief, and sets out my financial situation as of: _____
(give date for which information is accurate)

2

I do not anticipate any significant changes in the information set out in this Property Statement.

or

I anticipate the following significant changes in the information set out in this Property Statement:

SWORN (OR AFFIRMED) BEFORE ME

at, _____ Saskatchewan,
this _____ day of _____,
201_____

Commissioner for Oaths
for Saskatchewan



(signature)

I. ASSETS IN AND OUT OF SASKATCHEWAN

The date of application is: _____
 (give date)

1. REAL PROPERTY					
<p><i>Include any interest in land owned on the date of application or as of the date of this statement, including leasehold interests and mortgages. Show estimated market value of the interest, but do not deduct encumbrances or costs of disposition; these encumbrances and costs should be shown under Part II, "Debts and Other Liabilities".</i></p> <p><i>For example, if you were including the family home, you might insert both spouses' names in the first column and "Joint tenancy" in the second column; in the next column, you might write "Family home, 123 Main Street", in the fourth column, "\$100,000", which in the case of such a joint tenancy would also be the value to be placed in the final column. The amount left to pay on the mortgage would be shown under Part II: "Debts and Other Liabilities".</i></p>					
Owner	Name and Type of Ownership	Nature of Property, and Address	Estimated TOTAL Value	Estimated Market Value of the Interest	
				on date of application	current date
TOTAL VLAUE OF REAL PROPERTY (1)				\$	

2. GENERAL HOUSEHOLD GOODS AND VEHICLES

Show estimated market value, not the cost of replacement, for these items owned on date of application or as of the date of this statement. Do not deduct encumbrances or costs of disposition; these encumbrances and costs should be shown under Part II, "Debts and Other Liabilities".

Item	Description	In the Possession of	Estimated Market Value	
			on date of application	current date
Household goods, appliances and furniture				
Cars, boats, trailers, motorhomes, snowmobiles, other vehicles	(describe by make, model, year)			
Jewellery, works of art, collections, electronics, tools, sports & hobby equipment				
Other special items				
TOTAL VALUE OF GENERAL HOUSEHOLD GOODS AND VEHICLES (2)			\$	

3. BANK ACCOUNTS AND SAVINGS

Show the items owned on the date of application by category. Include cash, savings and chequing accounts in financial institutions, term deposits, guaranteed investment certificates, and any other savings.

Owner	Category	Institution	Amount	
			on date of application	current date
TOTAL VALUE OF BANK ACCOUNTS AND SAVINGS (3)			\$	

The location of any safety deposit box[es] I have is _____
(name and address of institution(s))

4. PENSIONS AND RETIREMENT SAVINGS PLANS					
<i>Show the items owned by category. Indicate the name and address of the institution where a Registered Retirement Savings Plan is held; include name and address of pension plan and pension details.</i>					
Owner	Category	Institution	Account Number	Amount	
				on date of application	current date
TOTAL VALUE OF PENSIONS AND RETIREMENT SAVINGS PLANS (4)				\$	

5. SECURITIES					
<i>Show the items owned by category. Include shares, bonds, mutual funds, warrants, options, debentures, notes and any other securities. Give your best estimate of their market value if the items were to be sold on the open market.</i>					
Owner	Category	Number	Description	Estimated Market Value	
				on date of application	current date
TOTAL VALUE OF SECURITIES (5)				\$	

6. LIFE & DISABILITY INSURANCE						
<i>List all whole life, term life, disability or other similar insurance policies. Set out cash surrender value, if any.</i>						
Company and Policy No.	Kind of Policy	Owner	Beneficiary	Face Amount	Cash Surrender Value	
					on date of application	current date
TOTAL VALUE OF LIFE AND DISABILITY INSURANCE (6)					\$	

7. BUSINESS INTERESTS				
<i>List any interest either spouse holds, directly or indirectly, in any unincorporated business, including partnerships, trusts and joint ventures. Give your best estimate of market value if business were to be sold on an open market. An interest in an incorporated business may be shown here or under item 5: Securities.</i>				
Interest Held by	Name of Firm or Company	Interest	Estimated Market Value of Interest	
			on date of application	current date
TOTAL VALUE OF BUSINESS INTERESTS (7)			\$	

8. ACCOUNTS RECEIVABLE			
<i>Give details of all money owed to either spouse, whether because of business or from personal dealings; including amounts loaned to family members, any Court judgments in a spouse's favour, any estate money owed.</i>			
Owed to	Details	Amount Owed	
		on date of application	current date
TOTAL OF ACCOUNTS RECEIVABLE (8)		\$	

9. OTHER PROPERTY				
<i>Show other property or assets owned by categories. Include property of any kind not listed in items 1 to 8 (for example, patents or copyright claims). Give your best estimate of market value.</i>				
Owner	Category	Details	Estimated Market Value of Interest	
			on date of application	current date
TOTAL VALUE OF OTHER PROPERTY (9)			\$	

I. VALUE OF ALL ASSETS <i>(Add totals 1 to 9 together)</i>	I = \$ _____
---	---------------------

II. DEBTS AND OTHER LIABILITIES

Show all debts and other liabilities, whether arising from personal or business dealings. List by category, such as mortgages, charges, loans, liens, notes, credit cards, accounts payable, tax arrears and costs of disposition. Indicate if any other person may be responsible for this debt with a spouse, and give their names. Include contingent liabilities such as guarantees given by either spouse, and indicate that they are contingent. Indicate if any debt payments are in arrears.

Debtor	Category	Details <i>(interest rate, term or number of payments remaining, any property affected)</i>	Amount Owing	
			on date of application	current date
TOTAL DEBTS AND OTHER LIABILITIES			II = \$	

III: PROPERTY, DEBTS AND OTHER LIABILITIES ON DATE OF MARRIAGE

Show by category the value of each spouse's property and debts and other liabilities calculated as of the date of marriage. If possible, include the price paid for asset, year purchased, and value added of repairs and improvements during marriage, as well as value on date of marriage.

Category and Details	Value on Date of Marriage			
	Assets		Liabilities	
	Petitioner	Respondent	Petitioner	Respondent
Real property (exclude family home owned on date of marriage, unless sold before date of separation)				
Vehicles (exclude family use vehicles)				
Bank accounts and savings				
Pensions and Retirement Savings Plans				
Securities				
Life & disability insurance				
Business interests				
Accounts receivable				
Other property (Specify.)				
Debts and other liabilities (Specify.)				
TOTALS	\$	\$	\$	\$
NET VALUE OF PROPERTY OWNED ON DATE OF MARRIAGE III =	\$	\$		

IV: PROPERTY EXEMPT FROM DISTRIBUTION

Show the value by category of property reported in this statement which was owned on the date of application that you claim is exempt from distribution pursuant to sections 23 and 24 of The Family Property Act, other than that property shown in Table III above.

Category	Item and Reasons for Exemption	Value on Date of Application
TOTAL VALUE OF EXEMPT PROPERTY	IV =	\$

V: PROPERTY DISPOSED OF WITHIN 2 YEARS

List by category all property disposed of within 2 years before the beginning of this proceeding. Indicate the date of disposition of each item.

Category	Details	Value
TOTAL VALUE OF DISPOSED PROPERTY	V =	\$

VI: CALCULATION OF NET FAMILY PROPERTY

		Deductions	Balance
Value of all assets owned on date of application (item I)			\$
<i>Subtract</i>	Value of all debts and other liabilities (item II)	\$	\$
<i>Subtract</i>	Net value of property owned on date of marriage (item III)	\$	\$
<i>Subtract</i>	Value of exempt property (item IV)	\$	\$
NET FAMILY PROPERTY			\$

VII. SCHEDULES

- *If applicable, attach a statement as to the income tax consequences of an ordered disposition or realization of particular assets.*
- *If a pre-marital [or pre-cohabitation] asset claimed exempt is no longer held, but has been traded for another asset, attach a statement tracing the asset to the asset currently held. Attach copies of transaction documents.*

IMPORTANT NOTE: *If during the course of the proceeding you find out that the information in this Property Statement is incorrect or incomplete, or there is a material change in the information provided, you MUST serve on every other party to this claim and file with the Court the correct information, or a new Property Statement containing the correct information, together with any documents that back up that information.*

Form 15-12A

COURT FILE NUMBER _____

Clerk's Stamp

COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)

JUDICIAL CENTRE _____

PETITIONER _____

RESPONDENT _____

AFFIDAVIT OF SERVICE

I, _____, of the _____ of
(name of document server) (city, town, etc.)

_____, in the _____ of _____,
(name of city, town) (province, state, other) (name of province, state, other)

Make Oath and Say/Affirm as follows:

1 On the _____ day of _____, 201____, I personally served the
(date) (month) (year)

Petitioner, _____, with a true copy of:
(name of Petitioner)

(check all that apply)

- Answer;
- Answer and Counter-Petition;
- Financial Statement;
- Property Statement

an original being part of the Court file, by leaving a true copy with him (or her) at:

(full address where Petitioner was served)

2 My means of knowledge as to the identity of the Petitioner are as follows:

(choose all that apply)

- the party identified themselves to me;
- the party being served is known to me;

3 The postal address of the Petitioner is:

4 The basis of my information and belief as to the postal address of the Petitioner is:

5 To effect service I necessarily travelled ____ kilometres.

SWORN (OR AFFIRMED) BEFORE ME

at, _____ Saskatchewan,
this _____ day of _____,
201_____

Commissioner for Oaths
for Saskatchewan



(signature)

(MUST BE WITNESSED BY
COMMISSIONER FOR OATHS)

CONTACT INFORMATION AND ADDRESS FOR SERVICE

Address for service and contact information of party filing this document:

Name of party:

Address for service:

Telephone number:

Fax number:

E-mail address:

Form 12-3
(Subrule 12-3(1))

COURT FILE NUMBER _____

Clerk's Stamp

COURT OF QUEEN'S BENCH FOR SASKATCHEWAN
(FAMILY LAW DIVISION)

JUDICIAL CENTRE _____

PETITIONER _____

RESPONDENT _____

ACKNOWLEDGMENT OF SERVICE

You are asked to fill out and sign this form without delay, and to mail it in the accompanying postage prepaid envelope addressed to _____

(name of party)

or to return it by fax to _____

(name and fax number of party effecting service)

If you do not return this signed and completed Acknowledgement of Service without delay, you may not receive notice of any further proceedings or any documents may be personally served on you and you will be required to pay the costs of service.

I acknowledge service on me of a copy of the following document(s)

(list documents by title and date):

(signature)

(date of service)

The lawyer for the Petitioner's name is:

_____ *(full legal name)*

The lawyer for the Petitioner's address for service is):

The lawyer for the Petitioner's telephone number is:

The lawyer for the Petitioner's fax number is *(optional)*:

The lawyer for the Petitioner's e-mail address is *(optional)*:

NOTICE

- (1) You must include an address in Saskatchewan where documents may be mailed to or left for you if you wish to receive notice of subsequent proceedings in this matter.
- (2) It is optional to include your fax number and e-mail address. If you include your fax number or e-mail address, documents may be served on you by fax or electronic transmission.
- (3) The address, fax number or e-mail address that you give on this form will be used to serve you with documents until you serve on the other parties and file with the court written notice of a new address for service.

CONTACT INFORMATION AND ADDRESS FOR SERVICE

Address for service and contact information of party filing this document:

Name of party:

Address for service:

_____ *(set out the street address)*

Telephone number:

Fax number *(if any)*:

E-mail address *(if any)*:
