



Vehicle Damage Incident Report

This questionnaire is designed to assist you in providing all the information necessary to have your vehicle damage claim reviewed. The more accurate the information, the more quickly your claim will receive a decision.

Contact Information

Submitter's Full Name

Phone Number(s)

Address (Street/Box Number/Town/City/Postal Code)

Name of driver if not the same

Email Address

Incident Details

Date and time of incident

Location of incident: Highway Number
How far to nearest town/city, landmarks?

What was your speed at time of incident?

What direction were you going?

Provide type of vehicle, make, model, and year.

Describe road conditions
Example: Dry, Gravel, Icy, Mud, Wet, etc.

Describe weather conditions
Example: Clear, Fog/Mist, Hail, Rain, Sleet, Snow, etc.

Were signs posted in the area? Please describe

If another vehicle was involved, please describe it and how it was involved

Was the incident reported to the Police?

Was the incident reported to SGI?

What is the estimated cost of damages

Describe the vehicle damage

Please describe in your own words the details of the incident that caused the vehicle damage that you are submitting this claim for.

It is not uncommon for vehicles to incur vehicle damage while travelling on provincial and rural municipality roads and highways, and these damages can occur for a variety of reasons.

Please provide the reason(s) why you believe the Ministry of Highways and Infrastructure is responsible to pay for the damages to your vehicle in the incident described above.

I attest that the information provided above is true to the best of my knowledge and ability.

Signature of Claimant

Date

Additional Comments:

Instructions:

When complete, save this file using your last name as the file name. Please include photographs or repair quotes if you have them available. You can send them at a later time, so you can submit this claim without them. Please state in your notes if you will be sending photographs.