

**Special Restricted Driver's License Application Form:**

You can apply for a Restricted License if the following requirements have been met:

1. You have served the length of prohibition as required by the Court Order. This is the prohibition period that a judge has set for you. This prohibition is set under the Criminal Code of Canada and is separate and distinct from any statutory suspension under Saskatchewan's provincial legislation.
2. You have completed the Driving Without Impairment (DWI) course, an educational program, or you have completed mandatory intake addictions screening and a program as prescribed by an alcohol and drug services counselor and are considered low risk for continued impaired driving.
3. You have completed your mandatory ignition interlock term and still must serve the provincial suspension (This ONLY applies to alcohol/drug related convictions).
4. You have paid the \$175 restricted license application fee (at any motor license issuer) and have included a copy of that receipt with this application form.

**Application Requirements:**

Complete the "Special Restricted Driver's License Application Form."

Mail your application and a copy of your restricted license application fee receipt to:

Highway Traffic Board  
1621A McDonald Street  
REGINA SK S4N5R2

**OR**

Fax your application and a copy of your restricted license application fee receipt to:  
306-798-0162.

If you have any questions, please call the HTB toll free at 1-855-775-8336.

**Board Application Review Process:**

The Highway Traffic Board (HTB) staff will review your application to confirm eligibility and to ensure the application is complete.

You will be scheduled to appear in-person before the HTB members for a hearing.

Before granting restricted driving privileges the Board must be satisfied that:

1. You and/or your family is experiencing "exceptional hardship" as a result of the suspension
2. Your request for driving privileges is not contrary to the public's best interest.

Before rendering a decision, the HTB will consider information provided in the application, verbal testimony provided at the hearing and any other relevant information provided (example: letters of reference or support).

**Decision**

After your appeal has been heard, the HTB members have the authority to grant the restricted license or to deny the appeal. You will receive either an email or a letter via mail with the hearing results. If successful, you must visit an SGI motor license issuer to purchase a driver's license or a reprint of your driver's license that contains the special restrictions. If unsuccessful, your license will remain suspended until you are eligible for a full driver's license.

Decisions reached by the HTB with regards to your appeal are final and binding.

**PLEASE ANSWER ALL QUESTIONS BELOW.  
INCOMPLETE APPLICATIONS MAY BE RETURNED OR DELAYED IN PROCESSING.**

1. Full Name: \_\_\_\_\_  
Surname: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

2. City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_ (Between 8 a.m. and 5 p.m.)

Customer Number (Driver's License Number): \_\_\_\_\_

**IN APPLYING FOR THIS RESTRICTED DRIVER'S LICENSE, I UNDERSTAND THAT:**

- I am only being allowed to do so because of the **exceptional hardship** that my family or I would endure if the complete suspension of my driving privileges were to continue.
- The restricted driver's license is only to provide me with the **absolute minimum** of driving privileges to avoid exceptional hardship during my suspension period.
- I have carefully thought out and considered alternative arrangements for transportation (who/what, where, when, how and why).
- This application form is not a driver's license. If I am granted permission to drive, a motor license issuer must first validate the restricted license.

**3. Current employment information:**

Who is your current employer? If not employed, please indicate: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_

PHONE #: \_\_\_\_\_

**4. Employment description/occupation:**

\_\_\_\_\_  
\_\_\_\_\_

(a) What are your employment responsibilities with relationship to driving?

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(b) Do you drive a company vehicle?

\_\_\_\_\_ Yes      \_\_\_\_\_ No

(c) How far do you live from your place of employment?

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(d) If this is seasonal employment, please indicate your employment period:

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(e) Please provide any other employment information that you feel is relevant:

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**5. What steps have you taken to change your life style to correct you're driving behavior as it relates to your conviction?**

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**6. Since having your license suspended, please describe below how you have managed your travel needs for:**

(a) Employment:

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(b) Education:

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(c) Family Responsibilities:

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(d) Medical/Health:

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(e) Other:

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**7. Please describe in detail what EXCEPTIONALHARDSHIPS you or your family are experiencing or will be experiencing as a result of your driving suspension?**

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**8. Why do you feel the Highway Traffic Board should grant you a restricted license?**

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I hereby certify that, to the best of my knowledge, I have supplied true, accurate and complete information to all the questions in this application form.

Name(Print) : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_