

# Print Services

## Supplier Registration Update Form

### 2021

Email a completed registration package to [commtenders@gov.sk.ca](mailto:commtenders@gov.sk.ca).  
Please be sure to attach completed reference check forms and any additional pages as needed.

**Legal Business/Company Name:**

**Division of:**

**Primary Contact Name:**

Head Office Address:

City:

Province:

Postal Code:

Phone:

Email Address

Website:

**Please provide the names and specific responsibilities of all owners/partners.**

Names of Owners/Partners	Responsibilities

**Please disclose any relationships between partners and client list.**

Partner	Client	Relationship

**Employees (owners/partners/contractors are not to be included):**

Number of full-time staff:

Number of part-time staff:

Please identify any partners employed by the Government of Saskatchewan in the past two years and where they were employed:

Partners Employed by Government of Saskatchewan	Ministry/Branch

If your machinery has changed, please indicate the specific changes below:

**Authorization of data:**

I/We wish to register my/our company as a potential supplier of goods and/or services to the Government of Saskatchewan.

I/We certify that the information contained in this registration form is correct and current.

I/We further certify that my/our company shall comply with the provisions of the Purchasing Act of Saskatchewan, and its attendant Purchasing Agency Operating Regulations.

I/We certify that my/our company will comply with the policies required by Communications Services.

I/We certify that neither the applicant nor any persons (or concerns) have any connection with the applicant as a principal or officer, so far as known, and is not deterred or otherwise declared ineligible by any public agency from bidding or furnishing materials, supplies or services to a public sector agency thereof.

I confirm that the information provided in this update registration is accurate to the best of my knowledge.

I confirm that the above form is complete, including references

I confirm that all references have completed the reference check form and all references check forms are attached.

**Submitted/Prepared by:**

**Name of Authorized Principal:**

**Date:**