



Historical Discovery Report

April 2016 | CSB | CSB21006

A. Reporting Requirements

What do I report? This report requires the person reporting to have detailed information about the discovery, including the following:

- Site location
- Responsible party
- Substances involved in the occurrence
- Surrounding land use
- Laboratory Certificate of Analysis, documenting Discharge and Discovery Reporting Standard exceedances or documentation of adverse effects.

What happens next? Once the report is submitted, the ministry reviews it to determine its acceptability, in some cases in consultation with individuals involved in the discharge/discovery, and may include other agencies and impacted landowners. If the report is not acceptable, the ministry identifies deficiencies and requests that it be improved. There are numerous ways to obtain closure and the user should consult the impacted sites guidance document.

How do I submit the report? You can submit this application to the Ministry of Environment using our online services or by mailing a hard copy.

- **Web:** the preferred method is to sign in to our Online Services and submit it through your company's business portal. In the portal you can apply for and receive permission, fill out forms and submit documents online, review documents, and track your interactions with the ministry. Please visit the website: <http://www.environment.gov.sk.ca/online-services>.
- **Mail:** you can complete the report, save and print it, and mail the hard copy to:
Environmental Protection Branch
Hazmat and Impacted Sites Unit
102 - 112 Research Drive
Saskatoon, SK S7N 3R3

What if I have questions? For assistance completing this application or for more information, please contact our Client Service Office:
Email: centre.inquiry@gov.sk.ca
Tel (toll free in North America): 1-800-567-4224
Tel (Regina): 306-787-2584

B. Person Reporting

Company Name

Last Name

First Name Middle Name

Address

Address

City Province Postal Code

Country

Mailing Address Same as above Different from above:

Address

Address

City Province Postal Code

Country

Contact Details

Phone (main) Phone (work)

Phone (mobile) Email

Preferred Method of Contact Phone Email Mail

C. Responsible Party

Legal Name	<input type="text"/>				
Business Name	<input type="text"/>				
Address	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	Province	<input type="text"/>	Postal Code	<input type="text"/>
Country	<input type="text"/>				

D. Fixed/Storage Facility Information (if applicable)

Name of Industrial or Solid Waste Facility	<input type="text"/>		
Facility Code	<input type="text"/>	Operation Identification	<input type="text"/>

E. Discovery Material Details

Substances Discovered	<input type="text"/>
Approximate Area of Discovery	<input type="text"/>

F. Discharge Location

Enter the Latitude/Longitude for center of the site in degrees, minutes, seconds.

<u>Latitude:</u>		<u>Longitude:</u>			
Deg: <input type="text"/>	Min: <input type="text"/>	Sec: <input type="text"/>	Deg: <input type="text"/>	Min: <input type="text"/>	Sec: <input type="text"/>
Address	<input type="text"/>				
Address	<input type="text"/>				
City	<input type="text"/>	Province	<input type="text"/>	Postal Code	<input type="text"/>
Country	<input type="text"/>				

G. Distances and Direction to:

Nearest Community	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Name	Direction	Distance
Nearest Well	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Name	Direction	Distance
Nearest Surface Water Body	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Name	Direction	Distance
Nearest Occupied Building	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Name	Direction	Distance

Surrounding Land Use (within 500 m of discharge location)

Check all that apply Industrial Commercial Residential/Parkland Agricultural

H. Conditions for Submission

If reporting by regular mail, please make sure all related documents are included or attached as part of the submission.

I have read and I fully understand that these conditions must be met before the Ministry of Environment can accept, assess and process my report, and

I have read and I fully understand the requirements of this report, and wish to continue with my report, and

I certify that the information I have provided in this report is true and accurate in every respect.

By checking this box, I accept these conditions.

Date of Report

Signature of Reporter