

Frequently Asked Questions Regarding Qualified Persons Application

This document contains the frequently asked questions and answers when completing a Qualified Persons Application.

1. If I am member of a Professional Association in Saskatchewan, do I have to apply for a Qualified Person certification?

This is dependent on which chapter of the Code you are applying under. To assess your eligibility review the class of persons identified in the applicable chapter in the Saskatchewan Environmental Code (code):

<http://environment.gov.sk.ca/Default.aspx?DN=7c959b1e-75b4-409c-afc9-9a4d4a42ec47>

2. Do I need to provide a copy of my degree or diploma (academic credentials) when making application for a QP?

Yes, you must provide a copy of your academic degree or diplomas. This can be a scanned copy or a picture (typical image file type or pdf is acceptable).

3. Do I need to provide my academic transcripts?

No, it is enough to provide a copy of your degree or diploma.

4. How do I fill out the core skills and competencies section?

Your skills and competencies section should be detailed enough to provide the required background in order for the ministry to make a determination. You must include how you acquired the listed skills and competencies for the area of work in the guidance document:

<http://publications.gov.sk.ca/documents/66/89767-Guidance%20Document%20Qualified%20Person%20Designation.pdf>

5. Can I be a qualified person if I have a professional designation from another province?

No, qualified professionals from outside the province will not be recognized. You will need to be a member of a Saskatchewan professional association or be designated. The Ministry will not designate someone where that professional association is present in Saskatchewan.

6. What do I do, if I do not have a Professional Association in Saskatchewan?

You must then go through the process of being designated by the minister. This form can be found here:

<http://www.environment.gov.sk.ca/adx/asp/adxGetMedia.aspx?DocID=17a6581a-c749-4520-a599-5f148ed14754&MediaID=1e2e2d08-9a83-478b-a988-d9c20c93ea93&Filename=Qualified+Person+Certification+Standard+-+fillable+form.pdf&l=English>

7. If I am a member in training with my professional association, can I apply for a QP designation?

No, you must be designated a professional with the Professional Association, not a professional in training.