



Message from the Minister

I am pleased to present the 2012-13 Annual Report highlights for the Ministry of Central Services. This document provides an executive summary of the 2012-13 Annual Report.

The Ministry of Central Services provides essential business support to Government Ministries, so they can in turn serve the people of Saskatchewan. Central Services has moved forward on many strategic commitments in an effort to support Executive Government.

These actions align with the Government of Saskatchewan's vision for a secure and prosperous Saskatchewan, leading the country in economic and population growth, while providing a high quality of life for all.

*The Honourable Nancy Heppner
Minister of Central Services
Minister Responsible for the Public Service Commission
Minister Responsible for the Lean Initiative*

Ministry Mission Statement:

As a central service organization, the Ministry uses its leadership, expertise and innovative practices to provide the services and infrastructure that support Government program and service delivery.

Photo Credit: Ministry of Central Services



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For more information about the Ministry, see www.cs.gov.sk.ca or call 306-787-5959



Government
of
Saskatchewan

Ministry of Central Services
2012-13 Annual Report Highlights

Keeping the Saskatchewan Advantage



Photo Credit: Tourism Saskatchewan/Greg Huszar Photography

Government's Vision

... a strong and growing Saskatchewan, the best place in Canada – to live, to work, to start a business, to get an education, to raise a family and to build a life..



Photo Credit: Tourism Saskatchewan/Greg Huszar Photography

Ministry Overview

The Ministry of Central Services provides essential business support to Government ministries, leaders, managers and more than 11,000 government employees.

The Ministry provides a wide array of internal government services and is an amalgamation of the former Information Technology Office, Public Service Commission and Government Services.

The Ministry is the central human resource agency for the Government of Saskatchewan and is the major IT services supplier for Government ministries and agencies. Central Services also works to ensure Government has the space and tools required to deliver programs and services to the people of Saskatchewan.

Central Services main lines of business are accommodation and property management, transportation services, purchasing, telecommunications, mail distribution, records management, project management, information technology and human resources.

In addition to its internal programs, the Ministry provides a variety of services to the public and businesses. These include the purchase of goods and services from the private sector, the operation of the SaskTenders site and the Saskatchewan Air Ambulance program.

Central Services is also the Ministry responsible for overseeing Lean and Workforce Adjustment initiatives across Government.

Government named a top employer

The Saskatchewan public service has been recognized as one of Saskatchewan's top employers.

This award acknowledges that Government is a leader in providing employees with an exceptional place to work.

The competition compared the Saskatchewan Public Service to similar organizations using eight criteria: physical workplace; work atmosphere and social; health, financial and family benefits; vacation and time off; employee communications; performance management; training and skill development; and community involvement. An academic advisory board consisting of experts in human resource management oversees the selection criteria for each year's competition.

As a top employer the Government of Saskatchewan:

- encourages employees to balance work and their personal life through flexible hours, shortened and compressed work week options, telecommuting and a formal earned days-off program;
- helps older employees transition to retirement with phased-in work options, retirement planning assistance and encourages them to save for the future with contributions to a defined contribution pension plan;
- invests in ongoing employee development with formal mentoring, a range of in-house and online training programs, subsidies for tuition and professional accreditation and in-house apprenticeship opportunities; and
- supports employees who are new parents with maternity and parental leave top-up payments (to 95 per cent of salary for 17 weeks), depending on employee group.

The Government of Saskatchewan offers a wide range of exciting opportunities for meaningful, rewarding work and professional growth opportunities for employees.



Photo Credit: Ministry of Central Services

Our 2012-13 Significant Achievements

Sustaining growth and opportunities for Saskatchewan people.

- Helped the Government fulfill its obligations under the New West Partnership by expanding SaskTenders to include the Municipal, Academic, School, Health and Crown sectors.
- Returned 103,000 square feet of space to the commercial real estate market, lessening the vacancy rate for office space, while also saving money on lease costs and utilities.

Improving our quality of life.

- Continued its efforts to green Government, and received internationally recognized certification for the green operation, and construction and design for a number of buildings in its portfolio.
- Transported more than 1,440 critically-ill or injured patients through the Saskatchewan Air Ambulance program to the service and care they needed.

Delivering responsive and responsible government.

- Recognized as one of Saskatchewan's top employers.
- Championed the strategy for Public Service Renewal to improve the quality of programs and services provided to Saskatchewan citizens and to engage public service employees.
- Worked on behalf of Executive Government to negotiate collective bargaining agreements to ensure sustainable service to the public, while supporting a highly skilled, diverse and professional workforce.
- Modernized Government's applications and email infrastructure, refreshed network infrastructure in numerous locations, and experienced no network down time during normal business hours.
- Supported and led the Government-wide initiative to reduce the public service by 15 per cent over four years. This initiative is on track to reach the target. The 2012-13 fiscal year marks the third year of the strategy.
- Continued to lead the successful implementation of the Lean methodology across the public service to improve the quality and efficiency of Government's processes.



Photo Credit: Ministry of Central Services

Financial Summary

2012-13 Budget (000s)	2012-13 Actual (000s)	Variance (000s)
\$134,564	\$131,628	\$(2,936)

Actual FTEs: 1,258.5



Photo Credit: Tourism Saskatchewan/Kevin Hogarth Photography