

DEADLINE: Applications for projects must be received or postmarked on or before **AUG. 31, 2022**. Claim forms must be submitted the earlier of 18 months from project approval or before **DEC. 31, 2022**.

PROGRAM INFORMATION

The purpose of the program is to promote awareness of farm safety issues and encourage the adoption of safe farm practices in Saskatchewan.

ELIGIBLE APPLICANTS:

- Saskatchewan-based agriculture-related organizations, agri-businesses, public institutions and agencies.
- Collaboration between organizations is encouraged.

ELIGIBLE PROJECTS:

- Applicants must clearly identify the extent to which the activities align with the program priorities.
- Eligible projects should focus on one or both of the following two priorities and be new, or include a significant new component:
 - Farm safety education and training that engages producers and farm families in adopting safe farm practices.
 - Education and training on mental health issues affecting farm safety.

ELIGIBLE EXPENSES:

- Presentations by guest speakers, qualified instructors or trainers at an event:
 - Speaker fees and facility rental costs.
- Hosting safety training courses, workshops and events.
- Costs for the development and/or promotion of training resources such as videos, educational materials, displays, farm safety assessment tools, publications and other farm safety or mental health resources.

FUNDING:

- Project funding will be awarded on a competitive basis with up to 100 per cent of each of the project's eligible expenses being reimbursed.
- Each project will be eligible for funding of up to \$25,000 per project to a maximum of \$50,000 per applicant per year.
- Generally, funding will be awarded for projects with duration of one year. Exceptions will be considered for multi-year projects or those that require more than one year to complete.
- Successful applicants will be required to sign a contract before the project is initiated and funded.

INELIGIBLE ITEMS:

- Funding for core organizational activities such as employee salaries, office costs, accounting and auditing expenses, organizational marketing expenses.
- Funding of activities that are already provided for under existing grants from the Ministry.
- Funding for ongoing or reoccurring initiatives outside the two priority areas.
- Capital costs such as infrastructure and equipment.
- Travel, food and beverage costs, except if they are part of the travel expenses to bring in a guest speaker.

Applications accepted on an ongoing basis. Applications submitted by the 15th of the month will typically be reviewed in that month. All applications must be completed and submitted by Aug. 31, 2022.



Note: it is recommended that this application form is saved to your computer before entering in your information.

Part 1 - APPLICANT INFORMATION

OFFICE USE

APPLICANT TYPE (select ONE)

PRODUCER/COMMODITY ASSOCIATION CO-OPERATIVE PUBLIC INSTITUTION NON-PROFIT GROUP

BUSINESS NAME (PRODUCER/COMMODITY ASSOCIATION, CO-OPERATIVE, PUBLIC INSTITUTION, NON-PROFIT GROUP)

MAILING ADDRESS (CIVIC, RURAL ROUTE, STN, SITE, BOX, ETC.)

CITY/TOWN

PROVINCE

POSTAL CODE

CONTACT LAST NAME

CONTACT FIRST NAME

TELEPHONE (999-999-9999)

ALTERNATE CONTACT (OPTIONAL) LAST NAME

FIRST NAME

TELEPHONE (999-999-9999)

E-MAIL ADDRESS (INCLUDING WILL MAKE E-MAIL THE PRIMARY METHOD OF CONTACT)

BUSINESS NUMBER (FIRST 9 DIGITS OF GST,CRA BN)

Part 2 - PROJECT INFORMATION

PROJECT CONTEXT:

Provide a brief description of the project including what you hope to achieve. Also describe:

- How does the project align with the farm safety priorities identified by this program?
- Describe your organization’s capacity to accomplish the project.

PROJECT OUTCOMES:

- What are the expected outcomes, results and deliverables of the project?
- What is the potential reach and impact of activities?
- How will you evaluate or measure project success?

PROJECT COLLABORATORS:

- The project partners section must include contact information for each partners involved in the execution of your project. Explain each partner’s role as it relates to the execution of your project. Identify if they are providing financial and/or in-kind support.

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Part 2 - PROJECT INFORMATION CONTINUED

PROJECT TIMELINES: LIST PROJECT ACTIVITIES, THE STARTING DATE, END DATE AND EXPECTED OUTCOMES.

DESCRIPTION OF ACTIVITIES	STARTING DATE	COMPLETION DATE	EXPECTED OUTCOMES

Part 3 - PROJECT BUDGET LIST THE PROJECT COMPONENTS AND ESTIMATED COSTS.

- a) Please summarize how Farm Safety Program dollars will be spent. Identify all contributions supporting the project. Please round to the nearest dollar.
- b) Project budget estimates must be based on supporting documentation.

ELIGIBLE EXPENSES AND REQUESTED FUNDING

DESCRIPTION OF ELIGIBLE ACTIVITY	APPLICANT CONTRIBUTION (\$)	PARTNER ORGANIZATION CONTRIBUTION (\$)	TOTAL ESTIMATED COSTS (\$)
TOTAL ESTIMATED PROJECT COST (\$)			



Part 4 - STATEMENT OF CERTIFICATION

1. I certify that I am the Applicant or that I am authorized to sign on behalf of the Applicant, (attach documents establishing the authority to sign on behalf of the Applicant). I agree that all references to "I" in this Statement of Certification shall be deemed to read the "Applicant", with the necessary grammatical changes required; and, that by my signature and delivery of this document to the program, I agree to be legally bound to adhere to the program policies as outlined in the attached guidelines.
2. I certify that:
 - (a) the eligible project was started after April 1, 2018;
 - (b) in the case of a corporation, partnership or co-operative, the corporation, partnership or co-operative has its head office in Saskatchewan or carries on business in Saskatchewan; and
 - (c) the person, partnership or co-operative filed or will file an income tax return respecting farm or business income in Saskatchewan for the year preceding the year for which an application is made, or for the year for which an application is made.
3. I declare that no other claim has been made, or is to be made, for the eligible expenditures that are the subject of this project, to the Farm Safety Program or any other government grant, rebate or assistance program unless otherwise stated in Part Three.
4. I certify that the eligible project meets the requirements set out in the program guidelines and that no other grant(s) with respect to this project will be received unless otherwise disclosed to program administration.
5. I agree to provide further information, including income tax returns or access to our project records, that the program may reasonably require and to inform the program administration of any changes to the application information for the purpose of administering this application. I further authorize:
 - (a) the program to request information about the Applicant or the Applicant's project from any federal or provincial government department or agency, or from any third party including, but not limited to, Saskatchewan Water Security Agency (WSA), Saskatchewan Crop Insurance Corporation (SCIC), Agriculture and Agri-Food Canada (AAFC), and to disclose any information contained in this application or provided in relation to the Applicant, to any such department, agency or third party for the purposes of processing this application or administering this program;
 - (b) any department, agency or third party mentioned above, who is requested to verify or provide information, to disclose that information to the program; and
 - (c) this program to disclose information in relation to the Applicant or the Applicant's project to any such department, agency or third party for the purposes of the administration of the program by the Ministry of Agriculture.
6. I agree to provide the Ministry of Agriculture with a program evaluation survey, original receipts, proof of payment for costs claimed and photos of the completed, eligible project on request.
7. I understand that there is no liability with respect to the Ministry of Agriculture or other government agencies regarding the approved project. Neither the Ministry of Agriculture, nor the Government of Saskatchewan, shall be liable to indemnify the Applicant for any liabilities the Applicant incurs in the performance of the work undertaken by it in this project. The Applicant shall hold the Minister, the Government of Saskatchewan, and all government employees, agents and representatives, past or present, harmless from and against all claims, liabilities, losses, damages, costs, expenses and causes of action, including claims:
 - (a) arising out of any breach or failure by the Applicant to perform any of its obligations under this program;
 - (b) relating to injury (including death) to persons or loss of or damage to property arising out of the negligence or willful misconduct of the Applicant, its contractors, officers, agents or employees; or
 - (c) arising out of the work undertaken by the Applicant related to this project including, but not limited to, claims for builders' liens, workers' compensation, employment insurance, holidays, back pay or any rates or charges.
8. I acknowledge that I am responsible for any cost overruns or expenditures in excess of the amounts contributed by the Ministry of Agriculture under the program.
9. I acknowledge that the knowing provision of false, misleading or fraudulent information may result in this application and any other past, current or future applications being deemed ineligible and any payments issued being deemed an overpayment.
10. I understand that the Ministry has the right to offset all or any portion of a program payment against any debt I have owing to the Government of Saskatchewan.
11. I certify that the information included in this application is true and correct in every respect.

I acknowledge and accept the terms and conditions as set out above.

Dated: _____

Applicant Signature _____

If submitting by email, please type your name below.

If submitting by mail, please sign the printed form.

Email: agprogrms@gov.sk.ca

Mail: Farm Safety Program

For more information: 1-866-457-2377

Ministry of Agriculture, Programs Branch

Saskatchewan.ca/CAP

329 – 3085 Albert Street Regina SK S4S 0B1

The personal information in this application is collected under the authority of *The Agriculture Administration Act* and is protected by and is subject to the provisions of *The Freedom of Information and Protection of Privacy Act* (FOIP Act) and *Federal Privacy Act*. Saskatchewan Agriculture (SA) will use the information from this form to determine your benefit under the Farm Safety Program. SA will also use your information for the administration of all other programs delivered by SA, to advise you about SA programs and services, for policy and program development and evaluation, and for research and statistical purposes. SA may share your information with Agriculture and Agri-Food Canada for the administration of other agriculture programs, for policy and program development and evaluation, and for research and statistical purposes. If you have any questions about the collection or use of this information, please contact the Access Officer, SA at 306-787-5141 or 226 - 3085 Albert St., Regina SK, S4S 0B1